

APPROVED



## STEM School Highlands Ranch

### Minutes

#### Board of Directors Meeting

---

##### **Date and Time**

Tuesday June 6, 2023 at 5:30 PM

##### **Location**

8920 Barrons Blvd.

P-TECH Mechatronics Room

Highlands Ranch, CO 80129

---

##### **Directors Present**

C. Gustafson, E. Quigley, I. Kalra, K. Reyna, L. Davison, M. Horne, N. Smith (remote), R. Lukez

##### **Directors Absent**

R. Theret

##### **Ex Officio Members Present**

K. Johnson

##### **Non Voting Members Present**

K. Johnson

##### **Guests Present**

A. Westfall, L. Kovalesky

---

#### **I. Opening Items**

##### **A. Record Attendance**

**B. Call the Meeting to Order**

K. Reyna called a meeting of the board of directors of STEM School Highlands Ranch to order on Tuesday Jun 6, 2023 at 5:35 PM.

**C. Pledge of Allegiance**

**D. Reciting of the Mission Statement**

**E. Approve Minutes**

R. Lukez made a motion to approve the minutes from Board of Directors Meeting on 05-02-23.

C. Gustafson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Horne	Aye
K. Reyna	Aye
R. Theret	Absent
C. Gustafson	Aye
L. Davison	Aye
I. Kalra	Aye
N. Smith	Abstain
E. Quigley	Abstain
R. Lukez	Aye

**F. Approve Minutes**

C. Gustafson made a motion to approve the minutes from Board of Directors Meeting on 05-09-23.

I. Kalra seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

R. Lukez	Aye
N. Smith	Aye
R. Theret	Absent
E. Quigley	Abstain
K. Reyna	Aye
I. Kalra	Aye
M. Horne	Aye
L. Davison	Aye
C. Gustafson	Aye

**G. Approve Minutes**

M. Horne made a motion to approve the minutes from Board Meeting - CIO Contract Vote on 05-12-23.

R. Lukez seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

E. Quigley	Abstain
M. Horne	Aye
L. Davison	Aye
I. Kalra	Aye
R. Theret	Absent
R. Lukez	Aye
K. Reyna	Aye
C. Gustafson	Aye
N. Smith	Abstain

**H. Approve Minutes**

M. Horne made a motion to approve the minutes from Board of Directors Meeting on 05-30-23.

C. Gustafson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Reyna	Aye
R. Theret	Absent
E. Quigley	Abstain
N. Smith	Abstain
I. Kalra	Aye
R. Lukez	Abstain
C. Gustafson	Aye
L. Davison	Aye
M. Horne	Aye

**II. Academic Excellence**

**A. Executive Director - End of year wrap up**

L. Kovalesky Informed the BOD of the end of the year activities and hiring status. Culture, enrollment, and staff retention.

**III. KOSON Schools update**

**A. CEO Updates - End of year wrap up**

K Johnson presented a snapshot of the parent survey. There was a 15% response rate. We will look deeper into the parent survey responses at the end of the summer.

STEM's 2023-24 adopted budget has been submitted to DCSD. This included the changes suggested by the BOD, which was to further clarify the accounting codes and add the Evolv system into the budget.

Enrollment updates- 1464 increased to 1513.

DCSD Enrollment Tool- STEM Leadership has been researching the DCSD Enrollment Tool and intend to utilize it for the 2023-24 school year.

- BOD recommends having a FAQ doc to go with this to address anticipated questions/concerns parents may have.

Summer 2023- Update current STEM Enrollment Board Policy

November 2023- The DCSD Enrollment Tool will be launched at STEM

Upcoming Summer Tasks

New Hires and existing vacancies

#### IV. Board Updates

##### A. 2023 Class B Appointment

K. Reyna made a motion to appoint Rudy to Class B vacancy 2023-2026.

M. Horne seconded the motion.

Erin abstains

The board **VOTED** to approve the motion.

C. Gustafson made a motion to Appoint Kelly to Class B vacancy 2023-2026.

I. Kalra seconded the motion.

Erin abstains

The board **VOTED** to approve the motion.

##### B. Class A Parent Members

The BOD accepts Erin Quigley as a Class A Board Member with the term expiring May 2026. E. Quigley can now officially Vote in the board meeting.

K. Reyna made a motion to Invite Greg Shick to be a Class A Board Member, filling a vacancy - term expires May 2025.

C. Gustafson seconded the motion.

The STEM BOD is now full.

The board **VOTED** to approve the motion.

##### Roll Call

R. Lukez Aye

R. Theret Absent

N. Smith Aye

I. Kalra Aye

L. Davison Aye

#### **Roll Call**

K. Reyna Aye

M. Horne Aye

E. Quigley Aye

C. Gustafson Aye

### **C. Board Positions**

C. Gustafson made a motion to add a section to tonight's agenda for Board officer positions.

I. Kalra seconded the motion.

The board **VOTED** to approve the motion.

K. Reyna made a motion to appoint Ryan as treasurer.

C. Gustafson seconded the motion.

Greg abstains

The board **VOTED** to approve the motion.

C. Gustafson made a motion to continue with Michelle as secretary with Ish as co-secretary with the plan to transition and have Ish be the secretary next year.

K. Reyna seconded the motion.

Greg abstains

The board **VOTED** to approve the motion.

C. Gustafson made a motion to maintain Kelly as President.

I. Kalra seconded the motion.

Greg abstains

The board **VOTED** to approve the motion.

K. Reyna made a motion to maintain Carla as Vice President.

R. Lukez seconded the motion.

Greg abstains

The board **VOTED** to approve the motion.

### **V. Public Comment**

#### **A. Public Comment Sign up link**

None

### **VI. Closing Items**

#### **A. Adjourn Meeting**

L. Davison made a motion to adjourn official board meeting followed by Lighthouse Corp meeting.

C. Gustafson seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:20 PM.

Respectfully Submitted,  
M. Horne

## **VII. KOSON Building Corp Annual Board Meeting**

### **A. 2023-24 KOSON Building Corp Officers**

The Lighthouse (KOSON) Building Corp Annual Board opened at 6:33 PM.

Current members: C. Gustafson, K. Reyna, S. Ake

C. Gustafson and K. Reyna are present, S. Ake is Absent

K. Reyna made a motion to elect Rudy Lukez as president of KOSON Building Corp Board.

C. Gustafson seconded the motion.

The board **VOTED** to approve the motion.

K. Reyna made a motion to elect Ryan Theret as Secretary/Treasurer of KOSON Building Corp Board.

C. Gustafson seconded the motion.

The board **VOTED** to approve the motion.

### **B. Adjourn Meeting**

K. Reyna made a motion to adjourn meeting of Lighthouse Corp at 6:37pm.

C. Gustafson seconded the motion.

The board **VOTED** to approve the motion.

---

Never Stop Innovating! We envision a world of exponential possibilities where every child develops the innate knowledge, skills, creativity and character to thrive, lead and succeed in an ever-changing future.