



MCCPS Board of Trustees

Personnel Monthly Meeting

Amended on June 19, 2018 at 3:44 PM EDT

Date and Time

Monday June 25, 2018 at 7:00 PM EDT

Agenda

Agenda	Purpose	Presenter	Time
I. Opening Items			7:00 PM
Opening Items			
A. Call the Meeting to Order		Artie Sullivan	2 m
B. Record Attendance and Guests		Katie Sullivan	1 m
C. Approve Minutes	Approve Minutes	Katie Sullivan	5 m
Approve minutes for Personnel Committee Meeting on May 21, 2018			
II. Old Business			7:08 PM
Personnel Committee			
A. HOS Annual Review and Evaluation	Discuss	Artie Sullivan	10 m
Review of 2017-2018 Process. Begin planning for 2018-2019 process			
B. SUCCESSION PLAN	Discuss	Artie Sullivan	30 m
CONTINUE DISCUSSIONS TO DEVELOP A SUCCESSION PLAN FOR THE POSITION OF HOS			
C. POLICY REVIEW	Discuss	Artie Sullivan	30 m
CONTINUE DISCUSSIONS OF POLICY REVIEW AS PERTAIN TO SCOPE OF PERSONNEL COMMITTEE			

1. Links to Personnel Policies

1. Marblehead - <http://www.marbleheadschoools.org/mps-policy-manual>

	Purpose	Presenter	Time
1.	Scroll down to section G - Personnel		
2.	Salem Personnel - http://salemk12.org/pages/SPS_DistSchoolCom/SPS_Policy_Manual_Folder/4000_Personnel		

III. New Business

IV. Action Items

8:18 PM

A. Review Action Items from Meeting	FYI	Katie Sullivan	5 m
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Review Action Items form meeting, including who is responsible, item to be completed and time frame for status report or completion.

B. Meeting Schedule	Discuss	Artie Sullivan	5 m
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Look to schedule next few meetings on Committee.

V. Closing Items

8:28 PM

A. Adjourn Meeting	Vote	Katie Hope	5 m
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