

APPROVED

STEM SCHOOL

HIGHLANDS RANCH

STEM School Highlands Ranch

Minutes

Board of Directors Meeting

Monthly Meeting

Date and Time

Tuesday October 7, 2025 at 5:30 PM

Location

8920 Barrons Blvd
P-TECH Mechatronics Room
Highlands Ranch, CO 80129

Join from PC, Mac, iPad, or Android: [https://zoom.us/j/95825391000?
pwd=msnclVBra97QrHttP6dmqMTMcpbaV9.1](https://zoom.us/j/95825391000?pwd=msnclVBra97QrHttP6dmqMTMcpbaV9.1)

Passcode:771384

Directors Present

A. Campbell, C. Gustafson, C. Wroblewski, D. Lomelino (remote), E. Quigley, G. Wing, I. Kalra, K. Leung, R. Lukez

Directors Absent

None

Guests Present

A. Cardinal, Chris Damour, L. Kovalesky, Laurie Veldhuizen, M. Cartier, M. Pritchard, Michelle Gasser (remote), S. Milner

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

C. Gustafson called a meeting of the board of directors of STEM School Highlands Ranch to order on Tuesday Oct 7, 2025 at 5:33 PM.

C. Pledge of Allegiance

D. Reciting of the Mission Statement

II. Approve Meeting Minutes

A. Board Meeting September 2nd

R. Lukez made a motion to approve the minutes from Board of Directors Meeting on 09-02-25.

E. Quigley seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. STEM School Highlands Ranch Updates

A. STEM School HR Update

LynAnn Kovalesky School updates:

Blast Off raised ~\$10k to go directly to top tier clubs

Parent Teacher Conferences this week

Booster-Thon Event Goal to raise money for athletic vans, playground equipment, accelerator fund; fun prizes and incentives built in

STEM Trunk or Treat on 10/24

Enrollment update 1464, potential 1470. Open enrollment window starting and outreach beginning; will be using FinalSite enrollment tool.

Michelle Gasser: UIP Data

Discuss CMAS data

Next steps: trend analysis and allocate resources to meet goals; discuss during PD
IEP/504 populations are increasing

Discuss PSAT/SAT scores

Next steps: targeted instruction for students who are not meeting the benchmarks; discuss during PD; look into male/female disparities at junior/senior years.

IV. KOSON Schools

A. CIO Update

Sean Milner: Budget Updates

Working on first internal audit and will provide revised budget

Final audit is 10/31

Matt: Master Improvement Plan

Discuss survey results and next steps

B. Policy Update

I. Kalra made a motion to Approve the enrollment policy update.

R. Lukez seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. CIO Annual Goals

R. Lukez made a motion to Approve CIO Performance Goals as presented.

A. Campbell seconded the motion.

The board **VOTED** to approve the motion.

D. Financial Audit Update

E. Quigley made a motion to Authorize Board Treasurer to accept the audit report on the Board's behalf prior to submission to DCSD.

G. Wing seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Consent Agenda

A. Vote for Consent Agenda Items

E. Quigley made a motion to Approve consent agenda.

C. Wroblewski seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Board Committee Updates

A. Academic Excellence Committee Updates

Discussion around KPIs, workflow, and policy recommendations

B. CIO Support & Evaluation Committee Updates

No Updates

C. Finance Committee Update

Reiterate that deep dive into budget to provide revisions and working on monthly flags

D.

Governance Committee Update

Fundraising Policy in draft, discussions in finance and fundraising committee for feedback

E. Growth Task Force Update

Still in progress

VII. Board of Director's Updates

A. Preview of Next Meeting

Board Training needs to be completed

October Count Day Update

Finance - Audit presentation, Budget Updates

Governance - Approve remaining committee one pagers, BOT survey results

VIII. Closing Items

A. Adjourn Meeting

R. Lukez made a motion to Adjourn.

C. Wroblewski seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,

I. Kalra

Documents used during the meeting

- October Board Presentation 25_26.pdf
- _CIO Board Presentation 20251007.pdf
- Policy_Enrollment_2025 Update.pdf
- Koson_CIO_Goals_2025-2026.pdf
- Governance Committee One Pager 2025-26.pdf
- Finance Committee One Pager 2025-26.pdf
- CIO Support and Evaluation Committee One Pager FY25-26.pdf

Never Stop Innovating! We envision a world of exponential possibilities where every child develops the innate knowledge, skills, creativity and character to thrive, lead and succeed in an ever-changing future.