



MCCPS Board of Trustees

Board of Trustees Meeting

Published on November 29, 2024 at 5:54 PM EST

Date and Time

Tuesday December 3, 2024 at 7:00 PM EST

Location

Hybrid Format:

- in person at MCCPS
- via Zoom at <https://us06web.zoom.us/j/98355446062?pwd=bVg2VzE4bEZUVXJqY0R4UIJnVmZ1dz09>

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
Opening Items			
A. Record Attendance and Guests		Ian Hunt	2 m
B. Call the Meeting to Order		Lindsay Smith	2 m
C. Public Comment	Discuss	Lindsay Smith	5 m
II. Board Action Items			7:09 PM

	Purpose	Presenter	Time
A. Minutes to Approve: October	Approve Minutes	Ian Hunt	5 m
III. Head of School Report			7:14 PM
A. November Report	FYI	Stephanie Brant	15 m
B. MCAS data review from the Leadership Team	Discuss	Jessica Xiarhos	45 m
IV. Board Annual Items			8:14 PM
A. Upcoming Agenda Items	Discuss	Lindsay Smith	2 m
<p>Are we meeting again in December?</p> <p>July - Adopt Annual Report, by July 31, Adopt Annual Board Goals</p> <ul style="list-style-type: none"> • August – Adopt HOS Goals, Open Annual Board Self Assessment • Sept – Review Annual Board Self Assessment, Approve Committee Memberships and Vice-Chairs • Oct – Adoption of the Annual Audit (must be done by Oct 31), MCAS Presentation, Presentation on HOS Evaluation Process by the Personnel Committee • Nov – HOS Contract Renewal Notice • Dec – • Jan – HOS Mid-year review • Feb - Adopt School Calander • March – Set up Satisfaction Survey, Set Annual Board Retreat Date, Presentation of HOS Annual Evaluation Form • April – Presentation by HOS of Annual Goals, Budget Adoption • May – HOS Annual Evaluation • June – Annual Board Retreat 			
B. MCPSA monthly update	Vote	Lindsay Smith	5 m
<p>1. Governance: Onboarding new board members. Aligns with our third board goal to <i>Continue to review and refine MCCPS Board Policies and procedures to strengthen board health (e.g. BoT, Onboarding new board members etc).</i> Please see attached workshop recap.</p>			

	Purpose	Presenter	Time
2. Board Retreat Support Opportunity: First zoom meeting, this Wednesday 12/4, at 12:30, please join if interested. This is an opportunity to have a facilitated board retreat free of cost. Please see attached.			
C.	Stipend to hire a meeting admin for the board and its committees	Discuss	Polly Titcomb 10 m
V.	Committee Updates		8:31 PM
A.	Finance Committee	Discuss	Emily Promise 10 m
	<ul style="list-style-type: none"> • Review of Finance Committee Documents • Relevant Discussion • Relevant Board votes as needed 		
B.	Governance Committee	FYI	Polly Titcomb 5 m
C.	Academic Excellence	Discuss	Jessica Xiarhos 5 m
D.	Development & Communications	Discuss	Kimberly Nothnagel 5 m
E.	DEI Committee	Discuss	Lindsay Smith 5 m
VI.	Public Comment		9:01 PM
A.	Public Comment	Discuss	Lindsay Smith 5 m
VII.	Closing Items		9:06 PM
A.	Recap Action Items	Discuss	Lindsay Smith 5 m
	Clerk to review actions items, add any additional items discussed.		
B.	Board Comments	FYI	Lindsay Smith 5 m
	Board member roll off announcement and appreciation		
C.	Adjourn Meeting	Vote	Lindsay Smith