



MCCPS Board of Trustees

Board of Trustees Retreat

Published on June 12, 2024 at 7:56 PM EDT

Date and Time

Saturday June 15, 2024 at 9:00 AM EDT

Location

MCCPS
17 Lime Street
Marblehead, MA 01945

Agenda

	Purpose	Presenter	Time
I. Opening Items			9:00 AM
Opening Items			
A. Record Attendance and Guests		William Rockwell	4 m
B. Call the Meeting to Order		Katie Holt	1 m
C. Review Agenda and Expectations		William Rockwell	5 m
•Review of Agenda			
•Expectations for the Day			
II. Board Training			9:10 AM
A. Board Training	Discuss	Kathy Egmont	120 m

	Purpose	Presenter	Time
<ul style="list-style-type: none"> • Agenda <ul style="list-style-type: none"> ◦ Introduction and Welcome ◦ Presentation/ discussion <ul style="list-style-type: none"> ▪ History and Purpose of Charter Schools ▪ Governance (includes open meeting law and conflict of interest) ▪ Administration/ management ▪ Authorization and Oversight ▪ Access and Equity ▪ Accountability ▪ Finances ▪ Scenarios and options for responding ▪ Strategic Planning /Dissemination ▪ Exit Ticket 			
III. 10 Minute Break			11:10 AM
A. 10 Minute Recess	FYI	Katie Holt	10 m
IV. Vote on Board of Trustees Candidate			11:20 AM
A. Vote on candidacy of Emily Promise	Vote	Polly Titcomb	10 m
V. Planning SY24-25 Committees			11:30 AM
A. Deliberate on current committees & discuss purpose of each	Discuss	Katie Holt	5 m
<ul style="list-style-type: none"> • Current Committees <ul style="list-style-type: none"> ◦ Governance ◦ Finance ◦ Personnel ◦ Academic Excellence ◦ DevCom ◦ DEI • Changes to the above? 			
VI. Selection of Board Officers & Committee Chairs for SY24-25			11:35 AM

	Purpose	Presenter	Time
A. Board Officer & Committee Elections	Vote	Katie Holt	30 m
<ul style="list-style-type: none"> • Officer Elections (2 year terms) <ul style="list-style-type: none"> ◦ <i>Note: Clerk & Treasurer up for renewal</i> • Committee Chairs (1 year terms) <ul style="list-style-type: none"> ◦ <i>Note: Changes to Finance, as Treasurer will chair this committee</i> • Board Committee Assignments <ul style="list-style-type: none"> ◦ <i>Note: Committees or Task Forces are to be composed of at least three members, one of whom must be a Trustee, and the Chair must be either a Trustee or a Committee member</i> 			
B. Update on Current Board Member Terms	Discuss	William Rockwell	5 m
<ul style="list-style-type: none"> • Update on current Board and Officer terms 			
VII. 10 Minute Break			12:10 PM
A. 10 Minute Recess	FYI	Katie Holt	10 m
VIII. Board and HOS Goals			12:20 PM
A. Review SY23-24 Goals	Discuss	Katie Holt	30 m
<ul style="list-style-type: none"> • SY23-24 Board Goals <ul style="list-style-type: none"> ◦ Measuring success & lessons learned ◦ SY 23-24 Goals: <ul style="list-style-type: none"> ▪ Conduct a thorough process and documentation review and establish standard operating procedures (“SOPs”) for documents and archives, ensuring complete OML compliance and easy access to important information for both internal and external stakeholders on the school website, BoardOnTrack and other avenues. ▪ Build and promulgate the MCCPS brand through community engagement, events, and digital and print messaging. • SY23-24 Committee Goals <ul style="list-style-type: none"> ◦ Measuring success, lessons learned, and looking ahead towards SY24-25 			
B. SY24-25 Goals	Discuss	Katie Holt	20 m

