APPROVED

Elevate School

Minutes

Regular Board Meeting

Date and Time
Monday April 15, 2024 at 4:00 PM

Elevate Middle School Campus, Room 102
8404 Phyllis Place
San Diego, CA 92123

The public comment portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda. These presentations are limited to three (3) minutes per person and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. Individuals wishing to speak please complete a Public Comment Request Form by 10:00am on the day of the meeting.

Directors Present
Adam McWethy, Becky Madeja, Chancellor Brown, Veronica Maxwell

Directors Absent
Cheryl Gorman

Guests Present
DeAnna Jones, Ryan Elliott

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

Chancellor Brown called a meeting of the board of directors of Elevate School to order on Monday Apr 15, 2024 at 4:04 PM.

C. Approve Agenda

Adam McWethy made a motion to Approve the April 15 Board Meeting agenda.
Becky Madeja seconded the motion.
The board **VOTED** to approve the motion.

D. Approve Minutes from March 11 Regular Board Meeting

Motion to approve the minutes from Regular Board Meeting on 03-11-24.
Becky Madeja made a comment asking to change wording in Non Public section of the minutes from "At each Elevate event" to "Elevate events". The Board agreed and the minutes will be updated by Veronica Maxwell to reflect the change in wording.
The board **VOTED** to approve the motion.

E. Core Values and Board Meeting Protocol

Core Values were read by Board Members.

F. Non-Agenda Public Comment

No Public Comments

II. Agenda Items

A. Executive Director Report

1. Spring Intervention: The spring intervention was well received by the community.
2. Enrollment: The current enrollment stands at 470 students, with 307 students in grades K-5 and 163 in grades 6-8.
3. Attendance Incentives: The attendance incentives were successful. Students with attendance rates under 90% or hovering around 90% were targeted for improvement. While precise impact data is not available, it was noted that over half of the targeted students, who were on pace for chronic absenteeism, were eligible for the incentives. This positive response indicates a need to continue such interventions. Plans are being discussed to implement similar interventions in October to monitor September attendance rates.
4. Update on Events: Ryan Elliot provided an update on various events happening at Elevate.
5. Strategic Plan: The Strategic Plan is scheduled to be shared with parents. Ryan presented the Strategic Plan to the Board. The Board provided positive feedback

on the Strategic Plan presentation, indicating readiness to share it with the Elevate community.
    - The plan presentation included:
        1. Board-initiated
        2. A process spanning six months, including a steering committee
        3. A three-year plan leading up to the end of the 2026-2027 school year
        4. A new vision statement and refined mission statement, with distinct statements for each
6. CCSA Conference: The CCSA conference was successful and received very positively.

B. Financial Update

1. Income Tax Levels: February income tax levels were higher than predicted at the state level.
2. Cost of Living Adjustments (COLA): The current estimates for COLA are 0.76% for the upcoming year, with expectations of 2% and 3% in the following years.
3. Enrollment Projection: The enrollment projection for the next year is 493, but it may be closer to 480-485, which could impact the budget. There is targeted outreach to families in grades 7 and 8 who may be able to fill missing spots in enrollment.
4. Charter School Enrollment Struggles: Elevate has performed well compared to other schools, despite struggles with enrollment and Average Daily Attendance (ADA) at some charter schools this year.
5. After-School Spending: There has been higher spending in after-school programs, contributing to increases in expenses.
6. Cash Reserves: Combined cash reserves at the end of the year are currently projected to be around $3 million, which may be helpful in case the state deploys deferred payments.
7. Net Income Numbers: Net income numbers reflect the cessation of one-time funds or delays in spending until the next year to mitigate funding gaps.
8. Draft Budget for 2024-2025: A "draft of draft" budget for the 2024-2025 school year was discussed.
9. Emergency Rental Assistance Program (ERC): The ERC was not included in the budget at this stage due to slow payment processing and uncertainty regarding eligibility for charter schools.
10. State Budget May Revise: The state budget May Revise is expected to be released by May 15.

C. 23-24 Board Goal Updates

1. Strategic Plan: Implementation of the strategic plan is ongoing. Specific areas have been identified, and a cadence is being established for future discussions.
2. Facility: Progress on facility-related goals continues. There are ongoing efforts to engage with the city regarding building plans.

3. Strategic Partnerships: Friends of Elevate Foundation have organized an event scheduled for Wednesday to engage with members of the STEAM and philanthropic communities.
4. Marketing: There was discussion about the 10-year celebration, including the possibility of hiring a videographer for PR packages.
5. Board Succession Planning: There was a discussion about succession planning for the board, including identifying desired qualities in new board members and clarifying the timeline for filling vacant positions.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:30 PM.

Respectfully Submitted,
Veronica Maxwell
Adam McWethy made a motion to Adjourn the meeting.
Becky Madeja seconded the motion.
The board **VOTED** to approve the motion.