

APPROVED



## Elevate School

# Minutes

### November Regular Board Meeting

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#### **Date and Time**

Monday November 13, 2023 at 4:00 PM

#### **Location**

8404 Phyllis Place  
San Diego, CA 92123

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The public comment portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda. These presentations are limited to three (3) minutes per person and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. Individuals wishing to speak please complete a Public Comment Request Form by 10:00am on the day of the meeting.

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#### **Directors Present**

Adam McWethy, Becky Madeja, Chancellor Brown, Cheryl Gorman

#### **Directors Absent**

Veronica Maxwell

#### **Guests Present**

Ryan Elliott

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

**B. Call the Meeting to Order**

Chancellor Brown called a meeting of the board of directors of Elevate School to order on Monday Nov 13, 2023 at 4:05 PM.

**C. Approve Agenda**

Chancellor Brown made a motion to approve the agenda.

Becky Madeja seconded the motion.

The board **VOTED** to approve the motion.

**D. Approve Minutes from October 9 Regular Board Meeting**

Cheryl Gorman made a motion to approve the minutes from October Regular Board Meeting with the changes referenced by Becky Madeja October Regular Board Meeting on 10-09-23.

Becky Madeja seconded the motion.

Changes noted: Please add Becky's last name to the attendance. Please also add School to the Elevate School Foundation. Designate Ryan Elliott's full name on the school authorizer designation.

The board **VOTED** to approve the motion.

**E. Core Values and Board Meeting Protocol**

Core Values and Board Meeting Protocol was read and completed.

**F. Non-Agenda Public Comment**

Becky Madeja provided an update on Board Meeting minutes and protocol.

**II. Agenda Items**

**A. Executive Director Report**

Ryan Elliott provided the Executive Directors Report with the following information:

- Student lead conferences are this week.
- Enrollment 477
- Attendance above 96%
- Our chronic absentee rate is on the decline. Administrators are making it a priority to follow up with those students/families.
- We Are One Banners are up at all campuses. Goal is to have 60 new initiatives that bridge all 3 campuses. Veterans Day Assemblies across campuses which ended with combined Movie Night at SM.
- The Elevate School Foundation raised \$19,000 for this year through the fall donation drive.

**B.**

## Financial Update

Deanna from Exed provided a financial update. The First Interim Report, which reflects October 2023 YTD, is due next month to San Diego Unified School District.

### C. 23-24 Board Goal Updates

- *Strategic Planning:*
  - Retreat with 3rd Plateau, Elevate Staff and Board Members
  - The plan will be tentatively complete in February for Board Review
- *Facility Plan Development:*
  - Updates on the facility planning phases
- *Community Partnerships:*
  - Beginning a list of colleges and organizations that could be potential partnerships for initial touch points
- *Foundation Development & Focus*
  - Board Member attendance at Foundation Board Meetings which are monthly

### D. Director Evaluation Process Update

The Executive Director evaluation was started. Additional updates will be provided at an upcoming meeting. The timeline has been shared plus upcoming goals.

### E. Approve Interscholastic Sports Policy

Becky Madeja made a motion to Approve Interscholastic Sports Policy.  
Cheryl Gorman seconded the motion.  
The board **VOTED** to approve the motion.

### F. Approve Addition of Annual Notification of Vision Screenings in Student/Parent Handbook

Adam McWethy made a motion to Approve Addition of Annual Notification of Vision Screenings in Student/Parent Handbook.  
Chancellor Brown seconded the motion.  
The board **VOTED** to approve the motion.

## III. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:00 PM.

Respectfully Submitted,  
Chancellor Brown