



# MCCPS Board of Trustees

## Personnel Committee Meeting

Published on February 6, 2018 at 7:22 PM EST

### Date and Time

Thursday February 8, 2018 at 7:00 PM EST

### Location

MCCPS, 8th Grade

### Agenda

	Purpose	Presenter	Duration
<b>I. Opening Items</b>			
<b>A.</b> Call the Meeting to Order		Artie Sullivan	2 m
<b>B.</b> Record Attendance and Guests		Katie Sullivan	1 m
<b>C.</b> Approve Minutes	Approve Minutes	Katie Sullivan	5 m
<b>II. Old Business</b>			
<b>A.</b> Review HOS Support Committee Job Description	Discuss	Artie Sullivan	15 m
Review HOS Support and Evaluation Committee Job Description, as voted on Jan 11, 2018			
<b>B.</b> Progress of HOS Goals 2017-2018	Discuss	Nina Cullen-Hamzeh	10 m
HOS to present overlay of HOS goals and the rubric. Discussion of mid-cycle progress relative to goals and rubric.			
<b>C.</b> HOS Annual Review	Discuss	Artie Sullivan	20 m
Discuss HOS Annual Review Rubric, and schedule for completion of Committee work to present to full Board.			
<b>III. New Business</b>			
<b>A.</b> Succession PPlan	Discuss	Artie Sullivan	15 m

Begin discussions to develop a Succession Plan for the position of HOS.

**IV. Action Items**

**A. Review Action Items from Meeting**      FYI      Katie Sullivan      5 m

Review Action Items from meeting, including who is responsible, item to be completed and time frame for status report or completion.

**B. Meeting Schedule**      Discuss      Artie Sullivan      5 m

Look to schedule next few meetings on Committee.

**V. Closing Items**

**A. Adjourn Meeting**      Vote      Katie Hope      5 m