



## STEM School Highlands Ranch

### Board of Director's Meeting

Published on November 9, 2024 at 10:56 AM MST

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#### Date and Time

Tuesday November 12, 2024 at 5:30 PM MST

#### Location

8920 Barrons Blvd  
P-TECH Mechatronics Room  
Highlands Ranch, CO 80129

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Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://zoom.us/j/96916599576?pwd=3FbC4D1oROtEaq1eZXVvPxxWnRc2lY.1>

Passcode: 631204

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A.</b>	Record Attendance		2 m
<b>B.</b>	Call the Meeting to Order		1 m
<b>C.</b>	Pledge of Allegiance	Erin Quigley	1 m
<b>D.</b>	Reciting of the Mission Statement	Gina Wing	1 m

	Purpose	Presenter	Time
<p>Never Stop Innovating! We envision a world of exponential possibilities where every child develops the innate knowledge, skills, creativity and character to thrive, lead and succeed in an ever-changing future.</p>			

<b>II. Approve Meeting Minutes</b>			<b>5:35 PM</b>
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<b>A.</b> Approve Minutes	Approve Minutes	Carla Gustafson	2 m
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Approve minutes for Board of Director's Meeting on October 1, 2024

<b>B.</b> Approve Minutes	Approve Minutes	Carla Gustafson	2 m
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Approve minutes for Board Meeting - Special Session on October 8, 2024

<b>C.</b> Approve Minutes	Approve Minutes	Carla Gustafson	5 m
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Approve minutes for Board Meeting - Special Meeting on October 16, 2024

<b>D.</b> Approve Minutes	Approve Minutes	Carla Gustafson	5 m
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Approve minutes for Board Meeting - Special Session on October 22, 2024

<b>III. STEM School Highlands Ranch Updates</b>			<b>5:49 PM</b>
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<b>A.</b> Oct Count, Enrollment update, and 24/25 Calendar Update	FYI	LynAnn Kovalesky	10 m
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<b>B.</b> 25/26 School Calendar Update	Vote	LynAnn Kovalesky	5 m
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Proposed update to 2025/26 Calendar to add 2 Professional Development days for Elementary only. The proposed changes are presented to the Board for discussion and approval. The revised calendar is due to DCSD by November 13th.

<b>IV. KOSON Schools</b>			<b>6:04 PM</b>
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<b>A.</b> Board Strategy Implications related to CIO Update	Discuss	Matt Cartier	5 m
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	Purpose	Presenter	Time
<b>B.</b> 23/24 Financial Audit Report Presentation and Q&A  External Auditor - Jim Hinkle will present results of audit. CFO team and Finance Committee will be available to support Q&A.	Discuss	Matt Cartier	30 m
<b>C.</b> 24/25 Budget Update Presentation  Matt Cartier with Darrell Lomelino with Finance Committee will present updated budget based on October count data. Presentation will also address new budgeting and book accounting approach.	Discuss	Darrell Lomelino	45 m
<b>V. Board Committee Updates</b>			<b>7:24 PM</b>
<b>A.</b> CIO Support and Evaluation  <ul style="list-style-type: none"> <li>• CIO Mid year Check-in - Reminder of process/schedule</li> </ul>	FYI	Erin Quigley	10 m
<b>B.</b> Governance Committee  <ul style="list-style-type: none"> <li>• Present Board on Track 2024 Board Assessment Results Summary</li> </ul>	Discuss	Carla Gustafson	15 m
<b>VI. Consent Agenda</b>			<b>7:49 PM</b>
<b>A.</b> Vote for all Consent Agenda items	Vote	Carla Gustafson	10 m
<b>B.</b> Confirm the Board Committees and Chair assignments for 2024/2025  <ul style="list-style-type: none"> <li>• Academic Excellence, Chair - Ishmeet Kalra</li> <li>• CIO Support and Evaluation, Chair - Erin Quigley</li> <li>• Advancement Committee, Chair - Greg Shick</li> <li>• Finance Committee, Chair - Darrell Lomelino</li> <li>• Governance Committee, Chair - Carla Gustafson</li> <li>• Legal Committee, Chair - Carla Gustafson</li> </ul>			
<b>C.</b> Confirm the following Board Committee One Pagers:			

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>• Academic Excellence</li> <li>• Advancement Committee</li> <li>• CIO Support and Evaluation</li> <li>• Governance Committee</li> </ul> <p>Not included - Finance Committee One Pager - Will address in future meeting</p>			
<b>D.</b>	Confirm the following policies - no updates needed:		
	<ul style="list-style-type: none"> <li>• Procedures for Selecting Instructional Materials</li> <li>• Selection of Controversial Learning Resources</li> <li>• Viewpoint Neutrality</li> <li>• Opt-in and Opt-out Procedures</li> </ul>		
<b>VII.</b>	<b>Board of Director's Updates</b>		<b>7:59 PM</b>
<b>A.</b>	General Update	Discuss	Carla Gustafson
	Carla Gustafson will present Chair updates		5 m
	<ul style="list-style-type: none"> <li>• Describe/Highlight alignment with Strategic Plan in presentations</li> <li>• Any upcoming events for Board attendance</li> <li>• CDE Nondiscrimination Training Certificates</li> </ul>		
<b>B.</b>	Preview of Next Meeting	FYI	Carla Gustafson
	<ul style="list-style-type: none"> <li>• Finance - Board vote on updated 24/25 Budget</li> <li>• Finance - Committee One Pager on Consent Agenda</li> <li>• CIO Support and Evaluation - Mid year Check-in Board Evaluation</li> <li>• Academic - Fall Survey Results</li> <li>• Governance - Present Staff Handbook updates</li> </ul>		5 m
<b>VIII.</b>	<b>Public Comment</b>		<b>8:09 PM</b>
	<p>This is the time to voice opinions and provide feedback about specific agenda item(s) prior to any Board action. Speakers must complete the Public Comment Form and submit it electronically no later than 12 p.m. the day of each Board meeting. If written testimony or a</p>		

	Purpose	Presenter	Time
handout is submitted, presenters are asked to supply one (1) copy via email to <a href="mailto:communications@stemk12.org">communications@stemk12.org</a>			
<b>A.</b>	Public Comment Sign up link <a href="https://forms.gle/xjYxbDmtekd7PC7B6">https://forms.gle/xjYxbDmtekd7PC7B6</a>		5 m
<b>IX.</b>	<b>Closing Items</b>		<b>8:14 PM</b>
<b>A.</b>	Adjourn Meeting Adjournment	Vote Carla Gustafson	

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