



# MCCPS Board of Trustees

## Monthly Board Meeting

Amended on July 27, 2021 at 7:04 PM EDT

### Date and Time

Tuesday July 27, 2021 at 7:00 PM EDT

### Location

MCCPS  
17 Lime St  
Marblehead, MA 01945

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>		Paul Baker	
<b>B. Call the Meeting to Order</b>		Artie Sullivan	
<b>C. Approve Minutes</b>	Approve Minutes	Paul Baker	2 m
Approve minutes for Monthly Board Meeting on June 29, 2021			
<b>II. Public Comment</b>			<b>7:02 PM</b>
<b>A. Public Comment</b>	Discuss	Artie Sullivan	5 m
<b>III. Review of Previous Meeting Action Items</b>			<b>7:07 PM</b>
<b>A. Review of Previous Meeting Action Items</b>	Discuss	Artie Sullivan	

- Identify potential candidates for the Board – Goal is 3 new members for SY2021-2022.
- Areas that need representation on the board –

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>◦ <ul style="list-style-type: none"> <li>▪ Faculty</li> <li>▪ Development</li> <li>▪ Facilities</li> </ul> </li> </ul>			

#### IV. Board Annual Items

<b>A. Upcoming Meeting Agenda Items</b>	FYI	Artie Sullivan	
<ul style="list-style-type: none"> <li>• July - Adopt Annual Report, by July 31, Adopt Annual Board Goals</li> <li>• August – Adopt HOS Goals, Open Annual Board Self Assessment</li> <li>• Sept – Review Annual Board Self Assessment, Approve Committee Memberships and Vice-Chairs</li> <li>• Oct – Adoption of the Annual Audit (must be done by Oct 31), MCAS Presentation, Presentation on HOS Evaluation Process by the Personnel Committee</li> <li>• Nov – 2021, HOS Contract Renewal Notice</li> <li>• Dec –</li> <li>• Jan – HOS Mid-year review</li> <li>• Feb - Adopt School Calander</li> <li>• March – Set up Satisfaction Survey, Set Annual Board Retreat Date, Presentation of HOS Annual Evaluation Form</li> <li>• April – Presentation by HOS of Annual Goals, Budget Adoption</li> <li>• May – HOS Annual Evaluation</li> <li>• June – Annual Board Retreat</li> </ul>			

<b>B. Board Goals for SY 2021-2022</b>	Discuss	Artie Sullivan	
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##### Goal-1 Board Communication

##### Goal-2 Development

##### Goal 3 Supporting Academic Excellence

#### V. HOS Report 7:07 PM

<b>A. Monthly Report</b>	FYI	Peter Cohen	20 m
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#### VI. Other Business 7:27 PM

<b>A. Discussion on Board Goals for SY21-22</b>	Discuss	Artie Sullivan	30 m
<b>B. Approval of Annual Report, SY20-21</b>	Vote	Peter Cohen	20 m

#### VII. Committee Updates 8:17 PM

<b>A. Governance Committee</b>	Discuss	Paul Baker	5 m
<b>B. Finance Committee</b>	Discuss	Rudi Herve	10 m
<b>C. Personnel Committee</b>	Discuss	James Rogers	5 m

	<b>Purpose</b>	<b>Presenter</b>	<b>Time</b>
<b>D. Academic Excellence</b>	Discuss	Jessica Xiarhos	5 m
<b>E. Development &amp; Communications</b>	Discuss	Ian Hunt	5 m
<b>F. Strategic Plan Committee</b>	Discuss	Rebecca Whidden	
<b>G. Facilities Task Force</b>	Discuss	William Rockwell	5 m
<b>VIII. Public Comment</b>			<b>8:52 PM</b>
<b>A. Public Comment</b>	Discuss	Artie Sullivan	5 m
<b>IX. Board Member Comments and Resolutions</b>			<b>8:57 PM</b>
<b>A. Board Member Comments and Resolutions</b>	Discuss	Artie Sullivan	3 m
This is an opportunity for Board Member Comments and Resolutions			
<b>X. Closing Items</b>			<b>9:00 PM</b>
<b>A. Recap Action Items</b>	Discuss	Paul Baker	2 m
Clerk to review actions items, add any additional items discussed.			
<b>B. Meeting Evaluation</b>	Discuss	Artie Sullivan	3 m
Discuss how meeting went, did we stay on topic, meet goals, etc.			
<b>C. Adjourn Meeting</b>	Vote	Artie Sullivan	