MCCPS

MCCPS Board of Trustees

Monthly Board Meeting

Amended on April 30, 2019 at 11:55 AM EDT

Date and Time
Tuesday April 30, 2019 at 7:00 PM EDT

Location
MCCPS, Room 8L

Agenda

	Purpose	Presenter	Time
I. Opening Items			**7:00 PM**
Opening Items			
A. Record Attendance and Guests		Paul Baker	
B. Call the Meeting to Order		Artie Sullivan	
C. Approve Minutes	Approve Minutes	Paul Baker	3 m
Meeting of March 26 2019			
Approve minutes for Monthly Board Meeting on March 26, 2019			
D. Approve Minutes	Approve Minutes	Paul Baker	5 m
Approve Minutes of April 29, 2019 Committee of the Whole meeting			
Approve minutes for Meeting of the Committee of the Whole on April 29, 2019			
II. Presentations			**7:08 PM**
A. Student Presentation	Discuss	Ellen Lodgen	10 m
Presentation of the 4th graders.			

	Purpose	Presenter	Time

III. Public Comment   7:18 PM

A. Public Comment   Discuss   Artie   15 m
                                                                         Sullivan

IV. Review of Previous Meeting Action Items   7:33 PM

A. Review of Previous Meeting Action Items   Discuss   Artie   5 m
                                                                         Sullivan

- Development and Fundraising training for Board
- Identify potential candidates for the Board – Goal is 3 new members for SY 2018-2019. Areas that need representation on the board –
    - Alumni
    - Faculty/Staff
    - Community
    - Parents of families residing outside of Marblehead.
- Strengthen Subcommittees if needed
    - Communication and Development
- Review Documents located in Board Member Handbook Google Drive. Invitation sent by separate email.
    - Add documents that are needed.
- Board Retreat - June 8th

V. Other Business   7:38 PM

A. Update on Board Goals for SY 2018-2019   Discuss   Artie   5 m
                                                                         Sullivan

Goal-1 (Strategic Plan Implementation):

- Define and adopt a 5-year strategy plan that is fully aligned with the mission of MCCPS. To include full implementation of year-1 objectives as defined in the plan and staging for the subsequent year.

Goal-2 (Board Health & Sustainability)

- Continue to build and develop a strong and diverse board to ensure the long-term health and sustainability of MCCPS, through creative mentorship and training programs (in collaboration with governance committee). To include identification of 2-3 new board members SY 2018-2019.

Goal-3 (Communication and Community Development)

- Strengthen the engagement with key stakeholders (e.g. Head of School, Parents, Students, Educators, PTO and Community) to support the growth and development of MCCPs role within the community and enhance the ongoing school initials and fundraising efforts. To include fostering a strong working relationship between the Board of Trustees and HOS to drive implementation of the 2018 strategic plan and ensure the long-term success of MCCPS.

Goal-4 (Board Operational Excellence)

- Review and refine key policy documentation to ensure the long-term health and sustainability of MCCPS, including the adoption of a "board policy adoption policy. The Board should review significant policies on an ongoing basis.
- Formalize a succession plan for Executive Team and Committee Chairs including the identification and approval of Vice Chairs for each subcommittee; a succession plan for

board members and board officers and a succession plan for the head of school and other key employees.

	Purpose	Presenter	Time
B. Strategic Planning Update	Discuss	Fred Ferris and Jen Jewell	5 m
C. Planning for SY 2019-2020	Discuss	Artie Sullivan	5 m

Planning for upcoming SY 2019-2020

- 25th Anniversary Celebration
- Charter Renewal Application Process
  - Submit Charter Renewal Application by August 1, 2019
  - Preparation for 3-day Site Visit in Estimated Fall 2019
  - Prepare Accountability Plan Draft
- Board Leadership and Committee Chairs for SY 19-20
- Bylaws Review

	Purpose	Presenter	Time
D. HOS Search	Discuss	Artie Sullivan	20 m

Update on HOS Search progress.
Vote on recommendations of the Committee of the Whole Meeting.

	Purpose	Presenter	Time
E. Review of Board Self Assessment	Discuss	Artie Sullivan	15 m

Use as a guide for the Board Retreat and future Board Development

VI. Committee Updates

8:28 PM

Board

	Purpose	Presenter	Time
A. Governance Committee	Discuss	Nichole Thompson	5 m
B. Finance Committee	Discuss	Karl Smith	5 m
C. Personnel Committee	Discuss	Artie Sullivan	5 m

Head of School Oversight Committee - Jen and Karl

Acting Head of School Evaluation

	Purpose	Presenter	Time
D. Academic Excellence	Discuss	Sean Killeen	5 m
E. Development	Discuss	Ellen Lodgen	5 m
F. Strategic Plan Committee	Discuss	Fred Ferris and Jen Jewell	
G. Communications, and Community Relations Committee	Discuss	Ian Hunt	5 m
H. Charter Renewal	Discuss	Artie Sullivan	5 m

	Purpose	Presenter	Time
Review of Meeting, Meeting Actions Items, Discuss SAtisfaction Survey			

VII. HOS Report

<div align="right">9:03 PM</div>

Academic Excellence Committee

	Purpose	Presenter	Time
A. Monthly Report	FYI	William Sullivan	15 m

HOS to share monthly report.

VIII. Public Comment

<div align="right">9:18 PM</div>

	Purpose	Presenter	Time
A. Public Comment	Discuss	Artie Sullivan	5 m

IX. Board Member Comments and Resolutions

<div align="right">9:23 PM</div>

	Purpose	Presenter	Time
A. Board Member Comments and Resolutions	Discuss	Artie Sullivan	5 m

This is an opportunity for Board Member Comments and Resolutions

X. Closing Items

<div align="right">9:28 PM</div>

	Purpose	Presenter	Time
A. Recap Action Items	Discuss	Paul Baker	2 m

Clerk to review actions items, add any additional items discussed.

	Purpose	Presenter	Time
B. Meeting Evaluation	Discuss	Artie Sullivan	3 m

Discuss how meeting went, did we stay on topic, meet goals, etc.

	Purpose	Presenter	Time
C. Adjourn Meeting	Vote	Artie Sullivan	