



MCCPS Board of Trustees

Monthly Personnel Committee Meeting

Amended on October 7, 2019 at 5:35 PM EDT

Date and Time

Monday October 7, 2019 at 7:00 PM EDT

Location

MCCPS, 17 Lime St

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
Opening Items			
A. Call the Meeting to Order		Artie Sullivan	2 m
B. Record Attendance and Guests		Katie Sullivan	1 m
C. Approve Minutes	Approve Minutes	Katie Sullivan	5 m
Approve minutes for Monthly Personnel Committee Meeting on August 12, 2019			
II. Old Business			7:08 PM
Personnel Committee			
A. POLICY REVIEW	Discuss	Artie Sullivan	
CONTINUE DISCUSSIONS OF POLICY REVIEW AS PERTAIN TO SCOPE OF PERSONNEL COMMITTEE			
1. Links to Personnel Policies			
1. Marblehead - http://www.marbleheadschoools.org/mps-policy-manual			
1. Scroll down to section G - Personnel			
2. Salem Personnel - http://saalemk12.org/pages/SPS_DistSchoolCom/SPS_Policy_Manual_Folder/4000_Personnel			
B. Personnel Committee Membership	Discuss	Artie Sullivan	

	Purpose	Presenter	Time
Review the committee membership needs of the Personnel Committee. Identify potential candidates for membership on the committee.			
C. Review Department of Elementary and Secondary Education - Proposed Rubric Department of Elementary and Secondary Education - Proposed Rubric	Discuss	Artie Sullivan	
D. HOS Evaluation Policy and Procedures Review HOS Evaluation Policy and Procedures Begin Preparing Presentation for BOT on Nov 19th	Discuss	Artie Sullivan	15 m
III. New Business			7:23 PM
A. Head of School Goals for SY 19-20 Head of School Goals for SY 19-20, as relate to HOS Evaluation Rubric	Discuss	Artie Sullivan	45 m
IV. Action Items			8:08 PM
A. Review Action Items from Meeting Review Action Items form meeting, including who is responsible, item to be completed and time frame for status report or completion.	FYI	Katie Sullivan	5 m
B. Meeting Schedule Look to schedule agenda items next few meetings on Committee.	Discuss	Artie Sullivan	5 m
V. Closing Items			8:18 PM
A. Adjourn Meeting	Vote	Artie Sullivan	5 m