



# MCCPS Board of Trustees

## Monthly Board Meeting

Published on April 22, 2021 at 9:46 AM EDT

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### Date and Time

Tuesday April 27, 2021 at 7:00 PM EDT

### Location

Topic: Board Meeting

Time: 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

[https://us02web.zoom.us/j/3898394128?](https://us02web.zoom.us/j/3898394128?pwd=QndLYk9jVjcyNEJ5dXZGRWhnMDhSUT09)

[pwd=QndLYk9jVjcyNEJ5dXZGRWhnMDhSUT09](https://us02web.zoom.us/j/3898394128?pwd=QndLYk9jVjcyNEJ5dXZGRWhnMDhSUT09)

Meeting ID: 389 839 4128

Passcode: MCCPS

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>		Karl Smith	
<b>B. Call the Meeting to Order</b>		Artie Sullivan	
<b>C. Accept Remote Participation</b>	Vote	Artie Sullivan	3 m
In light of the ongoing COVID-19 coronavirus outbreak, Governor Baker issued an emergency Order on March 12, 2020, allowing public bodies greater flexibility in utilizing technology in the conduct of meetings under the Open Meeting Law. Can I get a motion to accept this Executive Order for this meeting of the Board of Trustees, on April 27, 2021.			
<b>D. Approve Minutes</b>	Approve Minutes	Karl Smith	2 m
Approve minutes for Monthly Board Meeting on March 30, 2021			

	Purpose	Presenter	Time
<b>II. Public Comment</b>			<b>7:05 PM</b>
A. Public Comment	Discuss	Artie Sullivan	5 m
<b>III. Presentations</b>			<b>7:10 PM</b>
A. Student Presentations	FYI	Artie Sullivan	15 m
<b>IV. Review of Previous Meeting Action Items</b>			<b>7:25 PM</b>
A. Review of Previous Meeting Action Items	Discuss	Artie Sullivan	

- Identify potential candidates for the Board – Goal is 3 new members for SY2020-2021. Areas that need representation on the board –
  - - Alumni
    - Parents of families residing outside of Marblehead.
    - Development
- Add communication with Marblehead Superintendent

**V. Board Annual Items**

A. Upcoming Meeting Agenda Items	FYI	Artie Sullivan	
<ul style="list-style-type: none"> <li>• April – Presentation by HOS of Annual Goals</li> <li>• May – HOS Annual Evaluation, Budget Adoption</li> <li>• June – Annual Board Retreat</li> <li>• July - Adopt Annual Report, by July 31, Adopt Annual Board Goals</li> <li>• August – Adopt HOS Goals, Open Annual Board Self Assessment</li> <li>• Sept – Review Annual Board Self Assessment, Approve Committee Memberships and Vice-Chairs</li> <li>• Oct – Adoption of the Annual Audit (must be done by Oct 31), MCAS Presentation, Presentation on HOS Evaluation Process by the Personnel Committee</li> <li>• Nov – 2021, HOS Contract Renewal Notice</li> <li>• Dec –</li> <li>• Jan – HOS Mid-year review</li> <li>• Feb - Adopt School Calander</li> <li>• March – Set up Satisfaction Survey, Set Annual Board Retreat Date, Presentation of HOS Annual Evaluation Form</li> </ul>			
B. Board Goals for SY 2020-2021	Discuss	Artie Sullivan	

**Goal-1 (Board Health & Sustainability)**

- Continue to build and develop a strong and diverse board to ensure the long-term health and sustainability of MCCPS, through creative mentorship and training programs (in collaboration with governance committee). To include identification of 2-3 new board members SY 2020-2021.
  - Identify key roles and skills, Development, HR, Attorney, Construction
  - Identify key constituencies, Parents, Alumni

- |                             | Purpose | Presenter | Time |
|-----------------------------|---------|-----------|------|
| <b>Goal-2 (Development)</b> |         |           |      |
| 1. Funding Streams          |         |           |      |
| 2. Grants & Fundraising     |         |           |      |
| 3. Board Responsibility     |         |           |      |

**Goal 3 (Communication and Community Development)**

- Strengthen the engagement with key stakeholders (e.g. Head of School, Parents, Students, Educators, PTO and Community) to support the growth and development of MCCPs role within the community and enhance the ongoing school initials and fundraising efforts. To include fostering a strong working relationship between the Board of Trustees and HOS to drive implementation of the 2019 strategic plan and ensure the long-term success of MCCPS

**Goal 4 (Support given the "New Normal")**

- To support MCCPS with the "New Normal" for fulfilling the MCCPS Charter

**VI. HOS Report 7:25 PM**

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|-------------------|-----|-------------|------|
| A. Monthly Report | FYI | Peter Cohen | 20 m |
|-------------------|-----|-------------|------|

**VII. Other Business 7:45 PM**

- |   |         |                |      |
|---|---------|----------------|------|
| A. HOS Annual Goals Presentation                | Discuss | Peter Cohen    | 45 m |
| B. Val-Ed and Board on Track HOS Survey Results | Discuss | John Steinberg | 15 m |
| C. Presentation of Budget for SY21-22           | Vote    | Rodolphe Herve | 15 m |

**VIII. Committee Updates 9:00 PM**

- |                                 |         |                 |      |
|---------------------------------|---------|-----------------|------|
| A. Governance Committee         | Discuss | Karl Smith      |      |
| B. Finance Committee            | Discuss | Rudi Herve      | 10 m |
| C. Personnel Committee          | Discuss | Artie Sullivan  |      |
| D. Academic Excellence          | Discuss | Jessica Xiarhos |      |
| E. Development & Communications | Discuss | Paul Baker      |      |
| F. Strategic Plan Committee     | Discuss | Rebecca Whidden |      |
| G. Facilities Task Force        | Discuss | Rebecca Whidden |      |

**IX. Public Comment 9:10 PM**

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|-------------------|---------|----------------|-----|
| A. Public Comment | Discuss | Artie Sullivan | 5 m |
|-------------------|---------|----------------|-----|

**X. Board Member Comments and Resolutions 9:15 PM**

	<b>Purpose</b>	<b>Presenter</b>	<b>Time</b>
<b>A. Board Member Comments and Resolutions</b>	Discuss	Artie Sullivan	3 m

This is an opportunity for Board Member Comments and Resolutions

**XI. Closing Items**

**9:18 PM**

<b>A. Recap Action Items</b>	Discuss	Karl Smith	2 m
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Clerk to review actions items, add any additional items discussed.

<b>B. Meeting Evaluation</b>	Discuss	Artie Sullivan	3 m
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Discuss how meeting went, did we stay on topic, meet goals, etc.

<b>C. Adjourn Meeting</b>	Vote	Artie Sullivan	
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