



# MCCPS Board of Trustees

## Facilities Task Force Monthly Meeting

Published on May 11, 2022 at 6:53 PM EDT

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### Date and Time

Tuesday May 17, 2022 at 7:00 PM EDT

### Location

ZOOM ONLY

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
<b>A. Record Attendance</b>		William Rockwell	4 m
<b>B. Call the Meeting to Order</b>	Vote	William Rockwell	2 m
<b>C. Approve Minutes</b>	Vote	William Rockwell	2 m
<b>II. Building Expansion Plans</b>			<b>7:08 PM</b>
<b>A. Updated Layout Designs</b>	Discuss	Brad Rogers	30 m
		<ul style="list-style-type: none"><li>• Review latest layouts for proposed expansion<ul style="list-style-type: none"><li>◦ FTF input?</li><li>◦ Additional areas to be revised?</li><li>◦ Next steps?</li></ul></li><li>• Hiring project manager and/or architect<ul style="list-style-type: none"><li>◦ Ideas/input for candidate(s)?</li></ul></li></ul>	
<b>III. Master Facilities Planning Deliverables</b>			<b>7:38 PM</b>
<b>A. Feedback on the Link &amp; Example Shared 5/1</b>	Discuss	Peter Cohen	15 m

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>• Experience with this type of documentation?</li> <li>• Could this be a useful tool for FTF?               <ul style="list-style-type: none"> <li>◦ Summarizing FTF work for Strategic Plan</li> <li>◦ SOW/Recommendation for BOT</li> </ul> </li> </ul>			
<b>IV. Closing Items</b>			<b>7:53 PM</b>
<b>A. Updates on Current Projects</b>	Discuss	Peter Cohen	10 m
<ul style="list-style-type: none"> <li>• Kitchen               <ul style="list-style-type: none"> <li>◦ Finalizing bids &amp; pending grants</li> </ul> </li> <li>• Roof               <ul style="list-style-type: none"> <li>◦ Recent roof repair proposals</li> <li>◦ HVAC unit assessment completed- audit report to be shared</li> </ul> </li> <li>• Murals               <ul style="list-style-type: none"> <li>◦ Front mural project ongoing- artist arrived 5.2</li> <li>◦ \$6,000 grant received for rear mural</li> </ul> </li> <li>• Anything else outstanding/top of mind?</li> </ul>			
<b>B. FTF Recruitment</b>	Discuss	William Rockwell	5 m
<ul style="list-style-type: none"> <li>• Ongoing committee recruitment               <ul style="list-style-type: none"> <li>◦ Valuable skill set(s) missing from FTF?</li> </ul> </li> </ul>			
<b>C. Recap Action Items</b>	Discuss	William Rockwell	5 m
<b>D. Adjourn Meeting</b>	Vote	William Rockwell	2 m