



# MCCPS Board of Trustees

## Governance Committee

### Monthly Meeting

Published on November 15, 2023 at 2:22 PM EST

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#### Date and Time

Tuesday November 21, 2023 at 7:00 PM EST

#### Location

Remote Meeting

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Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
<b>A.</b> Record Attendance		Polly Titcomb	1 m
<b>B.</b> Call the Meeting to Order		Polly Titcomb	1 m
<b>C.</b> Approve Minutes	Approve Minutes	Polly Titcomb	5 m
August 2023 Meeting Minutes			
<b>D.</b> Discuss & Approve Older Meeting Minutes	Discuss	Polly Titcomb	15 m

	Purpose	Presenter	Time
<p>Many Governance Committee meeting minutes are listed as "unapproved" starting in November 2022 and dating back to at least 2017. I would like to start the process of cleaning up these outstanding minutes and removing them from the list.</p>			

<b>II.</b>	<b>Governance</b>		<b>7:22 PM</b>
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| <b>A.</b> | Examine Proposed Change to By-Laws | Vote | Polly Titcomb | 10 m |
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At our last at-large Board meeting, we discussed the need to implement staggered terms and I volunteered to draft proposed language. The attached By-Laws show the proposed changes I have made to Section 4 relating to the same. We will discuss and edit/approve the proposed changes in preparation for the upcoming at-large Board meeting.

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| <b>B.</b> | Review results of Board Member Self Assessment | Discuss | Nick Santoro | 15 m |
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This is a left-over item from the previous agenda. If it has not been discussed, Nick can present on it and we will address the item accordingly.

[https://docs.google.com/forms/d/1KtLBAMnoY2AJ70-RAyPTxNZgdLQmYpGzh4qh2T\\_NHe8/edit](https://docs.google.com/forms/d/1KtLBAMnoY2AJ70-RAyPTxNZgdLQmYpGzh4qh2T_NHe8/edit)

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| <b>C.</b> | Add and discuss the Board Composition Dashboard and its implementation. | Discuss | Nick Santoro | 10 m |
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This is a left-over item from a previous agenda and I don't know whether or not it was addressed. If not, Nick can present and we will discuss.

<b>III.</b>	<b>Other Business</b>		<b>7:57 PM</b>
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| <b>A.</b> | Review of Committee Role & Responsibilities | Discuss | Polly Titcomb | 20 m |
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Review the charge of the Governance Committee and our adherence to the same (a) within our own monthly meetings; and (b) in relation to the Board at large (and other Committees?). Identify outstanding issues we need to address and create an action plan relating to the same.

<b>IV.</b>	<b>Closing Items</b>		<b>8:17 PM</b>
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| <b>A.</b> | Adjourn Meeting | Vote | Polly Titcomb | 1 m |
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