



MCCPS Board of Trustees

Facilities Task Force Committee Meeting

Published on September 29, 2022 at 7:13 PM EDT

Date and Time

Thursday October 6, 2022 at 7:00 PM EDT

Location

MCCPS
17 Lime Street
Marblehead, MA 01945

Zoom Information:

Join Zoom Meeting

<https://us06web.zoom.us/j/98535156572?pwd=VDBPQTZyUnpadWQ3OTgvTTM3dIRlZz09>

Meeting ID: 985 3515 6572

Passcode: MCCPSfac

Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
A. Record Attendance		William Rockwell	5 m
B. Call the Meeting to Order		William Rockwell	2 m
C. Approve Minutes	Approve Minutes	William Rockwell	3 m
II. MCCPS Summer '22 Projects			7:10 PM

A. Progress since last FTF Meeting	Purpose Discuss	Presenter Peter Cohen	Time 5 m
<ul style="list-style-type: none"> • Kitchen, Roof and Landscaping updates 			
III. Warehouse Expansion			7:15 PM
A. RFP for Architects	Discuss	William Rockwell	40 m
<ul style="list-style-type: none"> • Review Draft RFP and Scorecard <ul style="list-style-type: none"> ◦ Feedback on most recent version? ◦ FTF expectations for architects <ul style="list-style-type: none"> ▪ Breaking up involvement into phases? Creating/helping create bids for contractors? • Next Steps <ul style="list-style-type: none"> ◦ What else is needed to send invitations? <ul style="list-style-type: none"> ▪ Finalize RFP ▪ RFP advertisement? ▪ Additional vendors? ◦ Timeline? <ul style="list-style-type: none"> ▪ In person or virtual interviews with FTF? 			
B. MCCPS Capital Improvement Plan	Discuss	William Rockwell	5 m
<ul style="list-style-type: none"> • FTF to most recent updates to CIP <ul style="list-style-type: none"> ◦ Feedback? ◦ Items/objects to be added? 			
IV. Closing Items			8:00 PM
A. Action Items & Next Steps	Discuss	William Rockwell	2 m
B. Adjourn Meeting	Vote	William Rockwell	1 m