



MCCPS Board of Trustees

Annual Board Retreat

Amended on June 5, 2019 at 2:18 PM EDT

Date and Time

Saturday June 8, 2019 at 8:00 AM EDT

Location

4 Broadmere Way, Marblehead, MA

Agenda

	Purpose	Presenter	Time
I. Opening Items			08:00 AM
A. Record Attendance and Guests		Paul Baker	2 m
B. Call the Meeting to Order		Artie Sullivan	3 m
C. Review Agenda and Expectations		Artie Sullivan	20 m
•Review of Agenda			
•Expectations for the Day			
II. Governance Committee - Board Training			08:25 AM
A. Board Training	Discuss	Nichole Thompson and Pam Ferris	60 m
•Opening Activity: Board check-in			
•New Board Member Orientation			
•Introduction of Board Mentoring			
B. Break	FYI		10 m
III. Discussion			09:35 AM
A. Open Discussion with Board & HOS	Discuss	Artie Sullivan	60 m
Review progress on Charter Renewal			
Discuss implementation and alignment with Board and Committee goals			
Discuss Strategic Plan			
B. Break	FYI		10 m
IV. Board and Committee Goals			10:45 AM
A. Board and Committee Job Descriptions Committee Goals	Discuss	Artie Sullivan	75 m

- Review of Board Job Descriptions
 - Review of Committee Job Descriptions
 - Each Committee to reflect on progress toward 18-19 goals and begin to draft 19-20 goals
- Governance
 Finance - Review of Financial Policies
 Development
 Communications / Community Engagement
 Academic Excellence
 Personnel
 Strategic Plan

V. Lunch 12:00 PM

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|----------------|---------|----------|------|
| A. Lunch | FYI | | 40 m |
| B. Recognition | Discuss | Multiple | 20 m |
- Provide recognition for work completed by a Board member that contributed outstanding service to MCCPS in 18-19

VI. Board Officer and Committee Appointments, HOS Goals 01:00 PM

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|---|------|----------------|------|
| A. Elect Officer Roles / Appointment Board Committee Chairs for 2018-2019 | Vote | Artie Sullivan | 45 m |
|---|------|----------------|------|
- Elect officer roles for 2019/2020
 - Appoint Committee Chairs
 - Committee Assignments of Board Members
 - Board Vote
- | | | | |
|----------------------------|---------|----------------|------|
| B. Break | FYI | | 10 m |
| C. Goals for HOS - SY19-20 | Discuss | Artie Sullivan | 60 m |
- Discussion of Goals for HOS for 19-20
 - Review Satisfaction Survey

VII. Closing Items 02:55 PM

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|--------------------|---------|----------------|-----|
| A. Adjourn Meeting | Discuss | Artie Sullivan | 5 m |
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