



MCCPS Board of Trustees

Monthly Board Meeting

Published on August 21, 2020 at 7:02 AM EDT

Date and Time

Tuesday August 25, 2020 at 7:00 PM EDT

Location

Artie Sullivan is inviting you to a scheduled Zoom meeting.

Topic: Board Meeting

Time: Jul 28, 2020 07:00 PM Eastern Time (US and Canada)

Every month on the Last Tue, until Jun 29, 2021, 12 occurrence(s), 07:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: https://us04web.zoom.us/meeting/upUpceCppzIsHNd4OH62r-u6WEEa3pAq97TU/ics?icsToken=98tyKu6pqj0jG92cth-ER7YcBo_oXevxmFhdgo1ZyDDNVXJBLxagAcdnM-FvMcmJ

Join Zoom Meeting

<https://us04web.zoom.us/j/71469199663?pwd=YIZ0UUpJUjVTZUpzQ3c2SzJlbmICQT09>

Meeting ID: 714 6919 9663

Passcode: MCCPS

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
Opening Items			
A. Record Attendance and Guests		Karl Smith	
B. Call the Meeting to Order		Artie Sullivan	
C. Accept Remote Participation	Vote	Artie Sullivan	3 m
In light of the ongoing COVID-19 coronavirus outbreak, Governor Baker issued an emergency Order on March 12, 2020, allowing public bodies greater flexibility in utilizing technology in the conduct of meetings under the Open Meeting Law. This committee makes a motion to accept this Executive Order for this meeting of the Board of Trustees, on August 25, 2020.			
D. Approve Minutes	Approve Minutes	Karl Smith	2 m
Approve minutes for Monthly Board Meeting on July 28, 2020			
E. Approve Minute of August 1, 2020 Board Retreat	Approve Minutes	Karl Smith	2 m
II. Public Comment			7:07 PM
A. Public Comment	Discuss	Artie Sullivan	5 m

III. New Board Members

7:12 PM

A. Presentation/Interview/Vote on Perspective Board Member - Ndack Toure Vote Karl Smith 10 m

- A motion to move that the Board appoint Ndack Toure as a member of the MCCPS Board of Trustees to fill a term commencing immediately upon approval by the Department of Elementary and Secondary Education and expiring three (3) years from the date of DESE approval.
- A motion to move that the Board invite the newly appointed Trustee, Ndack Toure, to all Board Meetings and activities while her approval is pending with the Department of Elementary and Secondary Education. Ndack Toure will be entitled to participate as provisional Trustee and will be able to participate in all activities and discussions, except voting, until the formal approval from the Department of Elementary and Secondary Education, and will not be counted when determining a quorum.

B. Presentation/Interview/Vote on Perspective Board Member - James Rogers Vote Karl Smith 10 m

- A motion to move that the Board appoint James Rogers as a member of the MCCPS Board of Trustees to fill a term commencing immediately upon approval by the Department of Elementary and Secondary Education and expiring three (3) years from the date of DESE approval.
- A motion to move that the Board invite the newly appointed Trustee, James Rogers, to all Board Meetings and activities while his approval is pending with the Department of Elementary and Secondary Education. James Rogers will be entitled to participate as a provisional Trustee and will be able to participate in all activities and discussions, except voting, until the formal approval from the Department of Elementary and Secondary Education, and will not be counted when determining a quorum.

IV. Review of Previous Meeting Action Items

7:32 PM

A. Review of Previous Meeting Action Items Discuss Artie Sullivan

- Identify potential candidates for the Board – Goal is 3 new members for SY2020-2021. Areas that need representation on the board –
 - Alumni
 - Parents of families residing outside of Marblehead.
 - Development
- Add communication with Marblehead Superintendent
- Charter amendment regarding enrollment - submitted to DESE for approval
- Board restricted funds
- Bylaws - submitted to DESE for approval

V. Board Annual Items

A. Upcoming Meeting Agenda Items FYI Artie Sullivan

- August – Adopt HOS Goals, Open Annual Board Self Assessment
- Sept – Review Annual Board Self Assessment, Approve Committee Memberships and Vice-Chairs
- Oct – Adoption of the Annual Audit (must be done by Oct 31), MCAS Presentation
- Nov – Presentation on HOS Evaluation Process by the Personnel Committee
- Dec –
- Jan – HOS Mid-year review
- Feb - Adopt School Calander
- March – Set up Satisfaction Survey, Set Annual Board Retreat Date, Presentation of HOS Annual Evaluation Form
- April – Presentation by HOS of Annual Goals
- May – HOS Annual Evaluation, Budget Adoption
- June – Annual Board Retreat
- July - Adopt Annual Report, by July 31, Adopt Annual Board Goals

B. Board Goals for SY 2020-2021 Discuss Artie Sullivan

Goal-1 (Board Health & Sustainability)

- Continue to build and develop a strong and diverse board to ensure the long-term health and sustainability of MCCPS, through creative mentorship and training programs (in collaboration with governance committee). To include identification of 2-3 new board members SY 2020-2021.
 - Identify key roles and skills, Development, HR, Attorney, Construction
 - Identify key constituencies, Parents, Alumni

Goal-2 (Development)

1. Funding Streams
2. Grants & Fundraising
3. Board Responsibility

Goal 3 (Communication and Community Development)

- Strengthen the engagement with key stakeholders (e.g. Head of School, Parents, Students, Educators, PTO and Community) to support the growth and development of MCCPs role within the community and enhance the ongoing school initiatives and fundraising efforts. To include fostering a strong working relationship between the Board of Trustees and HOS to drive implementation of the 2019 strategic plan and ensure the long-term success of MCCPS

Goal 4 (Support given the "New Normal")

- To support MCCPS with the "New Normal" for fulfilling the MCCPS Charter

VI. HOS Report

7:32 PM

A. Monthly Report	FYI	Peter Cohen	20 m
HOS to share monthly report.			

VII. Other Business

7:52 PM

A. Review and Approval of Head of School Goals for SY2020-2021	Vote	Peter Cohen	15 m
B. Presentation of Student Opportunity Act Plan - 2020-2023	Discuss	Peter Cohen	15 m
C. Create a Facilities Task Force	Vote	Peter Cohen	10 m

Motion: The Board of Trustees will create a Facilities Task Force that will study the existing conditions of the school building, conduct a feasibility study for expansion into the warehouse space, and make recommendations for upgrades and improvements to existing spaces. A plan for engaging an architect, conducting a capital campaign to raise funds, and a timeline for expansion will be presented to the full Board for approval. The task force will be led by current Board member, Rebecca Whidden and members of the community will be invited to participate.

VIII. Committee Updates

8:32 PM

A. Governance Committee	Discuss	Karl Smith	5 m
Update on member documentation			
B. Finance Committee	Discuss	Rudi Herve	10 m
C. Personnel Committee	Vote	Artie Sullivan	
Vote to Update HOS Emergency Succession Plan			
D. Academic Excellence	Discuss	Jessica Xiarhos	
E. Development	Discuss	Ellen Lodgen	5 m
F. Strategic Plan Committee	Discuss	Rebecca Whidden	2 m
G. Communications, and Community Relations Committee	Discuss	Ian Hunt	5 m
H. Charter Renewal - On Hold until Charter Amendment Status		Artie Sullivan	
Updates from DESE			
I. By-Laws Task Force - On Hold until By-Laws Status Updates from DESE		Artie Sullivan	

IX. Public Comment

8:59 PM

A. Public Comment	Discuss	Artie Sullivan	5 m
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X. Board Member Comments and Resolutions

9:04 PM

A. Board Member Comments and Resolutions

Discuss

Artie Sullivan

3 m

This is an opportunity for Board Member Comments and Resolutions

XI. Closing Items

9:07 PM

A. Recap Action Items

Discuss

Karl Smith

2 m

Clerk to review actions items, add any additional items discussed.

B. Meeting Evaluation

Discuss

Artie Sullivan

3 m

Discuss how meeting went, did we stay on topic, meet goals, etc.

C. Adjourn Meeting

Vote

Artie Sullivan