



MCCPS Board of Trustees

Facilities Task Force Meeting

Published on August 15, 2022 at 7:17 AM EDT

Date and Time

Tuesday August 16, 2022 at 7:00 PM EDT

Location

17 Lime Street, Marblehead, MA 01945

Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
A. Record Attendance		William Rockwell	5 m
B. Call the Meeting to Order		William Rockwell	2 m
C. Approve Minutes	Approve Minutes	William Rockwell	3 m
	Approve minutes for Facilities Task Force Monthly Meeting on May 17, 2022		
II. MCCPS Summer '22 Projects			7:10 PM
A. Progress since last FTF Meeting			5 m
	<ul style="list-style-type: none">• Roof<ul style="list-style-type: none">◦ Completed first week of Aug.• Fire Panel<ul style="list-style-type: none">◦ Installed first week of Aug.• Kitchen<ul style="list-style-type: none">◦ Floors finished, new equipment installed• Back lot Mural<ul style="list-style-type: none">◦ Anna Dugan completed mural• Landscaping		

- | | Purpose | Presenter | Time |
|---|---------|-----------|------|
| ◦ McLaughlin Masonry donating time to move parking lot wall to improve traffic flow | | | |

III. Warehouse Expansion

7:15 PM

A. Findings from Architect Interviews	Discuss	Peter Cohen	20 m
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- Dr. Cohen to share initial thoughts after meeting with four architects (companies below)
 - Winter Street Architects
 - Miller-Dyer-Spears
 - Ebbrell Architecture Design
 - Kritikos Architects
- FTF to discuss:
 - Criteria for down-selecting two architects
 - FTF's asks of those two finalists

B. MCCPS Capital Improvement Plan	Discuss	William Rockwell	20 m
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- FTF to discuss Will Rockwell's initial draft of CIP
 - Initial feedback?
 - Items/objects to be added?
 - Next steps

IV. Closing Items

7:55 PM

A. FTF Recruitment	Discuss	William Rockwell	2 m
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- Skillset(s) missing from FTF?
- Person(s) in mind to join FTF?

B. Action Items & Next Steps	Discuss	William Rockwell	2 m
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C. Adjourn Meeting	Vote	William Rockwell	1 m
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