



MCCPS Board of Trustees

Monthly Personnel Committee Meeting

Amended on August 8, 2019 at 11:27 AM EDT

Date and Time

Monday August 12, 2019 at 7:00 PM EDT

Location

MCCPS, 17 Lime St

Agenda

	Purpose	Presenter	Time
I. Opening Items			07:00 PM
A. Call the Meeting to Order		Artie Sullivan	2 m
B. Record Attendance and Guests		Katie Sullivan	1 m
C. Approve Minutes	Approve Minutes	Katie Sullivan	5 m
Approve minutes for Personnel Monthly Meeting on May 13, 2019			
II. Old Business			07:08 PM
A. POLICY REVIEW	Discuss	Artie Sullivan	
CONTINUE DISCUSSIONS OF POLICY REVIEW AS PERTAIN TO SCOPE OF PERSONNEL COMMITTEE			
1. Links to Personnel Policies			
1. Marblehead - http://www.marbleheadschoools.org/mps-policy-manual			
1. Scroll down to section G - Personnel			
2. Salem Personnel - http://saalemk12.org/pages/SPS_DistSchoolCom/SPS_Policy_Manual_Folder/4000_Personnel			
B. Personnel Committee Membership	Discuss	Artie Sullivan	
Review the committee membership needs of the Personnel Committee. Identify potential candidates for membership on the committee.			
C. Review Department of Elementary and Secondary Education - Proposed Rubric	Discuss	Artie Sullivan	
Department of Elementary and Secondary Education - Proposed Rubric			
D. HOS Evaluation Policy and Procedures	Vote	Artie Sullivan	5 m
Review HOS Evaluation Policy and Procedures			

III. New Business**07:13 PM**

A. Head of School Goals for SY 19-20 Discuss Artie Sullivan 45 m
Head of School Goals for SY 19-20

IV. Action Items**07:58 PM**

A. Review Action Items from Meeting FYI Katie Sullivan 5 m
Review Action Items from meeting, including who is responsible, item to be completed and time frame for status report or completion.

B. Meeting Schedule Discuss Artie Sullivan 5 m
Look to schedule agenda items next few meetings on Committee.

V. Closing Items**08:08 PM**

A. Adjourn Meeting Vote Artie Sullivan 5 m