



MCCPS Board of Trustees

Personnel Committee Meeting

Published on September 11, 2018 at 9:25 AM EDT

Date and Time

Wednesday April 4, 2018 at 7:00 PM EDT

Location

MCCPS, Room 8L

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
Opening Items			
A. Call the Meeting to Order		Artie Sullivan	2 m
B. Record Attendance and Guests		Katie Sullivan	1 m
C. Approve Minutes	Approve Minutes	Katie Sullivan	5 m
Approve minutes for Personnel Committee Meeting on March 5, 2018			
II. Old Business			7:08 PM
Personnel Committee			
A. Alignment of HOS Goals 2017-2018	Discuss	Artie Sullivan	30 m
Identify corresponding items in Standards and Indicators of Effective Administrative Leadership Head of School Rubric to align with HOS Goals 2017-2018 for purpose of HOS End-of-Cycle and Summative Evaluation and Report.			
B. HOS Annual Review	Discuss	Artie Sullivan	20 m
Discuss HOS Annual Review Rubric, and schedule for completion of Committee work to present to full Board.			
Report of Training provided by PC to Board for their role in the HOS Evaluation Process.			
C. HOS Evaluation Tools	Discuss	Artie Sullivan	20 m

	Purpose	Presenter	Time
	Set up Val Ed, Board on Track HOS/CEO Evaluaiton		
D. SUCCESSION PLAN	Discuss	Artie Sullivan	10 m
	CONTINUE DISCUSSIONS TO DEVELOP A SUCCESSION PLAN FOR THE POSITION OF HOS		
E. POLICY REVIEW	Discuss	Artie Sullivan	10 m
	CONTINUE DISCUSSIONS OF POLICY REVIEW AS PERTAIN TO SCOPE OF PERSONNEL COMMITTEE		
	1. Links to Personnel Policies		
	1. Marblehead - http://www.marbleheadschoools.org/mps-policy-manual		
	1. Scroll down to section G - Personnel		
	2. Salem Personnel - http://saalemk12.org/pages/SPS_DistSchoolCom/SPS_Policy_Manual_Folder/4000_Personnel		

III. New Business

IV. Action Items 8:38 PM

A. Review Action Items from Meeting	FYI	Katie Sullivan	5 m
	Review Action Items form meeting, including who is responsible, item to be completed and time frame for status report or completion.		
B. Meeting Schedule	Discuss	Artie Sullivan	5 m
	Look to schedule next few meetings on Committee.		

V. Closing Items 8:48 PM

A. Adjourn Meeting	Vote	Katie Hope	5 m
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