



MCCPS Board of Trustees

Board of Trustees Meeting

Published on January 25, 2025 at 9:48 AM EST

Date and Time

Tuesday January 28, 2025 at 7:00 PM EST

Location

Hybrid Format:

- in person at MCCPS
- via Zoom at <https://us06web.zoom.us/j/98355446062?pwd=bVg2VzE4bEZUVXJqY0R4UIJnVmZ1dz09>

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
Opening Items			
A. Record Attendance and Guests		Ian Hunt	2 m
B. Call the Meeting to Order		Katie Holt	2 m
C. Public Comment	Discuss	Katie Holt	5 m
II. Board Action Items			7:09 PM

	Purpose	Presenter	Time
A. Minutes to Approve: December	Approve Minutes	Ian Hunt	5 m
III. Head of School Report			7:14 PM
A. December/January Report	FYI	Stephanie Brant	15 m
B. HOS Mid Year Review	Discuss	Katie Holt	10 m
<ul style="list-style-type: none"> • Personnel Committee met and developed Mid Year Review • Board to do review independently and submit to Katie Holt no later than Tuesday, February 4th 			
IV. Board Annual Items			7:39 PM
A. Upcoming Agenda Items	Discuss	Jeff Smith	2 m
<p>July - Adopt Annual Report, by July 31, Adopt Annual Board Goals</p> <ul style="list-style-type: none"> • August – Adopt HOS Goals, Open Annual Board Self Assessment • Sept – Review Annual Board Self Assessment, Approve Committee Memberships and Vice-Chairs • Oct – Adoption of the Annual Audit (must be done by Oct 31), MCAS Presentation, Presentation on HOS Evaluation Process by the Personnel Committee • Nov – HOS Contract Renewal Notice • Dec – • Jan – HOS Mid-year review • Feb - Adopt School Calander • March – Set up Satisfaction Survey, Set Annual Board Retreat Date, Presentation of HOS Annual Evaluation Form • April – Presentation by HOS of Annual Goals, Budget Adoption • May – HOS Annual Evaluation • June – Annual Board Retreat 			
B. MCPSA monthly update	FYI	Lindsay Smith	5 m

	Purpose	Presenter	Time
<ul style="list-style-type: none"> • MCPSA corner: Advocacy Week 2025 is 2/3- 2/7 here is the link to register. We need full board participation. • Reminder that we need everyone to do the MCPSA survey. Here is the link for the agenda. We need full participation on this for our all inclusive spring board retreat planning. • We need a date (or 2) for the board retreat. 			
C.	Stipend to hire a meeting admin for the board and its committees	Discuss	Polly Titcomb
			10 m
V.	Committee Updates		7:56 PM
A.	Finance Committee	Discuss	Emily Promise
			10 m
	<ul style="list-style-type: none"> • Review of Finance Committee Documents • Relevant Discussion • Relevant Board votes as needed 		
B.	Governance Committee	FYI	Polly Titcomb
			5 m
C.	Academic Excellence	Discuss	Jessica Xiarhos
			5 m
D.	Development & Communications	Discuss	Kimberly Nothnagel
			5 m
E.	DEI Committee	Discuss	Lindsay Smith
			5 m
F.	Personnel Committee	FYI	Katie Holt
			5 m
	<ul style="list-style-type: none"> • Update 		
VI.	Public Comment		8:31 PM
A.	Public Comment	Discuss	Katie Holt
			5 m
VII.	Closing Items		8:36 PM
A.	Recap Action Items	Discuss	Katie Holt
			5 m
	Clerk to review actions items, add any additional items discussed.		

	Purpose	Presenter	Time
B. Board Comments	FYI	Katie Holt	5 m
<ul style="list-style-type: none"> • need for meaningful and proactive participation 			
C. Adjourn Meeting	Vote	Katie Holt	