



## Bronx Charter School for the Arts

### Minutes

#### Monthly Board Meeting (Rescheduled)

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##### Date and Time

Tuesday October 18, 2022 at 6:00 PM

##### Location

The Parents League of New York  
115 E 82nd Street,  
New York, NY 10028

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##### Trustees Present

Barbara H. Scott, Charles Whites (remote), David Barnard, Eric Osorio, Evette Stair- Radlein, Katherine Trager, Susan Geisenheimer

##### Trustees Absent

Andrea Zayas, Arlene Bascom, Dan Vislocky, Denise Brecher, Lori Biancamano, Sara Villagio

##### Guests Present

Jasmin Abbatiello, Kathy Ortiz, Melanie Hok

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#### I. Opening Items

##### A. Record Attendance

##### B. Call the Meeting to Order

Barbara H. Scott called a meeting of the board of trustees of Bronx Charter School for the Arts to order on Tuesday Oct 18, 2022 at 6:10 PM.

### **C. Approve Minutes**

Susan Geisenheimer made a motion to approve the minutes from Monthly Board Meeting on 09-13-22.

Evette Stair- Radlein seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Board Chair Update**

### **A. Interim Executive Director and Employee Personnel Matter**

Barbara H. Scott noted that Ms. Kathy Ortiz is doing an excellent job in new role as Interim Executive Director. She shared that Ms. Ortiz is in search of an Executive Assistant to provide administrative support.

Ms. Scott informed the Board of a personnel matter involving a current employee who was hired without NYSED fingerprint clearance by the prior Executive Director. The employee is currently working remotely and not interacting with students until the matter is resolved.

## **III. Program Committee**

### **A. 2022 Spring ELA & Math Results**

Ms. Kathy Ortiz reviewed the NYS ELA and Math 2022 test results with the Board. She shared that while BCSA as a charter scored higher than both the borough and district, the school did not outperform the city. NYS statewide data is not yet available. Ms. Ortiz explained the reasons for such deficiencies, stemming particularly from the impact of the pandemic on our students.

In response to the test results, Ms. Ortiz shared an action plan which involve the hiring of an Instructional Math Coach, enriching the Saturday school program, as well as updates to the curriculum and increasing teacher development.

### **B. School Culture and Community**

Ms. Ortiz discussed the need for increased parent involvement and engagement. She further shared that recent events such as the BAE Sofrito Mixer was successful, and that BAM will have a similar one in November.

## **IV. Finance**

### **A. Preliminary FY21-22 BvA**

Ms. Hok shared the results the of the preliminary FY21-22 budget vs. actuals.  
Barbara H. Scott made a motion to pass resolution allowing the Finance Committee to approve audit. Whereas, the board recognizes the need to vote for the approval of the audit of financial statements of the Corporation, conducted by independent auditing firm, NCheng LLP, for fiscal year ending June 30, 2022.  
David Barnard seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### **B. Student Enrollment Update**

Ms. Hok shared current enrollment and student demographics, noting that while enrollment is slightly higher than budget, efforts are still being made by the school to enroll more students.

### **V. Development and Communications**

#### **A. FY22-23 Fundraising update**

Ms. Abbatiello shared an update on current year fundraising targets, noting that every effort is being made to meet annual goal.

#### **B. MoMA Event on Oct 26, 2022**

Ms. Abbatiello discussed the upcoming engagement event at the Museum of Modern Art. She shared that there are currently 75 confirmed attendees.

### **VI. Other Business**

#### **A. Board Participation**

The Board had a brief discussion concerning board attendance and participation. Barbara H. Scott also noted the need to nominate a parent representative to the board.

### **VII. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:25 PM.

Respectfully Submitted,  
Katherine Trager