



Bronx Charter School for the Arts

Minutes

Monthly Board Meeting

Date and Time

Tuesday May 9, 2023 at 6:00 PM

Location

Location TBD, email Kortiz@bronxarts.net for information.

Trustees Present

Arlene Bascom (remote), Barbara H. Scott (remote), Charles Whites (remote), David Barnard (remote), Denise Brecher (remote), Evette Stair- Radlein (remote), Susan Geisenheimer (remote)

Trustees Absent

Andrea Zayas, Dan Vislocky, Eric Osorio, Katherine Trager, Lori Biancamano

Guests Present

Jasmin Abbatiello (remote), Kathy Ortiz (remote), Melanie Hok (remote), Patricia Rooney (remote), Ryan McCabe (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Barbara H. Scott called a meeting of the board of trustees of Bronx Charter School for the Arts to order on Tuesday May 9, 2023 at 6:08 PM.

C. Approve Minutes

Arlene Bascom made a motion to approve the minutes from Monthly Board Meeting on 04-11-23.

Denise Brecher seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Board Chair

A. Update

Barbara H. Scott shared the proposed dates for the upcoming 2023-24 board meetings. She also spoke briefly about the 2023 staff retention stipends and shared that Ms. Hok would be providing more information during the Finance report.

III. Finance

A. 2023-24 Budget Presentation

Charles Whites made a motion to approve the proposed annual budget of Bronx Charter School for the Arts for fiscal year ending June 30, 2024, pending any further revisions.

Barbara H. Scott seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Staff Retention Incentive Stipends

Susan Geisenheimer made a motion to approve a \$1250 gross retention stipend payment to each qualified employee on or around the first payroll cycle of May 2023.

Arlene Bascom seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Draft 990 Tax Return 06.30.22

Arlene Bascom made a motion to approve and accept the IRS Form 990 for fiscal year ending June 30, 2022 and to be filed in accordance with applicable regulations.

David Barnard seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Development and Communications

A. Update

Jasmin Abbatiello provided an update on both current fundraising goals (through May 5th) and website redesign timelines.

V. Interim Executive Director Report

A. FY23-24 Student Enrollment & Registration Update

Kathy Ortiz gave a detailed dashboard review, including an update on current 2022-23 school year enrollment data and registration for upcoming 2023-24 school year. Ms. Ortiz noted that while budget assumes 580 students for the next school year, the team is targeting full enrollment of 624 to offset any possible attrition.

B. Academic Report

Kathy Ortiz shared that students have completed ELA and Math NYS testing but now working on NYSESLAT and 8th grade NYS Science exam. Ms. Ortiz further shared that work is being done on evaluating i-Ready Classroom Mathematics and updating both ELA and Social Studies units for upcoming school year. She also provided an update on the planning for the upcoming Summer Boost 2023 program. Lastly, Ms. Ortiz provided a progress update on the charter renewal application.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:39 PM.

Respectfully Submitted,
Susan Geisenheimer

The board met for an executive session.