

APPROVED



## STEM School Highlands Ranch

### Minutes

#### Board of Director's Meeting

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**Date and Time**

Tuesday April 1, 2025 at 5:30 PM

**Location**

8920 Barrons Blvd

P-TECH Mechatronics Room

Highlands Ranch, CO 80129

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Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. [https://zoom.us/j/96916599576?](https://zoom.us/j/96916599576?pwd=3FbC4D1oROtEaq1eZXVvPxxWnRc2lY.1)

[pwd=3FbC4D1oROtEaq1eZXVvPxxWnRc2lY.1](https://zoom.us/j/96916599576?pwd=3FbC4D1oROtEaq1eZXVvPxxWnRc2lY.1)

Passcode: 631204

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**Directors Present**

C. Gustafson, D. Lomelino, E. Quigley, G. Shick, G. Wing, I. Kalra, R. Lukez

**Directors Absent**

*None*

**Ex Officio Members Present**

M. Cartier

**Non Voting Members Present**

M. Cartier

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**Guests Present**

A. Cardinal, A. Westfall, Amie McElroy, Chris Damour, Kathy Dwyer, L. Kovalesky, Laurie Veldhuizen, M. Pritchard (remote), Ryan Alsup, Sean Milner

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

C. Gustafson called a meeting of the board of directors of STEM School Highlands Ranch to order on Tuesday Apr 1, 2025 at 5:31 PM.

### **C. Pledge of Allegiance**

### **D. Reciting of the Mission Statement**

## **II. Approve Meeting Minutes**

### **A. Board Meeting March 4th**

E. Quigley made a motion to approve the minutes from Board of Director's Meeting on 03-04-25.

R. Lukez seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Board Meeting March 24th**

G. Wing made a motion to approve the minutes from Board Meeting - Special Meeting on 03-24-25.

D. Lomelino seconded the motion.

Rudy abstained because he was not present at that meeting

The board **VOTED** to approve the motion.

#### **Roll Call**

E. Quigley     Aye

I. Kalra        Aye

R. Lukez       Abstain

D. Lomelino   Aye

G. Shick       Aye

C. Gustafson Aye

G. Wing        Aye

## **III. STEM School Highlands Ranch Updates**

### **A. National Honor Society Spotlight**

Presented by Kathy Dwyer and NHS Student President Kylie Pautler

Overview of NHS and school events organized by NHS

\$95,944 raised in total over 7 years for Wish Week

Upcoming partner event with Backpack Society

Students can apply for NHS for next school year in April; induction in May

## **B. MSU Aerospace Program**

Executive Director Update - Lynann

Enrollment update 1500 (projected 1560) (net increase 7%)

Great progress made but comes with challenges for resources (may need additional staff after needs assessment)

Testing season starts in April

Parent SAC survey opens on 4/6 and close on 4/20

New STEM electives/exploratory courses for next year

MSU AES 1050 - Introduction to Space

MSU AES 1910 - Aerospace Industry Exploration and Analysis

G. Shick made a motion to Approve MSU AES electives for 26-27 school year.

D. Lomelino seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **C. Elementary Math Curriculum**

Previously discussed; no additional updates

R. Lukez made a motion to approve and adopt Envision Math Curriculum for Elementary beginning in 25-26 school year.

E. Quigley seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **D. Standards Based Grading Changes**

Only apply to 6-12; no changes at elementary level

### **Key Changes:**

- Points based assignments
- Point-based weighting
- Consistent assignment categories
- Final grade reporting
- Traditional grading scale (A-F; plan to have possibility of +/- added)

- "Floor 50" for good faith effort

What remains

- Proficiency Scales (1-4)
- Standards Alignment (Aligned to CO State Standards)
- Existing Retake Policy
- Late Work Policy
- AP/CE

Lot of feedback and data from stakeholder groups over the past three years

## **IV. KOSON Schools**

### **A. CIO Update - Strategic Updates**

Presented by Matt Cartier

Submitted a replication application today DCSD for extended timeline to help provide flexibility

Rationale for Growth:

- Extend mission and vision
- Financial sustainability
- Stronger academic and programming impact
- Increase student access
- Increase talent pipeline and staff retention
- Resiliency and Long Term Viability

Review Strategic plan for alignment

## **V. Board Committee Updates**

### **A. Finance Committee Update**

Presented by Sean Milner

PPR & Assumptions: Projected to increase by 2.7% (depending on final enrollment numbers)

- Align with new DCSD salary schedule
- Insurance premium increase
- ERP system
- Retention bonuses
- Property upgrades

- Substitute teachers

Shared proposed final budget

Discussion around admin:teacher ratio and what right sized teams look like across multiple schools

## **B. CIO Support & Evaluation Committee**

Presented by Erin Quigley

Will follow similar process as last year, will use BOT tool for EOY Evaluation:

- CIO 24-25 Goals will be presented on EOY Report
- CIO Self evaluation on BOT and summary of 360 review from direct reports

Proposed timeline; must follow closely so we are prepared on June 3 for vote on Evaluation Report

Increasing transparency/accountability for CIO and board

## **C. Governance Committee**

Discussion around minor changes to enrollment policy

I. Kalra made a motion to Approve and update enrollment policy as recommended.

R. Lukez seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VI. Consent Agenda**

### **A. Vote for Consent Agenda Items**

G. Shick made a motion to Approve the consent agenda.

R. Lukez seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Public Comment**

### **A. Public Comment Sign up link**

No public comment

## **VIII. Executive Session**

### **A. Executive Session Discussions**

The Board may vote to enter into executive session pursuant to C.R.S. § 24-6-402(4)(a & e) to discuss options regarding the potential purchase, acquisition, lease, transfer, or sale of real estate for future expansion and for advice to negotiators regarding such options.

I. Kalra made a motion to enter executive session.

G. Shick seconded the motion.

Entered executive session at 7:24pm

The board **VOTED** unanimously to approve the motion.

**Roll Call**

G. Shick      Aye

I. Kalra      Aye

R. Lukez      Aye

G. Wing      Aye

E. Quigley    Aye

D. Lomelino   Aye

C. Gustafson Aye

Executive session ended 9:31pm

**IX. Resume Public Session**

**A. Real Estate Transaction**

G. Wing made a motion to To authorize continued negotiations for real estate transaction A.

R. Lukez seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Real Estate Transaction**

G. Wing made a motion to To authorize continued negotiations for real estate transaction B.

G. Shick seconded the motion.

The board **VOTED** unanimously to approve the motion.

**X. Board of Director's Updates**

**A. Preview of Next Meeting**

Approving preliminary budget

CIO Eval

Parent Handbook

**XI. Closing Items**

**A. Adjourn Meeting**

D. Lomelino made a motion to adjourn.

I. Kalra seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:40 PM.

Respectfully Submitted,  
I. Kalra

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### **Documents used during the meeting**

- NHS 2024-2025 STEM Board Presentation.pptx.pdf
- Mathematics\_Curriculum\_Pilot.pdf
- Why Replicate Board Presentation 20250401.pptx.pdf
- Proposed Budget FY 25-26.pdf
- Overview\_of\_CIO\_EOY\_Eval\_Process.pdf
- Policy\_Enrollment\_Draft Changes.pdf
- Policy\_Enrollment\_2025.pdf
- Policy\_Use Of DCSD Policies\_2024.pdf
- Policy\_Policy Adoption Process\_2022.pdf
- Policy\_Board Training\_2023.pdf
- Policy\_Conflict of Interest\_2023.pdf
- March Board Presentation 24\_25.pdf

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Never Stop Innovating! We envision a world of exponential possibilities where every child develops the innate knowledge, skills, creativity and character to thrive, lead and succeed in an ever-changing future.