

# STEM SCHOOL

## HIGHLANDS RANCH

### STEM School Highlands Ranch

#### Board of Directors Meeting

##### Monthly Meeting

Published on December 31, 2025 at 4:36 PM MST

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#### Date and Time

Tuesday January 6, 2026 at 5:30 PM MST

#### Location

8920 Barrons Blvd  
P-TECH Mechatronics Room  
Highlands Ranch, CO 80129

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Join from PC, Mac, iPad, or Android: <https://zoom.us/j/95825391000?pwd=msncIVBra97QrHttP6dmqMTMcpbaV9.1>

Passcode:771384

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A.</b>	Record Attendance		2 m
<b>B.</b>	Call the Meeting to Order		1 m
<b>C.</b>	Pledge of Allegiance	Adelita Campbell	1 m
<b>D.</b>	Reciting of the Mission Statement	Ishmeet Kalra	1 m

	Purpose	Presenter	Time
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Never Stop Innovating! We envision a world of exponential possibilities where every child develops the innate knowledge, skills, creativity and character to thrive, lead and succeed in an ever-changing future.

<b>II.</b>	<b>Approve Meeting Minutes</b>		<b>5:35 PM</b>
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<b>A.</b>	Board Meeting December 2nd	Approve Minutes	Carla Gustafson	2 m
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<b>III.</b>	<b>STEM School Highlands Ranch Updates</b>		<b>5:37 PM</b>
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<b>A.</b>	Executive Director Update	FYI	LynAnn Kovalesky	40 m
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Executive Director LynAnn Kovalesky provides a general update and reviews the results of the Staff Fall Survey and SAC Parent Fall Survey. Presentation and Q&A

<b>B.</b>	Student Advisory Committee	Discuss	LynAnn Kovalesky	20 m
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Student Advisory Committee provides presentation on results of Fall Student Survey. Presentation and Q&A

<b>IV.</b>	<b>KOSON Schools</b>		<b>6:37 PM</b>
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<b>A.</b>	2024/25 Financial Audit Report	Discuss	Darrell Lomelino	20 m
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External Auditor - Jim Hinkle will present results of audit.

<b>B.</b>	CIO Update	Discuss	Matt Cartier	20 m
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- Strategic Planning Update

<b>C.</b>	Policy Updates	Discuss	Carla Gustafson	15 m
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- STEM Enrollment Policy - Draft Updates
- New - Home School Enrichment Enrollment - Draft

<b>D.</b>	CIO Mid Year Review Report	Discuss	Erin Quigley	15 m
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Erin Quigley presents CIO Mid Year Review report and Q&A

	Purpose	Presenter	Time
<b>E.</b> Draft Renewal CIO Employment Agreement	Discuss	Carla Gustafson	15 m
Carla Gustafson presents draft CIO Employment Agreement renewal and Q&A.			
<b>V. Public Comment</b>			<b>8:02 PM</b>
<p>This is the time to voice opinions and provide feedback about specific agenda item(s) prior to any Board action. Speakers must complete the Public Comment Form and submit it electronically no later than 12 p.m. the day of each Board meeting. If written testimony or a handout is submitted, presenters are asked to supply one (1) copy via email to <a href="mailto:communications@stemk12.org">communications@stemk12.org</a></p>			
<b>A.</b> Public Comment Sign up link			10 m
<a href="https://forms.gle/AM9H5q4sfTKYmYSp6">https://forms.gle/AM9H5q4sfTKYmYSp6</a>			
<b>VI. Consent Agenda</b>			<b>8:12 PM</b>
<b>A.</b> Vote for Consent Agenda Items	Vote	Carla Gustafson	5 m
<ul style="list-style-type: none"> <li>• Academic Excellence Committee One Pager</li> <li>• Growth Task Force One Pager</li> <li>• Confirm IT Policies <ul style="list-style-type: none"> <li>◦ Information Technology and Student Data Privacy Policy</li> <li>◦ Electronic Device Monitoring Policy</li> </ul> </li> <li>• Staff Handbook</li> </ul>			
<b>VII. Board Committee Updates</b>			<b>8:17 PM</b>
<b>A.</b> Academic Excellence Committee Updates	Discuss	Ishmeet Kalra	5 m
<b>B.</b> CIO Support & Evaluation Committee Updates	Discuss	Erin Quigley	5 m
<b>C.</b> Finance Committee Update	Discuss	Darrell Lomelino	5 m
<b>D.</b> Governance Committee Update	Discuss	Carla Gustafson	5 m
<b>E.</b> Growth Task Force Update	Discuss	Kevin Leung	5 m
<b>VIII. Executive Session</b>			<b>8:42 PM</b>

	Purpose	Presenter	Time
<b>A.</b> Convene Executive Session - CIO Contract Renewal Negotiations	Vote	Carla Gustafson	45 m

The Board may vote to recess into executive session pursuant to:

CRS 24-6-402(4)(e)(I) for determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiations regarding CIO employment agreement renewal terms.

## **IX. Board of Director's Updates 9:27 PM**

<b>A.</b> Preview of Next Meeting	FYI	Carla Gustafson	5 m
<ul style="list-style-type: none"> <li>• Mid-Year Working Session - January 13th at PTech</li> <li>• Finance - Q2 Financial Report</li> <li>• Governance - Present draft Bylaws updates</li> <li>• CIO Support &amp; Evaluation - Approve Mid Year Review Report and CIO Employment Agreement Renewal</li> </ul>			

## **X. Closing Items 9:32 PM**

<b>A.</b> Adjourn Meeting	Vote	Carla Gustafson
Adjournment		

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