



# MCCPS Board of Trustees

## Monthly Board Meeting

Published on May 20, 2021 at 9:06 AM EDT

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### Date and Time

Tuesday May 25, 2021 at 7:00 PM EDT

### Location

Topic: Board Meeting

Time: 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

[https://us02web.zoom.us/j/3898394128?](https://us02web.zoom.us/j/3898394128?pwd=QndLYk9jVjcyNEJ5dXZGRWhnMDhSUT09)

[pwd=QndLYk9jVjcyNEJ5dXZGRWhnMDhSUT09](https://us02web.zoom.us/j/3898394128?pwd=QndLYk9jVjcyNEJ5dXZGRWhnMDhSUT09)

Meeting ID: 389 839 4128

Passcode: MCCPS

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>		Karl Smith	
<b>B. Call the Meeting to Order</b>		Artie Sullivan	
<b>C. Accept Remote Participation</b>	Vote	Artie Sullivan	3 m
In light of the ongoing COVID-19 coronavirus outbreak, Governor Baker issued an emergency Order on March 12, 2020, allowing public bodies greater flexibility in utilizing technology in the conduct of meetings under the Open Meeting Law. Can I get a motion to accept this Executive Order for this meeting of the Board of Trustees, on May 25, 2021.			
<b>D. Approve Minutes</b>	Approve Minutes	Karl Smith	2 m
Approve minutes for Monthly Board Meeting on April 27, 2021			

	Purpose	Presenter	Time
<b>II. New Board Member</b>			<b>7:05 PM</b>
<b>A. Presentation/Interview/Vote on Perspective Board Member - Will Rockwell</b>	Vote	Karl Smith	15 m
A motion to move that the Board appoint Will Rockwell as a member of the MCCPS Board of Trustees to fill a term commencing immediately upon approval by the Department of Elementary and Secondary Education and expiring three (3) years from the date of DESE approval.			
<b>B. Vote on Perspective Member - Part 2</b>	Vote	Karl Smith	5 m
A motion to move that the Board invite the newly appointed Trustee, Will Rockwell, to all Board Meetings and activities while her approval is pending with the Department of Elementary and Secondary Education. Will Rockwell will be entitled to participate as provisional Trustee and will be able to participate in all activities and discussions, except voting, until the formal approval from the Department of Elementary and Secondary Education, and will not be counted when determining a quorum.			
<b>III. Public Comment</b>			<b>7:25 PM</b>
<b>A. Public Comment</b>	Discuss	Artie Sullivan	5 m
<b>IV. Presentations</b>			<b>7:30 PM</b>
<b>A. Student Presentations</b>	FYI	Artie Sullivan	15 m
<b>V. Review of Previous Meeting Action Items</b>			<b>7:45 PM</b>
<b>A. Review of Previous Meeting Action Items</b>	Discuss	Artie Sullivan	
<ul style="list-style-type: none"> <li>• Identify potential candidates for the Board – Goal is 3 new members for SY2020-2021.</li> <li>Areas that need representation on the board – <ul style="list-style-type: none"> <li>◦ Faculty</li> <li>▪ Development</li> <li>▪ Facilities</li> </ul> </li> </ul>			
<b>VI. Board Annual Items</b>			
<b>A. Upcoming Meeting Agenda Items</b>	FYI	Artie Sullivan	
<ul style="list-style-type: none"> <li>• May – HOS Annual Evaluation</li> <li>• June – Annual Board Retreat</li> <li>• July - Adopt Annual Report, by July 31, Adopt Annual Board Goals</li> <li>• August – Adopt HOS Goals, Open Annual Board Self Assessment</li> <li>• Sept – Review Annual Board Self Assessment, Approve Committee Memberships and Vice-Chairs</li> <li>• Oct – Adoption of the Annual Audit (must be done by Oct 31), MCAS Presentation, Presentation on HOS Evaluation Process by the Personnel Committee</li> <li>• Nov – 2021, HOS Contract Renewal Notice</li> <li>• Dec –</li> <li>• Jan – HOS Mid-year review</li> </ul>			

	Purpose	Presenter	Time
• Feb - Adopt School Calander			
• March – Set up Satisfaction Survey, Set Annual Board Retreat Date, Presentation of HOS Annual Evaluation Form			
• April – Presentation by HOS of Annual Goals, Budget Adoption			

<b>B. Board Goals for SY 2020-2021</b>	Discuss	Artie Sullivan	
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**Goal-1 (Board Health & Sustainability)**

- Continue to build and develop a strong and diverse board to ensure the long-term health and sustainability of MCCPS, through creative mentorship and training programs (in collaboration with governance committee). To include identification of 2-3 new board members SY 2020-2021.
  - Identify key roles and skills, Development, HR, Attorney, Construction
  - Identify key constituencies, Parents, Alumni

**Goal-2 (Development)**

1. Funding Streams
2. Grants & Fundraising
3. Board Responsibility

**Goal 3 (Communication and Community Development)**

- Strengthen the engagement with key stakeholders (e.g. Head of School, Parents, Students, Educators, PTO and Community) to support the growth and development of MCCPs role within the community and enhance the ongoing school initials and fundraising efforts. To include fostering a strong working relationship between the Board of Trustees and HOS to drive implementation of the 2019 strategic plan and ensure the long-term success of MCCPS

**Goal 4 (Support given the "New Normal")**

- To support MCCPS with the "New Normal" for fulfilling the MCCPS Charter

**VII. HOS Report 7:45 PM**

<b>A. Monthly Report</b>	FYI	Peter Cohen	20 m
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**VIII. Other Business 8:05 PM**

<b>A. HOS Annual Evaluation Presentation</b>	Vote	Artie Sullivan	30 m
<b>B. Staffing Updates</b>	Discuss	Peter Cohen	10 m
<b>C. Board Retreat</b>	Discuss	Artie Sullivan	10 m

**Retreat Agenda Items**

1. Governance Training – Remote Participation when Emergency Order ends, OML requirements, meeting notices, and meeting minutes
2. Facility Task Force – Review of Facility needs and future plan ideas
3. Board Goals for SY 21-22
4. Committee Charis and Assignments for SY21-22
5. Election of Officers
  1. Vice-Chair – 2-year term
  2. Treasurer – 2-year term
  3. Clerk – the remainder of the term – 1 year

	Purpose	Presenter	Time
6. Other items			
<b>IX. Committee Updates</b>			<b>8:55 PM</b>
A. Governance Committee	Discuss	Karl Smith	5 m
B. Finance Committee	Discuss	Rudi Herve	10 m
C. Personnel Committee	Discuss	Artie Sullivan	
D. Academic Excellence	Discuss	Jessica Xiarhos	5 m
E. Development & Communications	Discuss	Paul Baker	10 m
F. Strategic Plan Committee	Discuss	Rebecca Whidden	
G. Facilities Task Force	Discuss	Rebecca Whidden	5 m
<b>X. Public Comment</b>			<b>9:30 PM</b>
A. Public Comment	Discuss	Artie Sullivan	5 m
<b>XI. Board Member Comments and Resolutions</b>			<b>9:35 PM</b>
A. Board Member Comments and Resolutions	Discuss	Artie Sullivan	3 m
This is an opportunity for Board Member Comments and Resolutions			
<b>XII. Closing Items</b>			<b>9:38 PM</b>
A. Recap Action Items	Discuss	Karl Smith	2 m
Clerk to review actions items, add any additional items discussed.			
B. Meeting Evaluation	Discuss	Artie Sullivan	3 m
Discuss how meeting went, did we stay on topic, meet goals, etc.			
C. Adjourn Meeting	Vote	Artie Sullivan	