



MCCPS Board of Trustees

Personnel Monthly Meeting

Published on March 6, 2019 at 1:04 PM EST

Date and Time

Monday March 11, 2019 at 7:00 PM EDT

Location

MCCPS. ROOM 8L

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
A. Call the Meeting to Order		Artie Sullivan	2 m
B. Record Attendance and Guests		Katie Sullivan	1 m
C. Approve Minutes	Approve Minutes	Katie Sullivan	5 m
Approve minutes for Personnel Monthly Meeting on February 11, 2019			
II. Old Business			7:08 PM
A. POLICY REVIEW	Discuss	Artie Sullivan	
CONTINUE DISCUSSIONS OF POLICY REVIEW AS PERTAIN TO SCOPE OF PERSONNEL COMMITTEE			
1. Links to Personnel Policies			
1. Marblehead - http://www.marbleheadschoools.org/mps-policy-manual			
1. Scroll down to section G - Personnel			
2. Salem Personnel - http://saalemk12.org/pages/SPS_DistSchoolCom/SPS_Policy_Manual_Folder/4000_Personnel			
B. Personnel Committee Membership	Discuss	Artie Sullivan	
Review the committee membership needs of the Personnel Committee. Identify potential candidates for membership on the committee.			
C. Review Department of Elementary and Secondary Education - Proposed Rubric	Discuss	Artie Sullivan	
Department of Elementary and Secondary Education - Proposed Rubric			
D. HOS Succession Plan	Vote	Artie Sullivan	5 m

Edit HOS succession plan to include board voting privileges for Interim/Acting HOS

III. New Business

7:13 PM

- | | | | |
|--|---------|----------------|------|
| A. Head of School Search | Discuss | Artie Sullivan | 45 m |
| Update on Head of School Search Process | | | |
| B. HOS Annual Evaluation | Discuss | Artie Sullivan | 15 m |
| Proposed an Evaluation for Acting Head of School | | | |

IV. Action Items

8:13 PM

- | | | | |
|--|---------|----------------|-----|
| A. Review Action Items from Meeting | FYI | Katie Sullivan | 5 m |
| Review Action Items form meeting, including who is responsible, item to be completed and time frame for status report or completion. | | | |
| B. Meeting Schedule | Discuss | Artie Sullivan | 5 m |
| Look to schedule agenda items next few meetings on Committee. | | | |

V. Closing Items

8:23 PM

- | | | | |
|---------------------------|------|----------------|-----|
| A. Adjourn Meeting | Vote | Artie Sullivan | 5 m |
|---------------------------|------|----------------|-----|