APPROVED

STEM School Highlands Ranch

Minutes

Annual Board Training

2024-25 Annual Training and Retreat

Date and Time
Friday June 21, 2024 at 9:00 AM

Location
Capitol Peak Conference Room
Building 1
Charles Schwab Corporate Office
9899 Schwab Way
Lone Tree, CO 80124

Directors Present
C. Gustafson, D. Lomelino, E. Quigley, G. Shick, G. Wing, I. Kalra, K. Reyna, L. Davison

Directors Absent
R. Lukez

Directors who left before the meeting adjourned
D. Lomelino, L. Davison

Ex Officio Members Present
M. Cartier

Guests Present

L. Kovalesky, Tim Farmer

I. Opening Items

A. Welcome and Coffee

B. Record attendance

C. Call the Meeting to Order

C. Gustafson called a meeting to order on Friday Jun 21, 2024 at 9:22 AM.

II. Board Training

A. Bylaws, Conflict of Interest, Oath - 9:10

Welcome by Carla and overview of day's agenda

B. Governance, Roles and Responsibilities - 9:30

Presentation by Gina Fafard

C. Legal Overview - 10:30

Presentation by Tim Farmer. Overview of board duties and COML/CORA.

D. Lunch Break - 12:00

LynAnn arrived. Tim Farmer left after lunch.

E. Financial Review - 12:30

Presentation by Darrell Lomelino

III. Strategic Planning

A. Strategic Planning Presentation and Discussions

Presentation by Matt Cartier. SWOT discussion, Bellwether analysis/discussion, strategic plan discussion/questions.
L. Davison left at 4:32 PM.
D. Lomelino left at 4:55 PM.

IV. Closing Items

A. Closeout and Next Steps

Discussion around timelines for website/branding/newsletter, other initiatives.

Next board meeting August 6, 2024

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:08 PM.

Respectfully Submitted,
I. Kalra

Documents used during the meeting

- KOSON_STEM Board Training June 2024_20240602.pdf
- STEM June2024 Board Structure for Success_Final.pdf
- STEM Strategic Plan SLIDE PRESENTATION Board Retreat Agenda.pdf