APPROVED

STEM School Highlands Ranch

Minutes

Board of Director's Meeting

Date and Time
Tuesday October 1, 2024 at 5:30 PM

Location
8920 Barrons Blvd
P-TECH Mechatronics Room
Highlands Ranch, CO 80129

Join from a PC, Mac, iPad, iPhone or Android device:
Please click this URL to join. https://zoom.us/j/96916599576?pwd=3FbC4D1oROtEaq1eZXVvPxwWnRc2lY.1
Passcode: 631204

Directors Present
C. Gustafson, D. Lomelino, E. Quigley, G. Shick, G. Wing (remote), I. Kalra, K. Reyna, L. Davison, R. Lukez

Directors Absent
None

Ex Officio Members Present
M. Cartier

Guests Present
A. Westfall, L. Kovalesky (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Gustafson called a meeting of the board of directors of STEM School Highlands Ranch to order on Tuesday Oct 1, 2024 at 5:38 PM.

C. Pledge of Allegiance

D. Reciting of the Mission Statement

II. Approve Meeting Minutes

A. Approve Minutes

E. Quigley made a motion to approve the minutes from Board of Director's Meeting on 09-10-24.
R. Lukez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Gustafson	Aye
G. Wing	Aye
G. Shick	Abstain
L. Davison	Aye
R. Lukez	Aye
D. Lomelino	Aye
K. Reyna	Aye
I. Kalra	Aye
E. Quigley	Aye

III. STEM School Highlands Ranch Updates

A. 2025/26 Academic Calendar Approval

G. Shick made a motion to Approve the proposed calendar for 2025-2026 academic year and dismissal times.
E. Quigley seconded the motion.
Approving dismissal times as well as calendar. In future, discussion will happen in Academic Excellence Board Committee
The board **VOTED** unanimously to approve the motion.

B. SAC 23/24 Academic Data and Proposed UIP Presentation

Explained SPF/UIP process and timeline. Discussion around benchmark data, academic achievement and growth and proposed systems of support going forward. Clarification around some disaggregated data. Feedback requested from board, if any, to be incorporated before vote at next board meeting. Final UIP due to state 10/15.

C. Enrollment Policy updates and Q&A

Carla provided summary changes about updates to enrollment policy. Now more aligned with changes in district enrollment policy and process.

IV. KOSON Schools

A. Strategic Plan Approval

Matt provided update on sharing Strategic Plan with community at STEM Blastoff, administrative coffee. Will also be sharing with Colorado League, Colorado Schools Fund (providing seed funding for charter schools). High level points on 6 specific targets for board approval.
K. Reyna made a motion to Approve the strategic plan.
G. Shick seconded the motion.
Note to correct 5A for bond ballot initiative
The board **VOTED** unanimously to approve the motion.

V. Board Committee Updates

A. Meeting Plan and Committee Updates

Erin updated on board feedback on meeting and committee processes; and proposal. Major takeaways: better committee structure will provide clarification and streamline board meetings.
Proposal: Calendar major votes and updates; preview upcoming events at each meeting; review key documents and continuing to be prepared (propose to provide updates a week before board meeting - Wednesday before the next meeting)

Discussion around updating bylaws to reflect committee structure and processes. Linda and Ish will discuss changes and recommend to board this year.

Committee reports will update board every month, but not necessarily presentation at every meeting.

B. Academic Excellence Committee

Discussion around board academic excellence one pager and goals.
Question around what to vote on...Michelle provided that board needs to vote on programming, not on individual courses. Will incorporate feedback received

C.

CIO Support and Evaluation

Discussion and feedback on board CIO support and evaluation one pager and goals. Question around changes in job responsibilities and providing recommendation

R. Lukez made a motion to To approve 2024-2025 CIO Goals.
D. Lomelino seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Advancement Committee

Update on Advancement committee and subcommittee structures. Had 6 parents and 1 teachers participated.

E. Finance Committee

Update on one-pager, yearly goals. Discussion around clarifying scope of work.
Update on Moody's credit rating agency will review school, good feedback and advocated for an upgrade in future; refining financial processes for check approval - implementing bill.com; auditor search will follow RFP.
Clarification on changes on marketing budget and payment and what that includes
Clarification on CFO hiring and timing

F. Governance Committee

Update and feedback on one-pager. Clarification on bylaws subcommittee and a request for a working session to discuss any proposed changes.

One pagers will be on November meeting consent agenda

CE waiver will go away, want to confirm with Academic Excellence to recommend changes

VI. Board of Directors Updates

A. Consent Agenda

None this month.
No updates needed for IT and Student Data Privacy or Electronic Device Monitoring
E. Quigley made a motion to Approve Consent Agenda regarding IT and Student Data Privacy or Electronic Device Monitoring.
L. Davison seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Preview of Next Meeting

Vote on UIP
Audit report - due 10/31 to district; no board approval needed

BOT assessment results

VII. Public Comment

A. Public Comment Sign up link

No public comment

VIII. Closing Items

A. Adjourn Meeting

K. Reyna made a motion to Adjourn.
R. Lukez seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:16 PM.

Respectfully Submitted,
I. Kalra

Documents used during the meeting

- Proposed 25-26 Calendar.pdf
- Proposed 25-26 Calendar - New Start-Dismissal times.pdf
- SAC 2023-24 School Academic Data Presentation.pdf
- 2024 STEM Prelim School Performance Framework.pdf
- SAC 24-25 STEM Proposed UIP Goals Presentation.pdf
- Policy_Enrollment_Proposed Changes 20241001.pdf
- Policy_Enrollment_Proposed Changes Redline 20241001.pdf
- Presentation - Enrollment Policy Updates 10-2024.pdf
- STEM Strategic Plan For Approval 20241001.pdf
- 2024-2025 CIO Goals for Board approval.pdf
- Advancement Committee One Pager 24-25.pdf
- Policy_IT-Student Data Privacy_2022.pdf
- Policy_Electronic Device Monitoring_2022.pdf

Never Stop Innovating! We envision a world of exponential possibilities where every child develops the innate knowledge, skills, creativity and character to thrive, lead and succeed in an ever-changing future.