

APPROVED

# STEM SCHOOL

HIGHLANDS RANCH

STEM School Highlands Ranch

## Minutes

Board of Directors Meeting

Monthly Meeting

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### Date and Time

Tuesday February 3, 2026 at 5:30 PM

### Location

8920 Barrons Blvd

P-TECH Mechatronics Room

Highlands Ranch, CO 80129

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Join from PC, Mac, iPad, or Android: <https://zoom.us/j/95825391000?pwd=msnclVBra97QrHttP6dmqMTMcpbaV9.1>

Passcode:771384

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### Directors Present

A. Campbell, C. Gustafson, C. Wroblewski, E. Quigley, G. Wing (remote), I. Kalra, K. Leung, R. Lukez

### Directors Absent

D. Lomelino

### Guests Present

A. Cardinal, Amie McElroy, Brad Miller (remote), L. Kovalesky, Laurie Veldhuizen, M. Cartier, Michelle Gasser (remote), Ryan Alsup (remote), S. Milner

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## I. Opening Items

A.

## **Record Attendance**

### **B. Call the Meeting to Order**

C. Gustafson called a meeting of the board of directors of STEM School Highlands Ranch to order on Tuesday Feb 3, 2026 at 5:30 PM.

### **C. Pledge of Allegiance**

### **D. Reciting of the Mission Statement**

## **II. Approve Meeting Minutes**

### **A. Board Meeting Jan 6**

E. Quigley made a motion to approve the minutes from Board of Directors Meeting on 01-06-26.

R. Lukez seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Board Meeting Jan 13**

E. Quigley made a motion to approve the minutes from Board Meeting - Working Session on 01-13-26.

C. Wroblewski seconded the motion.

KL abstained

The board **VOTED** to approve the motion.

#### **Roll Call**

K. Leung	Abstain
D. Lomelino	Absent
E. Quigley	Aye
G. Wing	Aye
I. Kalra	Aye
C. Wroblewski	Aye
C. Gustafson	Aye
A. Campbell	Aye
R. Lukez	Aye

## **III. STEM School Highlands Ranch Updates**

### **A. Executive Director Update**

School Updates by LynAnn Kovalesky

- TLCC
- Training for admin and instructional needs
- SEL training for staff

- Share the LOVE campaign
- STEM showcase
- Spartmart online store opens this week

Enrollment Update by Laurie Veldhuizen

- Stable for current year
- Round 2 open enrollment ongoing
- Intent to return form sent out to families

## **B. Student Advisory Committee**

Student Survey Result Highlights by Student Advisory

## **IV. KOSON Schools**

### **A. CIO Update**

CIO Strategic Plan Update

- IT Audit
- Organizational Clarity
- Varkey Prize
- Homeschool

### **B. Home School Enrichment Program**

Discussion around different pathways to initiate homeschool program

E. Quigley made a motion to Approve submission of application to Education

ReEnvisioned BOCES for a local homeschool enrichment program with a new nonprofit entity.

C. Wroblewski seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

E. Quigley	Aye
C. Wroblewski	Aye
K. Leung	No
I. Kalra	No
G. Wing	Aye
C. Gustafson	Aye
R. Lukez	Aye
D. Lomelino	Absent
A. Campbell	No

### **C. Mid Year Financial Update**

Mid year financial update by Sean Milner

#### **D. Policy Updates**

Home School Enrichment Enrollment Policy - feedback requested by Governance committee

- If going with BOCES, can't enroll mid-year - so will be a whole year policy
- Might need two different policies if want flexibility for mid semester enrollment (might be different entities; tuition based vs. BOCES)

#### **E. CIO Mid Year Review Report**

C. Wroblewski made a motion to Approve the CIO mid-year review report.

A. Campbell seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **F. Renewal CIO Employment Agreement**

CEO Employment Agreement

- Change title to CEO
- Multi-year 3 year agreement
  - Added TABOR clause
  - Raise is set by Board each year
- At will agreement with termination clauses
- Final legal and HR review

R. Lukez made a motion to Approve CEO Employment Agreement starting on June 1, 2026 as written.

G. Wing seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **G. Parent Election Plan**

Class A Parent Member Election preparation for End of April/Beginning of May election

#### **H. Confirm Board on Track Renewal**

I. Kalra made a motion to Confirm Board on Track Annual Agreement.

R. Lukez seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **V. Public Comment**

##### **A. Public Comment Sign up link**

Students provided public comment about their concerns about TPUSA student-led club

## **VI. Consent Agenda**

### **A. Vote for Consent Agenda Items**

I. Kalra made a motion to Approve consent agenda item.

E. Quigley seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Board Committee Updates**

### **A. Academic Excellence Committee Updates**

Internal SOP for curriculum and aligning policies

### **B. CIO Support & Evaluation Committee Updates**

### **C. Finance Committee Update**

### **D. Governance Committee Update**

Draft Bylaws for discussion next meeting and vote in April

Recommend combining Student Organization policy and Community Use of School Facilities policy

Discussion around process for policy review requests

### **E. Growth Task Force Update**

No updates

## **VIII. Board of Director's Updates**

### **A. Preview of Next Meeting**

Bylaws and additional updates on policies mentioned above

2026-2027 meeting schedule will move possibly to 3rd Wednesdays

## **IX. Closing Items**

### **A. Adjourn Meeting**

E. Quigley made a motion to Adjourn.

K. Leung seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:06 PM.

Respectfully Submitted,  
I. Kalra

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### **Documents used during the meeting**

- February Board Presentation 25\_26.pdf
  - Student Survey Data Report 2025-2026.pdf
  - CIO Board Presentation 20260203.pptx.pdf
  - 2nd Quarter Finance Presentation.pptx.pdf
  - Draft - Policy\_Home School Enrichment Enrollment\_2025.pdf
  - S\_E\_Presentation\_on\_Mid-Year\_Check-In.pdf
  - Presentation - CEO Renewal Agreement for Approval.pdf
  - MC\_2026-29\_Agreement\_for Board approval.pdf
  - Parent Election Plan.pdf
  - Policy\_Community Use of Facilities\_2025.pdf
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Never Stop Innovating! We envision a world of exponential possibilities where every child develops the innate knowledge, skills, creativity and character to thrive, lead and succeed in an ever-changing future.