APPROVED

STEM School Highlands Ranch

Minutes

Board of Directors Meeting

Working Session 2024-2025 School Year Prep

Date and Time
Tuesday August 6, 2024 at 5:30 PM

Location
P-Tech Mechatronics Room
8920 Barons Blvd
Highlands Ranch, CO 80129

Webinar Link: Join from a PC, Mac, iPad, iPhone or Android device: Please click this URL to join. https://zoom.us/j/96279508608?pwd=m7EDJz9AnHjatpglnbYizVNwMuEp1F.1
Passcode: 328084

Directors Present
C. Gustafson, D. Lomelino, E. Quigley, G. Shick, G. Wing, I. Kalra, K. Reyna, R. Lukez

Directors Absent
L. Davison

Ex Officio Members Present
M. Cartier

Guests Present
L. Kovalesky

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Gustafson called a meeting of the board of directors of STEM School Highlands Ranch to order on Tuesday Aug 6, 2024 at 5:35 PM.

II. 2024-25 School Year Prep

A. Committees and Annual Calendar

Academic Excellence - Ish (Chair), Gina, (as part of SAC/UIP subcommittee, support from Michelle Gasser)
CIO Support/Eval - Erin (Chair), Linda, Kelly
Development/Fundraising/Advancement - Greg (Chair), Rudy, Kelly, support from PTO, add staff or outside committee members as needed
Finance - Darrell, Gina, Carla (as necessary)
Governance - Carla (Chair), Ish; elections task force by Rudy
*Legal/Compliance - as needed; Carla (Chair), Linda, Kelly (transitioning as needed), support from HR and staff
*Data dashboard task force - as needed; managed and shared by Matt
*Real estate/facility - as needed; Rudy, support from facilities director

Committee one-pagers done by September meeting, and provide tentative action items to add to board calendar
Ideally, subcommittees would meet once a month and take committee meeting minutes

B. Strategic Planning Discussion

Discussion around branding - NOT a rebrand, but a refresh. Focused on STEM School Highlands Ranch, will take out the K for now and plan to refresh logo later.

Discussion around school colors, website color palette. Are we changing our school colors? No, school colors will remain blue and gold. We are trying to get to the point where we are getting to more consensus.

Timeline: January 2025 for website

Discussion around mission/vision, values, tagline, focus, elevator, fundraising pillars.

III. Closing Items

A.

Adjourn Meeting

Quick summary of fun events with back to school, and the general excitement and energy at school.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:35 PM.

Respectfully Submitted,
I. Kalra

Documents used during the meeting

- STEM_School_Brand_Guidelines__5.pdf

Never Stop Innovating! We envision a world of exponential possibilities where every child develops the innate knowledge, skills, creativity and character to thrive, lead and succeed in an ever-changing future.