



# MCCPS Board of Trustees

## Personnel Monthly Meeting

Published on November 1, 2018 at 8:56 AM EDT

### Date and Time

Monday November 5, 2018 at 7:00 PM EST

### Location

MCCPS. ROOM 8L

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
<b>A.</b> Call the Meeting to Order		Artie Sullivan	2 m
<b>B.</b> Record Attendance and Guests		Katie Sullivan	1 m
<b>C.</b> Approve Minutes	Approve Minutes	Katie Sullivan	5 m
Approve minutes for Personnel Monthly Meeting on October 1, 2018			
<b>II. Old Business</b>			<b>7:08 PM</b>
<b>A.</b> HOS Annual Review and Evaluation	Discuss	Artie Sullivan	10 m
2018-2019, assist HOS as needed - HOS Goals Update, Feedback from Board of Trustees			
<b>B.</b> SUCCESSION PLAN	Discuss	Artie Sullivan	30 m
Review feedback from Board of Trustees			
<b>C.</b> POLICY REVIEW	Discuss	Artie Sullivan	30 m
CONTINUE DISCUSSIONS OF POLICY REVIEW AS PERTAIN TO SCOPE OF PERSONNEL COMMITTEE			
1. Links to Personnel Policies			
1. Marblehead - <a href="http://www.marbleheadschoools.org/mps-policy-manual">http://www.marbleheadschoools.org/mps-policy-manual</a>			
1. Scroll down to section G - Personnel			
2. Salem Personnel - <a href="http://salemk12.org/pages/SPS_DistSchoolCom/SPS_Policy_Manual_Folder/4000_Personnel">http://salemk12.org/pages/SPS_DistSchoolCom/SPS_Policy_Manual_Folder/4000_Personnel</a>			
<b>D.</b> Personnel Committee Membership	Discuss	Artie Sullivan	15 m
Review the committee membership needs of the Personnel Committee. Identify potential candidates for membership on the committee.			

<b>E.</b>	Review Department of Elementary and Secondary Education - Proposed Rubric Department of Elementary and Secondary Education - Proposed Rubric	Discuss	Artie Sullivan	15 m
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**III. New Business**

**IV. Action Items 8:48 PM**

<b>A.</b>	Review Action Items from Meeting Review Action Items form meeting, including who is responsible, item to be completed and time frame for status report or completion.	FYI	Katie Sullivan	5 m
<b>B.</b>	Meeting Schedule Look to schedule agenda items next few meetings on Committee.	Discuss	Artie Sullivan	5 m

**V. Closing Items 8:58 PM**

<b>A.</b>	Adjourn Meeting	Vote	Artie Sullivan	5 m
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