

MCCPS Board of Trustees

Board of Trustees Retreat

Published on June 12, 2024 at 7:56 PM EDT

Date and Time

Saturday June 15, 2024 at 9:00 AM EDT

Location

MCCPS 17 Lime Street Marblehead, MA 01945

Agenda

			Purpose	Presenter	Time
I.	Opening Iten	าร			9:00 AM
	Opening Items				
	A. Record A	Attendance and Guests		William Rockwell	4 m
	B. Call the I	Meeting to Order		Katie Holt	1 m
	•Review	Agenda and Expectations of Agenda tions for the Day		William Rockwell	5 m
н.	Board Training				9:10 AM
	A. Board Tr	aining	Discuss	Kathy Egmont	120 m

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Presenter

Agenda

Introduction and Welcome

Presentation/ discussion

- History and Purpose of Charter Schools
- Governance (includes open meeting law and conflict of interest)
- Administration/ management
- Authorization and Oversight
- Access and Equity
- Accountability
- Finances
- Scenarios and options for responding
- Strategic Planning /Dissemination
- Exit Ticket

III.	10 Minute Break					
	Α.	10 Minute Recess	FYI	Katie Holt	10 m	
IV.	Vote	e on Board of Trustees Candidate			11:20 AM	
	Α.	Vote on candidacy of Emily Promise	Vote	Polly Titcomb	10 m	
V.	Planning SY24-25 Committees					
	Α.	Deliberate on current committees & discuss purpose of each	Discuss	Katie Holt	5 m	

- Current Committees
 - Governance
 - Finance
 - Personnel
 - Academic Excellence
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• Changes to the above?

VI. Selection of Board Officers & Committee Chairs for SY24-25

11:35 AM

			Purpose	Presenter	Time	
	Α.	Board Officer & Committee Elections	Vote	Katie Holt	30 m	
		 Officer Elections (2 year terms) Note: Clerk & Treasurer up for renewal Committee Chairs (1 year terms) Note: Changes to Finance, as Treasurer will chair this committee Board Committee Assignments Note: Committees or Task Forces are to be composed of at least three members, one of whom must be a Trustee, and the Chair must be either a Trustee or a Committee member 				
	В.	Update on Current Board Member Terms	Discuss	William Rockwell	5 m	
		Update on current Board and Officer terms				
VII.	10 Minute Break 12:10					
	Α.	10 Minute Recess	FYI	Katie Holt	10 m	
VIII.	Board and HOS Goals				12:20 PM	
	Α.	Review SY23-24 Goals	Discuss	Katie Holt	30 m	
	 SY23-24 Board Goals Measuring success & lessons learned SY 23-24 Goals: Conduct a thorough process and documentation review and establish standard operating procedures ("SOPs") for documents and archives, ensuring complete OML compliance and easy access to important information for both internal and external stakeholders on the school website, BoardOnTrack and other avenues. Build and promulgate the MCCPS brand through community engagement, events, and digital and print messaging. SY23-24 Committee Goals Measuring success, lessons learned, and looking ahead towards SY24-25 					
		establish standard operating p and archives, ensuring compl access to important information stakeholders on the school we avenues. Build and promulgate the MCC engagement, events, and digit • SY23-24 Committee Goals • Measuring success, lessons learned	procedures ("SC ete OML compli on for both intern ebsite, BoardOr CPS brand thro tal and print me	DPs") for documents ance and easy nal and external Track and other ugh community ssaging.		

			Purpose	Presenter	Time
		Deliberate on SY24-25 Board goals			
IX.	10	Minute Break			1:10 PM
	Α.	10 Minute Recess	FYI	Katie Holt	10 m
Х.	Pre	Preparing for SY24-25			1:20 PM
	Α.	Current SY24-25 Outlook	Discuss	Stephanie Brant	30 m
	В.	 Discuss current landscape at MCCPS Staff/admin hirings and openings Enrollment Budget Staff handbook Upcoming Items & Deadlines Upcoming Submissions Charter Renewal due 8/1 (requires Easternet and the second s	ard vote)	William Rockwell	10 m
	 SY24-25 Budget due 8/1 (requires Board vote) Accountability Plan 				
	C.	Strategic Plan	Discuss	Katie Holt	20 m
	Discuss next steps for development of Strategic Plan				
XI.	Clo	osing Items			2:20 PM
	Α.	Action Items & Next Steps	Discuss	William Rockwell	5 m
	В.	Adjourn Meeting	FYI	Katie Holt	5 m