



# MCCPS Board of Trustees

## Monthly Board Meeting

Amended on October 30, 2018 at 1:14 PM EDT

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### Date and Time

Tuesday October 30, 2018 at 7:00 PM EDT

### Location

MCCPS, Room 8L

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
<b>A.</b> Record Attendance and Guests		Paul Baker	
<b>B.</b> Call the Meeting to Order		Artie Sullivan	
<b>C.</b> Approve Minutes	Approve Minutes	Paul Baker	3 m
Meeting of Sept 25, 2018			
Approve minutes for Monthly Board Meeting on September 25, 2018			
<b>II. Presentations</b>			<b>7:03 PM</b>
<b>A.</b> Student Presentation	Discuss	Ellen Lodgen	5 m
Presentation made by MCCPS Students			
September - Members of the MCCPS 8th Grade			
<b>B.</b> PTO Liason	FYI	Artie Sullivan	5 m
PTO Liason			
<b>III. Public Comment</b>			<b>7:13 PM</b>
<b>A.</b> Public Comment	Discuss	Artie Sullivan	5 m
<b>IV. Review of Previous Meeting Action Items</b>			<b>7:18 PM</b>
<b>A.</b> Review of Previous Meeting Action Items	Discuss	Artie Sullivan	5 m



- GOAL - Each Board Committee to submit a minimum of 5 Policies for Board Review
  
- Board Expectation
- Fundraising Plan
  - Fundraising and Development Training for the Board
  - Participation of Board Members for Donations to Charter Fund
- Board Participation in Securing non-board Donations to Charter Fund
  - Board Members attend at least one Fundraising or Development Event
- Recruitment
  - Identify potential candidates for the Board
  - Areas that need representation on the board -
    - Alumni
    - Faculty/Staff
    - Community
    - Parents of families residing outside of Marblehead.
  - 3 new members for SY-2019.
- Communication
  - Board & HOS
    - Executive Committee to meet with Head of School at least once each Session
  - Board & Community
    - 100% of Board Members and 75% of Committee Members Attend Navigator Night
    - 100% of Board Members attend at least one community event each session.
  - PTO/Board Liaison
  - Board & Students
  - Student Presentations at a minimum of 6 Monthly Board Meetings.
  - At least one board member attend a minimum of 3 Student Council Meetings.
- 100% of the Board members attend either 1 school breakfast or school lunch during each session.

**B. SY 2017-2018 Audit Review and Adoption**      Vote      Karl Smith      5 m

Presentation of the Audit for SY2017-2018

**C. Head of School Vision Presentation**      Discuss      Nina Cullen-Hamzeh      30 m

Presentation by HOS for the vision of MCCPS for the next 2-3 years.

**D. Board Self Assessment Review**      Discuss      Artie Sullivan      5 m

A discussion of the Results of the Board Self Assessment. Set meeting time for deeper discussion

**E. Development of Board Policies**      Discuss      Artie Sullivan

**DISCUSSIONS OF POLICY REVIEW AND DEVELOPMENT**

1. Links to Policies

1. Marblehead - <https://www.marbleheadschoools.org/district/mps-policy-manual>
2. Salem - [http://saalemk12.org/pages/SPS\\_DistSchoolCom/SPS\\_Policy\\_Manual\\_Folder/toc](http://saalemk12.org/pages/SPS_DistSchoolCom/SPS_Policy_Manual_Folder/toc)
3. MCSA - Sample Policies in Google Folder

2. Policies Submitted by Subcommittees

1. Emergency Succession Plan - Personnel

**F. Policy Adoption**      Vote      Artie Sullivan      5 m

A vote of Policy to Adopt Board Level Policies

**G. HOS Succession Plan** Vote Artie Sullivan 5 m

HOS Succession Plan

**H. Strategic Planning Update** Discuss Fred Ferris and Jen Jewell 5 m

**I. Planning for SY 2020** Discuss Artie Sullivan 3 m

Planning for upcoming SY 2020

- 25th Anniversary Celebration
- Charter Renewal Application Process
  - Submit Charter Renewal Application by August 1, 2019
  - Preparation for 3-day Site Visit in Estimated Fall 2019
  - Prepare Accountability Plan Draft

**VI. Committee Updates** **8:26 PM**

**A. Governance Committee** Discuss Nichole Thompson 5 m

**B. Finance Committee** Discuss Karl Smith 5 m

**C. Personnel Committee** Discuss Artie Sullivan

**D. Academic Excellence** Discuss Sean Killeen 5 m

**E. Development** Discuss Ellen Lodgen 5 m

**F. Strategic Plan Committee** Discuss Fred Ferris and Jen Jewell

**G. Communications, and Community Relations Committee** Discuss Ian Hunt 5 m

**VII. HOS Report** **8:51 PM**

**A. Monthly Report** FYI Nina Cullen-Hamzeh 9 m

HOS to share monthly report.

**VIII. Public Comment** **9:00 PM**

**A. Public Comment** Discuss Artie Sullivan 5 m

**IX. Board Member Comments and Resolutions** **9:05 PM**

**A. Board Member Comments and Resolutions** Discuss Artie Sullivan 5 m

This is an opportunity for Board Member Comments and Resolutions

**X. Closing Items** **9:10 PM**

**A. Recap Action Items** Discuss Paul Baker 2 m

Clerk to review actions items, add any additional items discussed.

**B. Meeting Evaluation** Discuss Artie Sullivan 3 m

Discuss how meeting went, did we stay on topic, meet goals, etc.

C. Adjourn Meeting

Vote

Artie  
Sullivan