

STEM SCHOOL

HIGHLANDS RANCH

STEM School Highlands Ranch

Minutes

Board of Directors Meeting

Monthly Meeting

Date and Time

Tuesday August 5, 2025 at 5:30 PM

Location

8920 Barrons Blvd

P-TECH Mechatronics Room

Highlands Ranch, CO 80129

Join from PC, Mac, iPad, or Android: <https://zoom.us/j/95825391000?pwd=msnclVBra97QrHttP6dmqMTMcpbaV9.1>

Passcode:771384

Directors Present

A. Campbell, C. Gustafson, E. Quigley, G. Wing, K. Leung

Directors Absent

C. Wroblewski, D. Lomelino, I. Kalra, R. Lukez

Guests Present

L. Kovalesky, M. Pritchard, S. Milner

I. Opening Items

A. Record Attendance

B.

Call the Meeting to Order

C. Gustafson called a meeting of the board of directors of STEM School Highlands Ranch to order on Tuesday Aug 5, 2025 at 5:30 PM.

C. Pledge of Allegiance

D. Reciting of the Mission Statement

II. Approve Meeting Minutes

A. Board Meeting June 3rd

E. Quigley made a motion to approve the minutes from Board of Director's Meeting on 06-03-25.

G. Wing seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Board Training Working Session June 13th

K. Leung made a motion to approve the minutes from Annual Board Training on 06-13-25.

E. Quigley seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Board Working Session July 31st

E. Quigley made a motion to approve the minutes from Board of Directors Meeting on 07-31-25.

K. Leung seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. STEM School Highlands Ranch Updates

A. Back to School Updates

- Staff back to school: Very positive
 - 20 new staff attended full week of onboarding in alignment with the STEM mission, including classroom management development.
 - Most additional staff to accommodate needs of additional students
 - Former STEM student is one of the new staff!
 - Full staff learning STEM Core Values tomorrow for the first time.
- Introduction of new platforms:
 - Support SES: Platform to support teachers in sharing student progress more easily with students, families, and each other.
 - Team Optics Platform for giving teacher peer feedback: Training initiated to support teachers with this.

- Win At Social: Celebrating great student behavior and sharing with grades 5-8
- Current Staffing Needs:
 - One business teacher resigned impacting 150 students
 - Gifted and Talented teacher
 - ES Instructional Assistants
 - Secondary Ed Aides
- Many start of school events to ease students back into school routines and opportunities for enrichment.
- Extremely high retention rate of staff
 - Much higher than national average
 - Allows for STEM to grow instructional leaders
- Enrollment
 - Discrepancy between District and School
 - Exec. Director predicts between 1515 and 1530 (budget is 1530)
 - Waitlists in 3 grades
- Facility upgrades
 - Painted walls throughout the whole building
 - Bathrooms renovated
 - Mobiles in certain spaces
 - Playground is still in the works. Red tape is blocking progress.

B. School Academic Calendar Updates

- Graduation this year is 5/18/2025, 10 am at Echo Park
- Board reviewing the proposed 26-27 Calendar (will vote next month)

IV. KOSON Schools

A. CIO Update

- Mission & Core Values: Matt proposed extended timeline for mission development that meets high bar. Board agreed. Matt to send invite to board to recruit 1-2 board members to join mission task force. Staff being introduced to Core Values Friday
- Leadership Retreat: Matt reported it was very positive. Leadership team addressed several high priority leadership initiatives for 25-26. Highlight: Student Showcase further refined to reflect the strategy goals.
- Fundraising: Launching Accelerator Fund in August. Currently still planning details while also collecting fundraising plans and budgets from club and sport leads. Events planned for fall. Will present at Governance and Finance Committee this month.

- Adelita asked about process of citing needs/requesting funds. Matt explained how there's a "strategy alignment" filter before going through other steps.
- PTO ways of working shifting so there's no risk of conflict with the updated fundraising plan.

B. Policy Update

E. Quigley made a motion to Approve the Community Use of Facilities Policy.

G. Wing seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Public Comment

A. Public Comment Sign up link

No public comment

VI. Consent Agenda

A. Vote for Consent Agenda Items

A. Campbell made a motion to Approve Consent Agenda.

K. Leung seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Board Committee Updates

A. Confirm Committee Assignments and Chairs

K. Leung made a motion to Approve the Committee Assignments and Chairs.

A. Campbell seconded the motion.

The board **VOTED** unanimously to approve the motion.

- We discussed the timing of committee and task force meetings so that folks have enough time to report to Carla any updates to planned agenda items. Broad agreement that 2nd and 3rd week of the month are good times to hold monthly committee and task force meetings.
- Gina asked about "listen only" option for participants who choose to attend open meetings (when there are 3+ Board members at the meeting). This is acceptable. We don't need to collect public comment.
- Only need to post 24 hours in advance if there's a quorum.
- SAC functions like a mini-board. They need to give 24 hours notice AND post the agenda.

VIII. Board of Director's Updates

A.

Preview of Next Meeting

- Carla reminded the board members to complete action items in Board on Track.
- Next Month:
 - If we have SPF results, Exec. Director will share outcomes in Sept. Likely don't need a new UIP for 2025.
 - CIO Goals for 2025-2026 presented
 - All committee one-pagers should be uploaded to board book before Sept. meeting.
 - Carla to bring board report to next meeting.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:59 PM.

Respectfully Submitted,
C. Gustafson

Documents used during the meeting

- August Board Presentation 25_26.pdf
- Proposed - 2026-2027 STEM Academic Calendar.pdf
- Updated - 2025-2026 STEM Academic Calendar.pdf
- CIO_Board_Presentation_20250805.pdf
- Policy_Community Use of Facilities_2025.pdf
- 2025-26 STEM Student Parent Handbook_Final.pdf

Never Stop Innovating! We envision a world of exponential possibilities where every child develops the innate knowledge, skills, creativity and character to thrive, lead and succeed in an ever-changing future.