

APPROVED



STEM School Highlands Ranch

Minutes

Board of Directors Meeting

Working Session 2023-24 School Year Prep

Date and Time

Wednesday July 19, 2023 at 4:00 PM

Location

P-Tech Mechatronics Room

8920 Barrons Blvd

Highlands Ranch, CO 80129

Directors Present

C. Gustafson, E. Quigley (remote), G. Shick, K. Reyna, M. Horne, R. Lukez, R. Theret (remote)

Directors Absent

I. Kalra, L. Davison

Ex Officio Members Present

M. Cartier

Non Voting Members Present

M. Cartier

Guests Present

K. Johnson, N. Bostel

I. Opening Items

A. Record Attendance

Note: Rudy arrived at 4:18pm and Ryan arrived at 4:52pm.

B. Call the Meeting to Order

K. Reyna called a meeting of the board of directors of STEM School Highlands Ranch to order on Wednesday Jul 19, 2023 at 4:14 PM.

II. 2023-24 School Year Prep

A. Working Session

- Everyone must complete the Conflict of Interest form.
 - Being a parent could be a conflict in some situations, be aware.
 - Greg did not receive form, Matt will follow-up.
- Everyone must complete Non-Discrimination training, fill out google form after.
- Bylaws need revising this year to better fit Charter Community.
- Committees:
 - Governance: Chair Carla
 - Finance: Chair Ryan, with Kelly, Star, Matt
 - Academic/Curriculum: Rep only, Michelle, Ish
 - Development/Fundraising: Chair TBD, with Greg (partnerships/industry connections)
 - Compliance/Whistleblower: Chair Kelly, with Rudy
 - Facility/Real Estate: Rep only, Rudy (Lighthouse Corp)
 - CIO Support/Evaluation: Chair Erin, with Greg, Kelly
 - Strategic Plan Update: Chair: Matt, with Ish, Erin
 - DEI: Rep only, Ish
 - SAC: Rep only, Michelle
- Added task roles:
 - Data Dashboard: Greg
 - Elections: Rudy
- Charter renewal due Aug 1st, Carla, Linda, and Ryan to review Governance and Financial sections.
- 2023 policy review ongoing, to be completed this year.
- Board email, switch from @stemk12.org to @KOSON.org??
- Utilizing BoT public posting from link on website.
- Non-recorded webinar meeting to start sometime this year (public comment must be in-person).
- Jan 2nd meeting moved to Jan 9th.

B. Policy Document Review

The Board discussed draft changes to the Enrollment and Electronic Device Monitoring Policies. The update to the Enrollment policy will be presented at the August meeting for approval. It was decided that the Electronic Device Monitoring policy will remain unchanged for now because the planned IT monitoring for the school year follows the existing policy.

III. Closing Items

A. Adjourn Meeting

Kelly adjourned meeting at 6:20pm.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:20 PM.

Respectfully Submitted,
M. Horne

Never Stop Innovating! We envision a world of exponential possibilities where every child develops the innate knowledge, skills, creativity and character to thrive, lead and succeed in an ever-changing future.