



Bronx Charter School for the Arts

Minutes

Board of Trustees Monthly Meeting

Date and Time

Tuesday November 13, 2018 at 6:30 PM

Location

285 Madison Avenue, Suite 1800, New York, NY 10017

Trustees Present

Arlene Bascom, Barbara H. Scott, Charles Whites, Eric Osorio, Graham Powis, Katherine Trager (remote), Lori Biancamano, Patricia Kennedy (remote), Susan Geisenheimer (remote)

Trustees Absent

Ahmad Sheikh, Aisha Bell, Denise Brecher, Noni Lopez, Trent Hickman

Guests Present

Jill Reinhardt, Johanne Javel, Jonea Thomas, Karlene Cowan, Miriam Raccach, Richard Gonzalez

I. Opening Items

A. Record Attendance and Guests

Chris Bellando of Lutz and Carr was present on the call

B. Call the Meeting to Order

Charles Whites called a meeting of the board of trustees of Bronx Charter School for the Arts to order on Tuesday Nov 13, 2018 at 6:40 PM.

C. Public Session

No one attended from the public

D. Approve Minutes

Charles Whites made a motion to approve minutes from the Board of Trustees Monthly Meeting: October 9, 2018 on 10-09-18 Board of Trustees Monthly Meeting: October 9, 2018 on 10-09-18.

Lori Biancamano seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Finance

A. 2017-2018 Audit Presentation

Chris Bellando of Lutz & Carr presented the results of the 2107 - 2018 fiscal audit. An unqualified report will be issued. Lutz & Carr have prepared an extension for the FORM 990; and will work to complete the 2017 FORM 990 before the deadline of the extension.

B. Corporate Credit Card

the board approved switching from the use of debit cards, and to obtain corporate cards for the leadership staff - six cards (identify persons who will be issued cards).

C. September 2018 Financial Report

Financial report through September 2018 was presented.

III. Nominating

A. Update

Ahmad Sheikh was approved by NYS Education Department on October 10, 2018

B. December Meeting

Barbara Scott will host the December meeting at her home

IV. Executive Director Presentation

A. Roll out of Board on Track

Miriam Raccah sought feedback on the roll out of Board on Track

B. Greenlighting for Next School

M. Raccah discussed Greenlighting a second elementary school

C. January Retreat

- M. Racciah discussed the January retreat

V. Operations

A. Dashboard

Karlene Cowan presented Dashboard

VI. Programing

A. Middle School Report

Richard Gonzalez gave the middle school report

B. Elementary School Report

Jonea Thomas gave elementary school report

- 5th grade leading community meetings

VII. Development

A. Development Update

Jill Reinhardt offered an update on institutional and individual giving, and discussed the April 2019 cultivation event honoring Trent Hickman and others. Highlights include

- Calendar-year-end appeal to annual donors (>\$1,000 annually) kicks off in mid-November and will run through December asking supporters to renew and upgrade to help us meet our match.
- Virginia B. Toulmin Foundation will not renew support.
- Tiger Foundation, Clark Foundation, William E. Simon Foundation, Kornfeld Foundation, van Ameringen Foundation are all in process/pending. Simon will consider a request in 2019 after Nov. site visit.
- Spring Cultivation event - venue being finalized before Dec., Board members are expected to sell 5-10 tickets each (depending on venue capacity)

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:13 PM.

Respectfully Submitted,
Arlene Bascom