

APPROVED



## Alpha Public Schools

### Minutes

#### Board Meeting

---

##### Date and Time

Wednesday December 11, 2024 at 5:30 PM

##### Location

Alpha: Cindy Avitia High School- 1881 Cunningham Ave, San Jose, CA 95122

---

##### Instructions for Presentation to the Board by Parents and Citizens

Alpha Public Schools (“Alpha”) welcomes your participation at the Alpha Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of Alpha in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in Alpha. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of “Public Comment.” All “Request to Speak” forms must be submitted prior to the agendized item.
3. “Public Comment” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

---

6. In compliance with the Americans with Disabilities Act (ADA) and upon request, Alpha may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board Secretary's office.
7. If you have any questions or need any assistance in participating in the Alpha Board meeting, please contact Angelica Ruiz at [aruiz@alphapublicschools.org](mailto:aruiz@alphapublicschools.org) or 408)780-1550 x 102.

---

#### **Directors Present**

A. Santillan, C. Funches (remote), C. Wang, E. Retuta, J. Wallner (remote), M. Cazarez, N. Guevera (remote), P. MacDonald

#### **Directors Absent**

A. Hendricks, J. Ramirez, L. Alvarez, M. Rosas, S. Mahan

#### **Directors who arrived after the meeting opened**

M. Cazarez

#### **Guests Present**

A. Ruiz

---

### **I. Opening Items**

#### **A. Call the Meeting to Order**

P. MacDonald called a meeting of the board of directors of Alpha Public Schools to order on Wednesday Dec 11, 2024 at 5:58 PM.

#### **B. Record Attendance and Guests**

#### **C. Discussion and/or Modification(s) of the Agenda**

A. Santillan made a motion to approve the agenda with modification: invert order of academic and development updates.

C. Wang seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

P. MacDonald Aye

M. Rosas      Absent

J. Wallner      Aye

E. Retuta      Aye

A. Hendricks      Absent

M. Cazarez      Absent

**Roll Call**

C. Funches Aye  
C. Wang Aye  
S. Mahan Absent  
J. Ramirez Absent  
N. Guevera Aye  
A. Santillan Aye  
L. Alvarez Absent

**D. Public Comment**

No public comment

**E. Mission Moment: Alpha's Alumni Success Program**

M. Cazarez arrived at 6:03 PM.  
D. Alvarez shred updates on the Alumni Success Program.

**II. Board Business - Discussion/Action Items**

**A. Consent Agenda**

C. Wang made a motion to approve items on the consent agenda.  
E. Retuta seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

P. MacDonald Aye  
A. Santillan Aye  
N. Guevera Aye  
J. Ramirez Absent  
C. Wang Aye  
M. Rosas Absent  
J. Wallner Aye  
C. Funches Aye  
E. Retuta Aye  
L. Alvarez Absent  
M. Cazarez Aye  
A. Hendricks Absent  
S. Mahan Absent

**B. 11/13/24 Board Meeting: Approval of Minutes**

A. Santillan made a motion to approve the minutes from Board Meeting on 11-13-24.  
C. Wang seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

C. Funches Aye

**Roll Call**

S. Mahan	Absent
M. Cazarez	Aye
C. Wang	Aye
L. Alvarez	Absent
N. Guevera	Aye
J. Wallner	Abstain
A. Santillan	Aye
P. MacDonald	Aye
A. Hendricks	Absent
E. Retuta	Aye
J. Ramirez	Absent
M. Rosas	Absent

**C. Development Update**

S. Michael shared Development Updates.

- Team is aiming for 100% board participation/giving
- EOY campaign has been shared
  - ASK: board members share/interact with posting to reach a broader audience

**D. Academics Update**

R. Carlson & N. Wais provided Academic Updates for the board.

**E. BREAK**

6:55-7:05pm

**F. AJH Resource Request**

S. Hegde shared the Alpha: Jose Hernandez Resource Request Resolution and the financial impact for the organization.

C. Wang made a motion to approve the Alpha: Jose Hernandez Resource Request Resolution.

E. Retuta seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

L. Alvarez	Absent
N. Guevera	Aye
C. Wang	Aye
M. Cazarez	Aye
S. Mahan	Absent
J. Ramirez	Absent

### **Roll Call**

P. MacDonald Aye  
M. Rosas Absent  
A. Hendricks Absent  
J. Wallner Aye  
A. Santillan Aye  
E. Retuta Aye  
C. Funches Aye

### **G. FY24 Audit**

Finalizing the process. Audit Chair & Finance Committee reviewed and shared updates.  
C. Wang made a motion to approve FY24 Audit.  
A. Santillan seconded the motion.  
The board **VOTED** to approve the motion.

### **Roll Call**

C. Wang Aye  
M. Rosas Absent  
N. Guevera Aye  
J. Ramirez Absent  
M. Cazarez Aye  
J. Wallner Aye  
P. MacDonald Aye  
L. Alvarez Absent  
A. Santillan Aye  
A. Hendricks Absent  
S. Mahan Absent  
E. Retuta Aye  
C. Funches Aye

### **H. Strategic Plan Update**

N. Wais previewed where the process stands, where it is heading and what the focus will be during the board meeting in February.

## **III. Closing Items**

### **A. Adjourn Meeting**

C. Wang made a motion to adjourn meeting.  
E. Retuta seconded the motion.  
The board **VOTED** to approve the motion.

### **Roll Call**

J. Wallner Aye  
N. Guevera Aye  
A. Hendricks Absent

**Roll Call**

E. Retuta Aye  
P. MacDonald Aye  
A. Santillan Aye  
C. Wang Aye  
J. Ramirez Absent  
L. Alvarez Absent  
M. Rosas Absent  
M. Cazarez Aye  
S. Mahan Absent  
C. Funches Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:44 PM.

Respectfully Submitted,

P. MacDonald