

APPROVED



## Elevate School

### Minutes

#### December Board Meeting

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**Date and Time**

Monday December 11, 2023 at 4:00 PM

**Location**

Elevate School, Room 104

8404 Phyllis Place

San Diego, CA 92123

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The public comment portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda. These presentations are limited to three (3) minutes per person and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. Individuals wishing to speak please complete a Public Comment Request Form by 10:00am on the day of the meeting.

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**Directors Present**

Becky Madeja, Cheryl Gorman, Veronica Maxwell

**Directors Absent**

Adam McWethy, Chancellor Brown

**Guests Present**

DeAnna Jones (remote), Ryan Elliott

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

Cheryl Gorman called a meeting of the board of directors of Elevate School to order on Monday Dec 11, 2023 at 4:01 PM.

**C. Approve Agenda**

Becky Madeja made a motion to Approve the agenda with item 2D (Approve Final 22-23 Audit) removed from the agenda.

Veronica Maxwell seconded the motion.

Removed item 2D (Approve Final 22-23 Audit) from this agenda. Will hold a special Board meeting later in the month to address item 2D.

The board **VOTED** to approve the motion.

**D. Approve Minutes from November 13 Regular Board Meeting**

Cheryl Gorman made a motion to Postpone approval of November Board minutes to January Board meeting in order to have quorum of members who attended November meeting.

Becky Madeja seconded the motion.

Veronica Maxwell was not present at November Board meeting and not able to approve the November minutes. Therefore, decision was made to postpone approval of November minutes to the January Board meeting in order to have quorum of board members who attended November meeting.

The board **VOTED** to approve the motion.

**E. Core Values and Board Meeting Protocol**

Core Values were read aloud.

**F. Non-Agenda Public Comment**

No non-agenda public comments were submitted or presented.

**II. Agenda Items**

**A. Executive Director Report**

Elevate School director, Ryan Elliott, presented his report.

- 477 students enrolled
- Attendance rate at a bit under 96%.
- Highlight - Elevate selected to host Leaders in Me symposium visit in San Diego on February 28, 2024
- Family Engagement - Family advisory meeting held on Nov 29

- Middle School Math update -
  - Illustrative Mathematics piloted last school year. Currently have a math coach supporting the middle school every two weeks. Focuses on conceptual understanding. 4th/5th grade teachers invited to observe Middle School math in order to bridge understanding from Elementary School to Middle School.
  - Unit 1 data - 6th grade jumped 20% from pretest to post-test. 7th grade grew 10%. 8th grade grew 23.5%
- 24-25 Lottery applications opened on December 1, 2023 - 142 people have applied so far

## **B. Financial Update**

DeAnna Jones presented the Elevate financial update.

- PCSG reporting due at end of January. DeAnna Jones will review with Ryan Elliott before submitting.
- Federal Cash Management Data Collection (CMDC) report is due at the end of January - for Title 1 reporting. This report details how much Title 1 funding the school has spent to date
- The Consolidated Application opening date is December 1 and the deadline is January 15th. (ConApp) - need to update based on prior year numbers. DeAnna Jones will let us know if it needs Board Approval.
- Income Statement: ADA is coming in a bit higher than projected ADA. May mean more money to come.
- Cash Balance: School has a healthy cash balance. DeAnna Jones explained that COLA funding expected to come lower for the next 3 years (maybe 1%). More information on this will be known at the January proposal.

## **C. Approve First Interim Financials**

Becky Madeja made a motion to Approve First Interim Financials.

Cheryl Gorman seconded the motion.

Becky Madeja asked if the CDS name in the report needs to be updated from Elevate Elementary to Elevate School. Ryan Elliott said he would let them know.

The board **VOTED** to approve the motion.

## **D. Approve Final 22-23 Audit**

## **E. 23-24 Board Goal Updates**

Elevate School Foundation:

- Shukky Sanni presented an update; Ms. Sanni asked if a board member can attend each foundation meeting. Dine-outs will continue in January and be posted on Foundation website.

Strategic Planning:

- Ryan Elliott presented an update; work with 3rd Plateau ongoing. Timeline to bring plan to board is February.

Community Partnerships:

- No updates at this time

Facilities:

- Becky Madeja presented an update

**F. Declaration of Need for Utilization of Local Assignment for Elective Courses per CTC Advisory on Teacher Assignment, ED Code EC §44256(b)**

Veronica Maxwell made a motion to Recommend board approval for Ashley Ghio to teach Middle School Art courses.

Becky Madeja seconded the motion.

- Ms. Ghio holds a CA Multiple Subject Credential and completed 12 units coursework in content area.

The board **VOTED** to approve the motion.

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:57 PM.

Respectfully Submitted,  
Veronica Maxwell