



# MCCPS Board of Trustees

## Finance Committee Meeting

Published on October 9, 2016 at 1:20 PM EDT

---

### Date and Time

Wednesday October 5, 2016 at 7:45 AM EDT

### Location

MCCPS, 17 Lime St, Marblehead, MA

---

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:45 AM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>			1 m
<b>B. Call the Meeting to Order</b>			1 m
<b>C. Approve Minutes</b>	Approve Minutes		3 m
<b>II. Finance</b>			<b>7:50 AM</b>
Finance			
<b>A. Introductions</b>	Discuss	Karl Smith	20 m
The new treasure and returning members of FinCom will introduce themselves to each other. The history and function of the committee will be shared, and next steps will be discussed.			
<b>B. Review of Financial Status</b>	FYI	Karl Smith	15 m
The budget will be discussed.			
<b>C. Review of Finance Committee Policies &amp; Procedures</b>	Discuss	Karl Smith	10 m

**Purpose    Presenter    Time**

The FinCom Policies & Procedures require an annual review of the document. Members are asked to study the document in preparation for a discussion at the next meeting. Recommended revisions will be considered then.

**III. Other Business** **8:35 AM**

**A. Appoint New Member to the Committee** Vote 5 m

Appointment of Jen Jewell to FinCom to be approved.

**B. New Clerk** Vote Karl Smith 5 m

A new clerk is needed.

**IV. Closing Items** **8:45 AM**

**A. Adjourn Meeting** Vote