

## Board Committee One Pager

**Committee Name:** Academic Excellence

**Year:** 2024-25

**Purpose:** The main purpose of the Academic Excellence Committee is to measure the academic results of the organization against the goals laid out in the organization's charter, accountability plan, and annual CIO goals. In order to be effective:

1. The board and CIO have a clear and shared definition of "academic excellence" for the organization.
  - a. Academic excellence includes academic achievement and growth, stakeholder surveys, graduation rate, discipline data, absenteeism, standards based growth and achievement, enrichment, career and technical education
2. The board and CIO have a clear and shared sense of how well the organization is currently performing in reaching that definition of excellence
3. The board and CIO agree on what the next steps the organization will take in order to reach that goal of academic excellence
4. The board understands the charter and accountability plan and understands how well the organization is currently performing
5. The board understands what standardized assessments the school administers, what each one assesses, when each one is administered, and how the data from each is used to inform teaching and programmatic changes
6. The board and CIO have a clear and structured process for updating the board on the organization's performance on key growth indicators (surveys, academic assessments) on a regular basis (at least once per year)
7. When academic-outcome data is presented to the board, it is presented in a comparative context (e.g., against comparables of how the organization has performed in the past, how other schools in the district are performing, and how districts across the state are performing) so that the board can assess the organization's overall strength of performance meaningfully
8. Work with the CIO and governance committee to review and update academic policies as needed.

**Scope of Work:** For the Academic Excellence Committee, this means measuring organizational outcomes against stated goals for metrics such as:

- Performance on state tests (e.g., CMAS)
- Performance on nationally-normed standardized tests (e.g., PSAT, SAT, etc.)
- Performance on interim assessments (e.g., iReady)
- Attendance, absenteeism, discipline data
- Graduation rates

- Surveys of family, student and staff satisfaction and retention (in partnership with School Accountability Committee, Student Advisory, and Teacher Advisory)

**Appointments and Composition:** Committee chair and board members are determined as a result of annual Board training and/or summer working sessions and membership confirmed at a Board meeting at the start of each school year, typically August. Committee staff members are assigned/selected by CIO and Executive Director as needed to support committee work. Committee composition typically includes two Board members, CIO, Executive Director, and Director of Instruction and Curriculum, Staff and Parents.

**Roles and Responsibilities Members (chair, members, etc):** Chair - Ishmeet Kalra (Board member), Gina Wing (Board member), Matt Cartier (CIO), LynAnn Kovalesky (Executive Director), Michelle Gasser (Director of Curriculum and Instruction)

### **Yearly Goals:**

1. Create Committee one page purpose document
2. Create a clear and shared definition of “academic excellence” for the organization.
3. Review a [calendar of assessments](#). Include testing dates and dates that the information will be reviewed in the Academic Committee
4. Review UIP goals and objectives, and family/student surveys in partnership with SAC and Executive Director
  - a. Ask questions to ensure that the goals are (1) ambitious and (2) achievable. (These judgments are made relative to the organization’s charter promises, other schools’ performances, the organization’s own past performance.)
  - b. Review data to assess progress towards goals on agreed-upon timeline
  - c. Sounding board for CIO’s/Executive Director’s ideas on how to improve instructional practices and curricula based on student performance data
5. Recommend finalized UIP goals/reporting timeline to the full board for approval; ensure that the board understand goals
6. Monitor results through annual/biannual staff surveys and through staff retention data
7. Identify Board Policies that require updates and timeline for review/approval in partnership with Board Governance committee
8. Make recommendations to include topics for annual Board training to be held in June 2025
9. **Develop a chart to indicate what types of items are for approval vs. updating. ([RACI Chart - Responsible For, Accountable, Consulted, Informed](#))**

### **Annual Calendar:**

1. [UIP Timeline](#) (Slide 8)
2. Review/update Board at meetings throughout the school year

### **Scheduled Recurring Meetings: Monthly**