

APPROVED



## STEM School Highlands Ranch

### Minutes

#### Board of Directors Meeting

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**Date and Time**

Tuesday February 6, 2024 at 5:30 PM

**Location**

P-tech Building

8920 Barrons Blvd

Highlands Ranch, CO 80129

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Webinar Link: Join from a PC, Mac, iPad, iPhone or Android device: Please click this URL to join. <https://zoom.us/j/97049693895?pwd=RStxcVh2ay8rSVdvWTFJRHExaFNLUT09>

Passcode: 919339

Link to Meeting Presentation Slides

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**Directors Present**

E. Quigley, I. Kalra, K. Reyna, L. Davison (remote), M. Horne, R. Lukez

**Directors Absent**

C. Gustafson, G. Shick, R. Theret

**Ex Officio Members Present**

M. Cartier

**Non Voting Members Present**

M. Cartier

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## Guests Present

L. Kovalesky, N. Bostel

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## I. Opening Items

### A. Record Attendance

Note: Ryan T has officially resigned his position.

### B. Call the Meeting to Order

K. Reyna called a meeting of the board of directors of STEM School Highlands Ranch to order on Tuesday Feb 6, 2024 at 5:33 PM.

### C. Pledge of Allegiance

### D. Reciting of the Mission Statement

### E. Approve Minutes

I. Kalra made a motion to approve the minutes from Board of Directors Meeting on 01-09-24.

E. Quigley seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

R. Lukez	Abstain
I. Kalra	Aye
R. Theret	Absent
C. Gustafson	Absent
K. Reyna	Aye
M. Horne	Aye
L. Davison	Aye
G. Shick	Absent
E. Quigley	Aye

## II. Community Updates

### A. DCSD Updates

Gordon Mosher visited to give an overview of his work and partnership with STEM.

-BOD had the opportunity to ask questions.

-Gordon explained that DCSD has the ability to approve (or not) charters in DCSD (not state) and that the process in place for that works well.

-Gordon was asked if declining enrollment in DCSD would impact charter approvals. He said, not directly, that it would depend on if the new charter could show evidence of enrollment.

-The 5 yr renewal for STEM was celebrated.

### **III. Academic Excellence**

#### **A. Executive Director Report - STEM**

NHS visited to discuss Wish Week.

-Aribell (age 5) wants to go to Disney! (Make-a-Wish picks that kid, not NHS)

-This is the 7th wish week at STEM

-STEM NHS has raised \$81,800 to date (total across years) and hopes to reach \$100,000 with this year.

-Tshirts coming soon

-Wish Week events and spirit days coming March 1-8

Lynann's update:

-Elementary-

Sweetheart dance was a success.

Stone Canyon trip-one group was delayed due to a burst pipe, but the good news is that both groups got to go together instead.

Love of Reading week upcoming.

-Secondary-

MS movie night was a success.

HS winter formal was a success.

-Upcoming-

2/16 PD day, Courageous Conversations (DEI focus)

SBL, gathering data, working on solutions to grading and communication

Planning for 24/25 has begun and includes course registration, enrollment, Staff intent to return, and teacher offer letters.

### **IV. KOSON Schools**

#### **A. CIO Updates**

Matt's update:

-Communicated via video with the community.

-Working with Bellwether Consulting-

Report card/feedback

Should we tweak Mission? Maybe it's more of a motto and the Vision is really our Mission?

What is our Market?

Survey to BOD to rate effectiveness.

March 5th some members of the BOD will meet with Bellwether.  
-Strategic Plan-  
Roadmap process for updating and refining (with BOD input)  
Fall '25 implementation.  
KOSON plan vs STEM plan.  
Bellwether is helping.  
Time for admin to work together undisturbed is a struggle currently.  
-Growth Opportunities-  
April 11/12 is State of STEM  
Where, how, and why should we grow?  
Is digital growth an option?

## **V. Board Committee Updates**

### **A. Finance Committee**

Kelly:

Ryan has officially resigned due to growing family responsibilities.

There is one candidate for replacement currently, BOD has bio, and this will be discussed in March.

No new information from Finance and no BOD questions.

### **B. Governance Committee - Board Policy Updates**

Michelle:

2 policies up for annual renewal in March, please read and contact committee if there are questions, concerns, edits. Board Conflict of Interest Policy and Board Training Policy.

3 votes needed for policy adoption/renewal and DCSD waiver changes.

### **C. Governance Committee - Community Use of Facilities Policy, DCSD Policies, and Revisions of Waivers - For Approval**

R. Lukez made a motion to approve the Use of Facilities Policy as written.

I. Kalra seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Governance Committee - Use of DCSD Policies - For Approval**

I. Kalra made a motion to approve the Use of DCSD Policies as written.

R. Lukez seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Governance Committee -- Revisions to Waivers - For Approval**

E. Quigley made a motion to approve the revisions to the DCSD waivers.

R. Lukez seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. CIO Support & Evaluation Committee**

Erin updated on the mid-year check-in with CIO

-Progress toward goals (Modeling, Strategic Planning and Budgeting, Leadership Development)

-BOD and CIO shared feedback with each other.

-Reflected on evidence of progress.

**VI. Board of Directors Update**

**A. Board Treasurer Candidate**

One candidate currently, BOD has bio.

Others welcome.

Hope to nominate in March.

**B. Schedule Board Training**

Need to decide a date.

Looking for a whole-day in June.

**C. Upcoming Agenda Items**

In March:

-Budgeting 24/25

-CIO contract renewal

-Continuing policy reviews

-Bellwether surveys

-Set election dates for BOD vacancy (Michelle's term ends)

**VII. Public Comment**

**A. Public Comment Sign up link**

NA

**VIII. Closing Items**

**A. Adjourn Meeting**

I. Kalra made a motion to adjourn public session (no executive) at 7:10pm.

R. Lukez seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:10 PM.

Respectfully Submitted,

M. Horne

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Never Stop Innovating! We envision a world of exponential possibilities where every child develops the innate knowledge, skills, creativity and character to thrive, lead and succeed in an ever-changing future.