



# MCCPS Board of Trustees

## Monthly Board Meeting

Published on October 22, 2020 at 8:15 AM EDT

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### Date and Time

Tuesday October 27, 2020 at 7:00 PM EDT

### Location

Topic: Oct Board Meeting

Time: Oct 27, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/3898394128?pwd=QndLYk9jVjcyNEJ5dXZGRWhnMDhSUT09>

Meeting ID: 389 839 4128

Passcode: MCCPS

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>		Karl Smith	
<b>B. Call the Meeting to Order</b>		Artie Sullivan	
<b>C. Accept Remote Participation</b>	Vote	Artie Sullivan	3 m
In light of the ongoing COVID-19 coronavirus outbreak, Governor Baker issued an emergency Order on March 12, 2020, allowing public bodies greater flexibility in utilizing technology in the conduct of meetings under the Open Meeting Law. This committee makes a motion to accept this Executive Order for this meeting of the Board of Trustees, on October 27, 2020.			
<b>D. Approve Minutes</b>	Approve Minutes	Karl Smith	2 m
<b>II. Public Comment</b>			<b>7:05 PM</b>
<b>A. Public Comment</b>	Discuss	Artie Sullivan	5 m
<b>III. Review of Previous Meeting Action Items</b>			<b>7:10 PM</b>
<b>A. Review of Previous Meeting Action Items</b>	Discuss	Artie Sullivan	

- Identify potential candidates for the Board – Goal is 3 new members for SY2020-2021. Areas that need representation on the board –
  - Alumni
  - Parents of families residing outside of Marblehead.

- Development
- Add communication with Marblehead Superintendent
- Charter amendment regarding enrollment - submitted to DESE for approval
- Board restricted funds
- Bylaws - submitted to DESE for approval

#### IV. Board Annual Items

##### A. Upcoming Meeting Agenda Items

FYI

Artie Sullivan

- Oct – Adoption of the Annual Audit (must be done by Oct 31), MCAS Presentation, Presentation on HOS Evaluation Process by the Personnel Committee
- Nov –
- Dec –
- Jan – HOS Mid-year review
- Feb - Adopt School Calander
- March – Set up Satisfaction Survey, Set Annual Board Retreat Date, Presentation of HOS Annual Evaluation Form
- April – Presentation by HOS of Annual Goals
- May – HOS Annual Evaluation, Budget Adoption
- June – Annual Board Retreat
- July - Adopt Annual Report, by July 31, Adopt Annual Board Goals
- August – Adopt HOS Goals, Open Annual Board Self Assessment
- Sept – Review Annual Board Self Assessment, Approve Committee Memberships and Vice-Chairs

##### B. Board Goals for SY 2020-2021

Discuss

Artie Sullivan

###### Goal-1 (Board Health & Sustainability)

- Continue to build and develop a strong and diverse board to ensure the long-term health and sustainability of MCCPS, through creative mentorship and training programs (in collaboration with governance committee). To include identification of 2-3 new board members SY 2020-2021.
  - Identify key roles and skills, Development, HR, Attorney, Construction
  - Identify key constituencies, Parents, Alumni

###### Goal-2 (Development)

1. Funding Streams
2. Grants & Fundraising
3. Board Responsibility

###### Goal 3 (Communication and Community Development)

- Strengthen the engagement with key stakeholders (e.g. Head of School, Parents, Students, Educators, PTO and Community) to support the growth and development of MCCPS role within the community and enhance the ongoing school initiatives and fundraising efforts. To include fostering a strong working relationship between the Board of Trustees and HOS to drive implementation of the 2019 strategic plan and ensure the long-term success of MCCPS

###### Goal 4 (Support given the "New Normal")

- To support MCCPS with the "New Normal" for fulfilling the MCCPS Charter

#### V. HOS Report

7:10 PM

##### A. Monthly Report

FYI

Peter Cohen

20 m

#### VI. Other Business

7:30 PM

##### A. Presentation on HOS Evaluation Process by the Personnel Committee

Discuss

Katie Sullivan

15 m

##### B. Update of Disclosure of Conflict of Interest Notice

Vote

Artie Sullivan

5 m

##### C. Adoption of Annual Audit FY2019-2020

Vote

Rodolphe Herve

20 m

##### D. Board Restricted Fund

Discuss

Artie Sullivan

5 m

##### E. Approve Committee Membership for 2020-2021

Vote

Artie Sullivan

15 m

**VII. Committee Updates 8:30 PM**

A. Governance Committee	Discuss	Karl Smith	5 m
B. Finance Committee	Discuss	Rudi Herve	10 m
C. Personnel Committee	Discuss	Artie Sullivan	
D. Academic Excellence	Discuss	Jessica Xiarhos	
E. Development	Discuss	Ellen Lodgen	5 m
F. Strategic Plan Committee	Discuss	Rebecca Whidden	
G. Communications, and Community Relations Committee	Discuss	Ian Hunt	5 m
H. Facilities Task Force	Discuss	Rebecca Whidden	5 m
I. Charter Renewal - On Hold until Charter Amendment Status Updates from DESE		Artie Sullivan	
J. By-Laws Task Force - On Hold until By-Laws Status Updates from DESE		Artie Sullivan	

**VIII. Public Comment 9:00 PM**

A. Public Comment	Discuss	Artie Sullivan	5 m
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**IX. Board Member Comments and Resolutions 9:05 PM**

A. Board Member Comments and Resolutions This is an opportunity for Board Member Comments and Resolutions	Discuss	Artie Sullivan	3 m
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**X. Closing Items 9:08 PM**

A. Recap Action Items Clerk to review actions items, add any additional items discussed.	Discuss	Karl Smith	2 m
B. Meeting Evaluation Discuss how meeting went, did we stay on topic, meet goals, etc.	Discuss	Artie Sullivan	3 m
C. Adjourn Meeting	Vote	Artie Sullivan	