

APPROVED



## STEM School Highlands Ranch

### Minutes

#### Board of Directors Meeting

Working Session 2023-24 School Year Prep

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#### Date and Time

Wednesday July 19, 2023 at 4:00 PM

#### Location

P-Tech Mechatronics Room  
8920 Barrons Blvd  
Highlands Ranch, CO 80129

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#### Directors Present

C. Gustafson, E. Quigley (remote), G. Shick, K. Reyna, M. Horne, R. Lukez, R. Theret (remote)

#### Directors Absent

I. Kalra, L. Davison

#### Ex Officio Members Present

M. Cartier

#### Non Voting Members Present

M. Cartier

#### Guests Present

K. Johnson, N. Bostel

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#### I. Opening Items

### **A. Record Attendance**

Note: Rudy arrived at 4:18pm and Ryan arrived at 4:52pm.

### **B. Call the Meeting to Order**

K. Reyna called a meeting of the board of directors of STEM School Highlands Ranch to order on Wednesday Jul 19, 2023 at 4:14 PM.

## **II. 2023-24 School Year Prep**

### **A. Working Session**

-Everyone must complete the Conflict of Interest form.

Being a parent could be a conflict in some situations, be aware.

Greg did not receive form, Matt will follow-up.

-Everyone must complete Non-Discrimination training, fill out google form after.

-Bylaws need revising this year to better fit Charter Community.

-Committees:

Governance: Chair Carla

Finance: Chair Ryan, with Kelly, Star, Matt

Academic/Curriculum: Rep only, Michelle, Ish

Development/Fundraising: Chair TBD, with Greg (partnerships/industry connections)

Compliance/Whistleblower: Chair Kelly, with Rudy

Facility/Real Estate: Rep only, Rudy (Lighthouse Corp)

CIO Support/Evaluation: Chair Erin, with Greg, Kelly

Strategic Plan Update: Chair: Matt, with Ish, Erin

DEI: Rep only, Ish

SAC: Rep only, Michelle

-Added task roles:

Data Dashboard: Greg

Elections: Rudy

-Charter renewal due Aug 1st, Carla, Linda, and Ryan to review Governance and Financial sections.

-2023 policy review ongoing, to be completed this year.

-Board email, switch from @stemk12.org to @KOSON.org??

-Utilizing BoT public posting from link on website.

-Non-recorded webinar meeting to start sometime this year (public comment must be in-person).

-Jan 2nd meeting moved to Jan 9th.

### **B. Policy Document Review**

The Board discussed draft changes to the Enrollment and Electronic Device Monitoring Policies. The update to the Enrollment policy will be presented at the August meeting for approval. It was decided that the Electronic Device Monitoring policy will remain unchanged for now because the planned IT monitoring for the school year follows the existing policy.

### **III. Closing Items**

#### **A. Adjourn Meeting**

Kelly adjourned meeting at 6:20pm.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:20 PM.

Respectfully Submitted,  
M. Horne

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Never Stop Innovating! We envision a world of exponential possibilities where every child develops the innate knowledge, skills, creativity and character to thrive, lead and succeed in an ever-changing future.