



MCCPS Board of Trustees

Monthly Board Meeting September 26

Published on September 21, 2023 at 11:07 AM EDT

Amended on September 21, 2023 at 5:57 PM EDT

Date and Time

Tuesday September 26, 2023 at 7:00 PM EDT

Location

17 Lime Street, Marblehead , MA 01945

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
Opening Items			
A. Record Attendance and Guests		William Rockwell	
B. Call the Meeting to Order		Katie Holt	5 m
C. Approve Minutes	Approve Minutes	Katie Holt	2 m
Approve minutes for Board of Trustees Monthly Meeting on August 29, 2023			
II. Public Comment			7:07 PM
A. Public Comment	Discuss	Katie Holt	5 m

	Purpose	Presenter	Time
III. Vote on Candidacy for Board Membership			7:12 PM
A. Polly Titcomb Board Membership Introduce Polly Titcomb	Vote	Katie Holt	10 m
IV. Vote on Board Officers			7:22 PM
A. Board Chair, Vice Chair & Treasurer Elections	Vote	Katie Holt	15 m
<ul style="list-style-type: none"> • The Board will vote to elect its Chair, Vice Chair and Treasurer to serve terms lasting through June 30th, 2025. These two-year terms will ensure the Board aligns with the MCCPS Bylaws. 			
V. Board Annual Items			7:37 PM
A. Upcoming Meeting Agenda Items	FYI	william rockwell	5 m
<ul style="list-style-type: none"> • August – Adopt HOS Goals • Sept – Review Annual Board Self Assessment and revised audit, vote on Board goals • Oct – Adoption of the Annual Audit (must be done by Oct 31), Presentation on HOS Evaluation Process by the Personnel Committee, • Nov – MCAS Presentation by Meghan Hale • Dec – Catch up and all • Jan – HOS Mid-year review • Feb - Vote to Approve HOS's proposed SY24-25 Calendar • March – Present HOS Annual Evaluation Form, Set up Satisfaction Survey, Discuss mortgage options (leave as is or refinance), Set up Satisfaction Survey, Set Annual Board Retreat Date • April – Presentation by HOS of Annual Goals, Budget Adoption • May – HOS Annual Evaluation • June – Annual Board Retreat • July - Adopt Annual Report, by July 31, Adopt Annual Board Goals 			
VI. SY23-24 Board Goals			7:42 PM
A. Vote on Board Goals Proposed Goals:	Vote	William Rockwell	10 m

	Purpose	Presenter	Time
<ul style="list-style-type: none"> • Conduct a thorough process and documentation review and establish standard operating procedures (“SOPs”) for documents and archives, ensuring complete OML compliance and easy access to important information for both internal and external stakeholders on the school website, BoardOnTrack and other avenues. • Build and promulgate the MCCPS brand through community engagement, events, and digital and print messaging. 			
VII. HOS Report			7:52 PM
A. Monthly Report	FYI	Stephanie Brant	30 m
B. Head of School Goals	Vote	Stephanie Brant	5 m
VIII. Other Business			8:27 PM
A. Review of Board Self Assessment	Discuss	Nick Santoro	5 m
IX. Committee Updates			8:32 PM
A. HOS Search Committee	Discuss	Kathy Santoro	10 m
B. Finance Committee	Vote	Rudi Herve	10 m
Vote to approve revised budget			
C. Governance Committee	Discuss	Nick Santoro	5 m
D. Personnel Committee	Discuss	Paul Baker	5 m
E. Academic Excellence	Discuss	Jessica Xiarhos	5 m
F. Development & Communications	Discuss	Kimberly Nothnagel	5 m
G. DEI Committee	Discuss	Lindsay Smith	5 m
X. Public Comment			9:17 PM
A. Public Comment	Discuss	Katie Holt	5 m
XI. Board Member Comments and Resolutions			9:22 PM
A. Board Member Comments and Resolutions	Discuss	Paul Baker	3 m

	Purpose	Presenter	Time
MCAS results discussion			

XII. Closing Items

9:25 PM

A. Recap Action Items	Discuss	Katie Holt	2 m
Clerk to review actions items, add any additional items discussed.			

B. Adjourn Meeting	Vote	Katie Holt	
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