



MCCPS Board of Trustees

Personnel Committee Meeting

Amended on August 24, 2021 at 6:54 PM EDT

Date and Time

Tuesday August 24, 2021 at 7:00 PM EDT

Location

Zoom

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
Opening Items			
A. Call the Meeting to Order		Artie Sullivan	2 m
B. Record Attendance and Guests		Katie Sullivan	1 m
C. Accept Remote Participation	Vote	Artie Sullivan	2 m
In light of the ongoing COVID-19 coronavirus outbreak, Governor Baker issued an emergency Order on March 12, 2020, allowing public bodies greater flexibility in utilizing technology in the conduct of meetings under the Open Meeting Law. Can we make a motion to accept this Executive Order for this meeting of the Personnel Committee, on August 24, 2021.			
D. Approve Minutes	Approve Minutes	Katie Sullivan	5 m
Approve minutes for Monthly Personnel Meeting on May 11, 2021			
II. Old Business			7:10 PM
Personnel Committee			
A. Feedback - HOS Goals for SY-21-22	Discuss	Peter Cohen	30 m
B. Staffing Updates	Discuss	Peter Cohen	15 m
C. Review HR Knowledge Assessment	Discuss	Peter Cohen	15 m

	Purpose	Presenter	Time
D. Review of Staff & Student Parent Handbooks	Discuss	Peter Cohen	10 m

E. Personnel Committee Membership	Discuss	Artie Sullivan	
Review the committee membership needs of the Personnel Committee. Identify potential candidates for membership on the committee.			

F. POLICY REVIEW	Discuss	Artie Sullivan	5 m
CONTINUE DISCUSSIONS OF POLICY REVIEW AS PERTAIN TO SCOPE OF PERSONNEL COMMITTEE			

1. Links to Personnel Policies
 1. Marblehead - <https://www.marbleheadschoools.org/district/mps-policy-manual>
 1. Scroll down to section G - Personnel
 2. Salem Personnel - <https://www.salemk12.org/cms/One.aspx?portalId=268138&pageId=537199>

III. New Business

IV. Action Items 8:25 PM

A. Review Action Items from Meeting	FYI	Katie Sullivan	5 m
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Review Action Items form meeting, including who is responsible, item to be completed and time frame for status report or completion.

V. Closing Items 8:30 PM

A. Adjourn Meeting	Vote	Artie Sullivan	5 m
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