

APPROVED



Elevate School

Minutes

Regular Board Meeting

Date and Time

Monday January 8, 2024 at 4:00 PM

Location

Elevate School, Room 102

8404 Phyllis Place

San Diego, CA 92123

The public comment portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda. These presentations are limited to three (3) minutes per person and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. Individuals wishing to speak please complete a Public Comment Request Form by 10:00am on the day of the meeting.

Directors Present

Adam McWethy, Becky Madeja, Chancellor Brown, Veronica Maxwell

Directors Absent

Cheryl Gorman

Guests Present

Ryan Elliott

I. Opening Items**A.**

Record Attendance and Guests

B. Call the Meeting to Order

Chancellor Brown called a meeting of the board of directors of Elevate School to order on Monday Jan 8, 2024 at 4:09 PM.

C. Approve Agenda

Adam McWethy made a motion to Approve January 2024 Board agenda.

Becky Madeja seconded the motion.

The board **VOTED** to approve the motion.

D. Approve Minutes from December 11 Regular Board Meeting

Becky Madeja made a motion to approve the minutes from December Board Meeting on 12-11-23.

Veronica Maxwell seconded the motion.

Adam McWethy abstained.

The board **VOTED** to approve the motion.

Becky Madeja made a motion to approve the minutes from December Board Meeting on 12-11-23.

Veronica Maxwell seconded the motion.

Adam McWethy abstained.

The board **VOTED** to approve the motion.

E. Approve Minutes from December 15 Special Board Meeting

Adam McWethy made a motion to approve the minutes from Special Board Meeting on 12-15-23.

Becky Madeja seconded the motion.

The board **VOTED** to approve the motion.

F. Approve Minutes from November 13 Regular Board Meeting

Adam McWethy made a motion to approve the minutes from November Regular Board Meeting on 11-13-23.

Becky Madeja seconded the motion.

Veronica Maxwell abstained.

The board **VOTED** to approve the motion.

G. Core Values and Board Meeting Protocol

Core Values were aloud by Board Members present.

H. Non-Agenda Public Comment

No public comment. A parent had submitted a note that was moved to the Director report since the parent was not present.

II. Agenda Items

A. Executive Director Report

Executive Director read a letter from 4th/5th grade parent that was asked to share with board. The letter outlined the parents' appreciation to the school.

- **Attendance:** Just under 96% attendance. Some military families moved away at winter break. 474 total enrollment
- **New enrollment:** 24-25 public lottery application window now open. 218 applications so far.
- Middle School flag football team won the championship!
- Parent engagement - Winter exhibition night, Jan 18 military coffee, PAC meeting and workshop for Middle School parents coming up this month
- End of month - Info Meetings for prospective families
- LCAP - 3 goals reviewed
 - Mid-year update will be provided in February
- Audit question (CB)- What is the purpose of the audit? Response from RE - To ensure we are using fiscal resources appropriately

B. Financial Update

- Adam McWethy presented.
- Net income: \$43,000 year-end projected. \$20,000 less than planned. Impacted by LCFF lower than expected because ADA lower than expected..
- Over 2 million cash balance expected at end of year. 1 million in reserves
- Everything in normal range
- Q: Can we invest our cash reserves? Can action on this be taken without Board approval? RE will look into this and get back to Board.

C. Approve 24-25 Academic Calendar

Adam McWethy made a motion to approve 24-25 Academic Calendar.

Veronica Maxwell seconded the motion.

- Ryan Elliot shared updated version, including Wellness day added to Oct. 11 and Nov. 1 minimum day
- Q (BM): Do you do minimum Thursdays every year? RE explained yes and requirements are different between charter schools and district schools on the number of minimum days

The board **VOTED** to approve the motion.

D. Approve 2023 SARC Report

Becky Madeja made a motion to approve the 2023 SARC report.
Chancellor Brown seconded the motion.

- Q (BM) What is the purpose of the SARC? RE explained the SARC is a school's accountability report.

The board **VOTED** to approve the motion.

E. 23-24 Board Goal Updates

- Strategic Plan
 - 3rd Plateau is Elevate's partner in Strategic Plan development. Making good progress
 - Pulling in the steering committee to review and provide feedback
 - Most of the plan is in place. Minor edits and tweaks needed
 - Strategic Plan draft will be shared with Board soon and final version in March
- Facility Plan
 - Ongoing
- Community Partnerships
 - No progress yet. Not a priority up to this point; will focus on college relationships and field trips
- Foundation Development
 - Meeting this Friday, January 12, 2024
 - Direction of foundation is to establish/pilot partner lunches for fundraising in April. Get feedback from individuals to see what was effective, etc
 - CB has been in contact with the director of Qualcomm to try and organize STEM tours for the students, and has hosted tours in the past
 - Can the Foundation fundraise to supplement field trips?
 - CB will provide RE with the contact information for Qualcomm tour info
 - Rubio's Fundraiser next Thursday, January 18th

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:10 PM.

Respectfully Submitted,
Veronica Maxwell