



MCCPS Board of Trustees

Board of Trustees Monthly Meeting

Amended on March 30, 2020 at 4:45 PM EDT

Date and Time

Tuesday March 31, 2020 at 7:00 PM EDT

Location

Topic: MCCPS Board of Trustees

Time: Mar 31, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/3898394128?pwd=QndLYk9jVjcyNEJ5dXZGRWhnMDhSUT09>

Meeting ID: 389 839 4128

Password: MCCPS

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
Opening Items			
A. Record Attendance and Guests		Karl Smith	
B. Call the Meeting to Order		Artie Sullivan	
C. Accept Remote Participation	Vote	Artie Sullivan	3 m
In light of the ongoing COVID-19 coronavirus outbreak, Governor Baker issued an emergency Order on March 12, 2020, allowing public bodies greater flexibility in utilizing technology in the conduct of meetings under the Open Meeting Law. This committee makes a motion to accept this Executive Order for this meeting of the ByLaws Task Force, on March 24, 2020.			
D. Approve Minutes	Approve Minutes	Karl Smith	2 m
Approve minutes for Board of Trustees Monthly Meeting on February 25, 2020			
II. Public Comment			7:05 PM
A. Public Comment	Discuss	Artie Sullivan	10 m
III. Review of Previous Meeting Action Items			7:15 PM
A. Review of Previous Meeting Action Items	Discuss	Artie Sullivan	

- Identify potential candidates for the Board – Goal is 3 new members for SY 2019-2020 and SY2020-2021. Areas that need representation on the board –
 - Alumni
 - Parents of families residing outside of Marblehead.
 - Development

IV. Board Annual Items

A. Upcoming Meeting Agenda Items

FYI

Artie Sullivan

- March – Set up Satisfaction Survey, Set Annual Board Retreat Date (6/6, 8 yes, 6/13, 9 yes, 3 no response)
- April – HOS Goals Presentation
- May – HOS Annual Evaluation, Budget Adoption
- June – Annual Board Retreat
- July - Adopt Annual Report and Student Opportunity Act 3-year Plan, by July 31, Adopt Annual Board Goals
- August – Adopt HOS Goals, Open Annual Board Self Assessment
- Sept – Review Annual Board Self Assessment, Approve Committee Memberships and Vice-Chairs
- Oct – Adoption of the Annual Audit (must be done by Oct 31), MCAS Presentation
- Nov – Presentation on HOS Evaluation Process by the Personnel Committee, Adoption of the Strategic Plan,
- Dec –
- Jan – HOS Mid-year review
- Feb

B. Board Goals for SY 2019-2020

Discuss

Artie Sullivan

Goal-1 (Strategic Plan Implementation):

- Define and adopt a 3-year strategic plan that is fully aligned with the mission of MCCPS. To include full implementation of year-1 objectives as defined in the plan and staging for the subsequent year. **Adopted Nov-2019**

Goal-2 (Board Health & Sustainability)

- Continue to build and develop a strong and diverse board to ensure the long-term health and sustainability of MCCPS, through creative mentorship and training programs (in collaboration with governance committee). To include identification of 2-3 new board members SY 2019-2020.

Goal-3 (Development)

1. Funding Streams
2. Grants & Fundraising
3. Board Responsibility

Goal 4 (Communication and Community Development)

- Strengthen the engagement with key stakeholders (e.g. Head of School, Parents, Students, Educators, PTO and Community) to support the growth and development of MCCPs role within the community and enhance the ongoing school initiatives and fundraising efforts. To include fostering a strong working relationship between the Board of Trustees and HOS to drive implementation of the 2019 strategic plan and ensure the long-term success of MCCPS.

Goal-5 (Bylaws Review)

V. HOS Report

7:15 PM

Academic Excellence Committee

A. Monthly Report

FYI

Peter Cohen

20 m

HOS to share monthly report.

VI. Other Business

7:35 PM

A. Goals on Board on Track

Discuss

Peter Cohen

20 m

B. Out of State Travel and Field Trips

Vote

Peter Cohen

10 m

Discussion and vote on out of state travel and field trips, including, but not limited to 8th grade DC Trip, and 6th grade Nature's Classroom.

C. Adjustments to Schedule	Vote	Artie Sullivan	10 m
<ul style="list-style-type: none">• HOS Evaluation Timeline• FY 20-21 Budget			

VII. Committee Updates **8:15 PM**

Board

A. Governance Committee	Discuss	Karl Smith	10 m
Update on member documentation			
B. Finance Committee	Discuss	Rudi Herve	5 m
C. Personnel Committee	Discuss	Artie Sullivan	
D. Academic Excellence	Discuss	Jessica Xiarhos	5 m
E. Development	Discuss	Ellen Lodgen	5 m
F. Strategic Plan Committee	Discuss	Fred Ferris	2 m
G. Communications, and Community Relations Committee	Discuss	Ian Hunt	5 m
H. Charter Renewal	Discuss	Artie Sullivan	2 m
I. BY Laws Task Force	Discuss	Stephen Veiga	2 m

VIII. Public Comment **8:51 PM**

A. Public Comment	Discuss	Artie Sullivan	5 m
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IX. Board Member Comments and Resolutions **8:56 PM**

A. Board Member Comments and Resolutions	Discuss	Artie Sullivan	3 m
This is an opportunity for Board Member Comments and Resolutions			

X. Closing Items **8:59 PM**

A. Recap Action Items	Discuss	Karl Smith	2 m
Clerk to review actions items, add any additional items discussed.			
B. Meeting Evaluation	Discuss	Artie Sullivan	3 m
Discuss how meeting went, did we stay on topic, meet goals, etc.			
C. Adjourn Meeting	Vote	Artie Sullivan	