



STEM School Highlands Ranch

Annual Board Training

2024-25 Annual Training and Retreat

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Date and Time

Friday June 21, 2024 at 9:00 AM MDT

Location

Capitol Peak Conference Room
Building 1
Charles Schwab Corporate Office
9899 Schwab Way
Lone Tree, CO 80124

Agenda

	Purpose	Presenter	Time
I. Opening Items			9:00 AM
A. Welcome and Coffee		Carla Gustafson	10 m
B. Record attendance		Carla Gustafson	
C. Call the Meeting to Order			
II. Board Training			9:10 AM
A. Bylaws, Conflict of Interest, Oath - 9:10	FYI	Carla Gustafson	20 m

	Purpose	Presenter	Time	
Carla Gustafson will provide a presentation on Board Bylaws, Conflict of Interest Policy, and requirement for director oaths.				
B.	Governance, Roles and Responsibilities - 9:30	FYI	Gina Fafard	60 m
Gina Fafard, Senior Governance Coach with Board on Track, will provide presentation and training on Board Governance, Board and Administration Roles and Responsibilities, Academic Oversight, Financial Oversight.				
C.	Legal Overview - 10:30	FYI	Tim Farmer	90 m
Tim Farmer, STEM Legal Counsel, will provide presentation on legal overview and Board training				
D.	Lunch Break - 12:00	FYI	Carla Gustafson	30 m
E.	Financial Review - 12:30	FYI	Darrell Lomelino	30 m
Financial Overview presented by Darrell Lomelino				
III.	Strategic Planning			1:00 PM
A.	Strategic Planning Presentation and Discussions	Discuss	Matt Cartier	225 m
Matt Cartier is presenting. LynAnn Kovalesky is invited for this discussion.				
1:15 - School Analysis (Bellwether Readiness to Grow Report and SWOT Analysis)				
1:45 - Strategic Plan Presentation				
2:15 - Discussion & Questions				
3:30 - Mission, Vision, Values Conversation				
4:00 - Next Steps				
IV.	Closing Items			4:45 PM
A.	Closeout and Next Steps	FYI	Carla Gustafson	15 m
Upcoming Priorities and Actions for the Board				
<ul style="list-style-type: none"> • Annual Nondiscrimination Training • Complete Annual Board Assessment • Complete Oaths for new terms and file with County Clerk • Committee Roles - August 2024 • Approve Strategic Plan - Fall 2024 				
B.	Adjourn Meeting	FYI	Carla Gustafson	