



# MCCPS Board of Trustees

## Monthly Board Meeting

Amended on June 25, 2021 at 12:04 PM EDT

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### Date and Time

Tuesday June 29, 2021 at 7:00 PM EDT

### Location

MCCPS  
17 Lime St  
Marblehead, Ma 01945

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
Opening Items			
<b>A.</b> Record Attendance and Guests		Karl Smith	
<b>B.</b> Call the Meeting to Order		Artie Sullivan	
<b>C.</b> Approve Minutes	Approve Minutes	Karl Smith	2 m
Approve minutes for Monthly Board Meeting on May 25, 2021			
<b>D.</b> Approve Minutes from 6-12-21 Retreat	Approve Minutes	Karl Smith	2 m
<b>II. Public Comment</b>			<b>7:04 PM</b>
<b>A.</b> Public Comment	Discuss	Artie Sullivan	5 m
<b>III. Review of Previous Meeting Action Items</b>			<b>7:09 PM</b>
<b>A.</b> Review of Previous Meeting Action Items	Discuss	Artie Sullivan	

- Identify potential candidates for the Board – Goal is 3 new members for SY2020-2021. Areas that need representation on the board –
  - Faculty
  - Development
  - Facilities

**IV. Board Annual Items**

**A. Upcoming Meeting Agenda Items** FYI Artie Sullivan

- July - Adopt Annual Report, by July 31, Adopt Annual Board Goals
- August – Adopt HOS Goals, Open Annual Board Self Assessment
- Sept – Review Annual Board Self Assessment, Approve Committee Memberships and Vice-Chairs
- Oct – Adoption of the Annual Audit (must be done by Oct 31), MCAS Presentation, Presentation on HOS Evaluation Process by the Personnel Committee
- Nov – 2021, HOS Contract Renewal Notice
- Dec –
- Jan – HOS Mid-year review
- Feb - Adopt School Calander
- March – Set up Satisfaction Survey, Set Annual Board Retreat Date, Presentation of HOS Annual Evaluation Form
- April – Presentation by HOS of Annual Goals, Budget Adoption
- May – HOS Annual Evaluation
- June – Annual Board Retreat

**B. Board Goals for SY 2020-2021** Discuss Artie Sullivan

**Goal-1 (Board Health & Sustainability)**

- Continue to build and develop a strong and diverse board to ensure the long-term health and sustainability of MCCPS, through creative mentorship and training programs (in collaboration with governance committee). To include identification of 2-3 new board members SY 2020-2021.
  - Identify key roles and skills, Development, HR, Attorney, Construction
  - Identify key constituencies, Parents, Alumni

**Goal-2 (Development)**

1. Funding Streams
2. Grants & Fundraising
3. Board Responsibility

**Goal 3 (Communication and Community Development)**

- Strengthen the engagement with key stakeholders (e.g. Head of School, Parents, Students, Educators, PTO and Community) to support the growth and development of MCCPs role within the community and enhance the ongoing school initials and fundraising efforts. To include fostering a strong working relationship between the Board of Trustees and HOS to drive implementation of the 2019 strategic plan and ensure the long-term success of MCCPS

**Goal 4 (Support given the "New Normal")**

- To support MCCPS with the "New Normal" for fulfilling the MCCPS Charter

	Purpose	Presenter	Time
<b>V. HOS Report</b>			<b>7:09 PM</b>
A. Monthly Report	FYI	Peter Cohen	20 m
<b>VI. Other Business</b>			<b>7:29 PM</b>
A. Discussion on Board Goals for SY21-22	Discuss	Artie Sullivan	30 m
B. Development	Discuss	Peter Cohen	10 m
<b>VII. Committee Updates</b>			<b>8:09 PM</b>
A. Governance Committee	Discuss	Karl Smith	5 m
B. Finance Committee	Discuss	Rudi Herve	10 m
C. Personnel Committee	Discuss	Artie Sullivan	5 m
D. Academic Excellence	Discuss	Jessica Xiarhos	5 m
E. Development & Communications	Discuss	Paul Baker	10 m
F. Strategic Plan Committee	Discuss	Rebecca Whidden	
G. Facilities Task Force	Discuss	Rebecca Whidden	5 m
<b>VIII. Public Comment</b>			<b>8:49 PM</b>
A. Public Comment	Discuss	Artie Sullivan	5 m
<b>IX. Board Member Comments and Resolutions</b>			<b>8:54 PM</b>
A. Board Member Comments and Resolutions	Discuss	Artie Sullivan	3 m
This is an opportunity for Board Member Comments and Resolutions			
<b>X. Closing Items</b>			<b>8:57 PM</b>
A. Recap Action Items	Discuss	Karl Smith	2 m
Clerk to review actions items, add any additional items discussed.			
B. Meeting Evaluation	Discuss	Artie Sullivan	3 m
Discuss how meeting went, did we stay on topic, meet goals, etc.			
C. Adjourn Meeting	Vote	Artie Sullivan	