APPROVED

Elevate School

Minutes

September Board Meeting

Date and Time
Monday September 15, 2025 at 4:00 PM

Elevate School - Middle School Campus, Fireside Room
8404 Phyllis Place
San Diego, CA 92123

The public comment portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda. These presentations are limited to three (3) minutes per person and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. Individuals wishing to speak please complete a Public Comment Request Form by 10:00am on the day of the meeting.

Directors Present
Becky Madeja, Chancellor Brown, Cheryl Gorman, Jane Leverson

Directors Absent
Sophie Karagianes

Guests Present
Ryan Elliott

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

Cheryl Gorman called a meeting of the board of directors of Elevate School to order on Monday Sep 15, 2025 at 4:01 PM.

C. Approve Agenda

Chancellor Brown made a motion to approve the meeting agenda.
Jane Leverson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Jane Leverson	Aye
Cheryl Gorman	Aye
Chancellor Brown	Aye
Sophie Karagianes	Absent
Becky Madeja	Aye

D. Approve Minutes from August 2 Board Meeting

Becky Madeja made a motion to approve the minutes from Board Meeting on 08-02-25.
Chancellor Brown seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Jane Leverson	Aye
Becky Madeja	Aye
Chancellor Brown	Aye
Cheryl Gorman	Aye
Sophie Karagianes	Absent

E. Core Values and Board Meeting Protocol

Elevate Core Values were read aloud by the Board.

F. Non-Agenda Public Comment

A reminder made to complete Board Ethics training by October 1st.

II. Agenda Items

A. Executive Director Report

- Review of Vision and Mission
- Enrollment update (495 +19 from last year); attendance YTD 96.54%; chronic 7.23%
- LCAP Goal #3 - Community Relations
-----Orientation and BTSN x 3 campuses; student led assemblies, meetings,
-----1st Community Engagement Initiative (CEI) meeting on 9/18

-----Fall Festival, Saturday, 10/4, courtesy of Navy Federal Credit Union
- LCAP Goal #2 - Instructional Leadership
-----Teacher retreat and prep week
-----Teacher Feedback/Evaluation Process introduced including 6 informal observations, 2 formal observations, mid year and end of year meetings
-----Coaching cycles (one every 3 years)
-----Dean Feedback/Evaluation Process
- LCAP Goal #1 - Data Story
-----LA and Math CAASP scores reviewed across last 3 years

B. Fiscal Update

- Year end finished strong last year, thanks in strong part to the unplanned Employee Retention Credit
- Decreasing dependency on Federal aid, which is ideal
- Over 160 Days Cash On Hand at the moment
- Financial stability supports the Vision, Mission, and Leadership

C. Approve 24-25 Unaudited Actuals

Document was explained and reviewed, including investment account inclusion
Becky Madeja made a motion to approve 24-25 Unaudited Actuals.
Chancellor Brown seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Becky Madeja	Aye
Sophie Karagianes	Absent
Cheryl Gorman	Aye
Jane Leverson	Aye
Chancellor Brown	Aye

D. Approve Revised Elevate Fiscal Policies

Changes were discussed, including using Nvoice pay to reconcile purchasing more efficiently.
Chancellor Brown made a motion to approve the revised Elevate Fiscal Policies.
Jane Leverson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Chancellor Brown	Aye
Becky Madeja	Aye
Cheryl Gorman	Aye
Sophie Karagianes	Absent
Jane Leverson	Aye

E.

Approve 25-26 Board Goals

1) Strengthen Board effectiveness, visibility, and transparency
2) Deepen/enhance the Elevate School's (TESF) focus and impact by partnering with TESF to refine TESF goals/mission and create a 3-5 year action plan
3) Establish an accurate 8-year budget forecast to maximize fiscal resources for the benefit of students and the long-term sustainability of Elevate School
Jane Leverson made a motion to approve the 25-26 Board Goals.
Chancellor Brown seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Chancellor Brown	Aye
Cheryl Gorman	Aye
Becky Madeja	Aye
Jane Leverson	Aye
Sophie Karagianes	Absent

F. Approve Revised BP6005 Policy, Cell Phone and Electronic Device Policy

Changes make sure this policy and the student handbook. This policy, if approved, puts the policy in place well ahead of the state's deadline.
Chancellor Brown made a motion to approve the revised BP6005 Policy, Cell Phone and Electronic Device Policy.
Becky Madeja seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Cheryl Gorman	Aye
Sophie Karagianes	Absent
Chancellor Brown	Aye
Becky Madeja	Aye
Jane Leverson	Aye

G. Approve Resolution Authorizing Local Assignment Option Pursuant to Education Code §44256(b)

Jane Leverson made a motion to approve Resolution Authorizing Local Assignment Option Pursuant to Education Code 44256 for 25-26 school year.
Chancellor Brown seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Chancellor Brown	Aye
Jane Leverson	Aye
Becky Madeja	Aye
Sophie Karagianes	Absent
Cheryl Gorman	Aye

H.

Approve Resolution Authorizing Local Assignment Option Pursuant to Education Code §44256(b), Corrective Action

Chancellor Brown made a motion to approve Resolution Local Assignment Option Pusuant to Education Code 44256(b), Corrective Action.
Jane Leverson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Cheryl Gorman	Aye
Jane Leverson	Aye
Sophie Karagianes	Absent
Becky Madeja	Aye
Chancellor Brown	Aye

I. Approve of Nonpublic School (NPS) Placement

Jane Leverson made a motion to approve Nonpublic School (NPS) Placement.
Chancellor Brown seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Chancellor Brown	Aye
Becky Madeja	Aye
Sophie Karagianes	Absent
Cheryl Gorman	Aye
Jane Leverson	Aye

III. Closing Items

A. Adjourn Meeting

Becky Madeja made a motion to adjourn the meeting.
Chancellor Brown seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Cheryl Gorman	Aye
Sophie Karagianes	Absent
Becky Madeja	Aye
Jane Leverson	Aye
Chancellor Brown	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:12 PM.

Respectfully Submitted,
Becky Madeja